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# Minutes of the Board of Trustees of the Herbert Hoover Foundation

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MINUTES OF SPECIAL MEETING OF BOARD OF TRUSTEES

OF

THE HERBERT HOOVER FOUNDATION

A special meeting of the Board of Trustees of The Herbert Hoover Foundation was held at Bowman's Restaurant, on September 2, 1971, at 6:30 p.m.

Trustees present were Barbara Barker Sprouse, C. F. Adams, Homer Hester, Laurence F. Skene, and George H. Layman.

The president, Barbara Barker Sprouse, presided, and the secretary, George H. Layman, kept the minutes of the meeting.

The minutes of special meeting of Board of Trustees held on November 12, 1970, were read and approved.

Mr. Adams moved that the Oregon Bank, Trust Department, which is presently managing investment of funds, be authorized to handle tax and information reports to official government agencies, both state and federal. The motion was seconded by Dr. Hester and carried.

It was moved by Mr. Adams that the board authorize repairs and maintenance on the Minthorn House and the caretakers' residence, as determined necessary by Mr. Skene. The motion was seconded by Dr. Hester and carried.

There was discussion of the safety deposit box maintained at the Newberg Branch, United States National Bank of Oregon, as well as the checking account in that same bank, used for current expenses. Upon motion of Mr. Skene, seconded by Dr. Hester, and duly adopted, any of the three officers are authorized to sign checks or have access to the safety deposit box.

There was a discussion of procedures, and the desirability of having a second of motions in such a small group. Upon motion by Dr. Hester, seconded by Mr. Skene, and duly adopted, it was decided, as a rule of procedure, that seconds shall not be required upon motions in the board.

Mrs. Sprouse reported on her recent visit in New York with Allan Hoover, who accepted appointment to the board on October 12, 1970. She stated that he was much interested in the project, and is willing to cooperate in any possible way.

There was a discussion of the purpose, amount and desirability of entrance fees for the Minthorn House. There was also a discussion of an improved sign on the Minthorn House, and various types which may be available. Mr. Layman was asked to contact Mr. Alex Schomburg for suggestions, and also for the detail work which would be necessary.

There was also a discussion of an additional telephone listing for the caretakers' residence phone, covering the name of the Herbert Hoover



Foundation or the Minthorn House, for the benefit of the public. The president assigned this item to Dr. Hester, with authority to make suitable arrangements with the telephone company. There was also discussion of obtaining the assistance of PGE mobile platform truck in order to complete installation of the flagpole. Dr. Hester volunteered to check on this point with PGE.

There being no further business, the meeting adjourned.

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Secretary