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Miscellaneous

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Sehnsucht: The C. S. Lewis Journal *Submission Guidelines*

Sehnsucht: The C. S. Lewis Journal welcomes submissions of articles, review essays and announcements related to C. S. Lewis and his writings from all interested parties in (but not limited to) the following disciplines: history, literary studies and criticism, philosophy, theology, apologetics, biography, imagination, mythology, ethics, Christian spirituality, comparative religion, cultural studies, geography, rhetoric, and philology (broadly defined). *Submissions should embody original research or critical study and should not be under simultaneous consideration for publication elsewhere, either in the same or modified form.* Length of articles may vary from approximately 3,000 to 10,000 words (longer with the concurrence of the General Editor). Book and film reviews should vary from 500 to 1,000 words in length. The General Editor welcomes inquiries (by e-mail or telephone) prior to submission, regarding the suitability of works, stylistic questions, and so forth.

A Style Guide is available to authors upon request from the General Editor, and can be accessed from the *Sehnsucht* website. All works of any nature should conform to *Sehnsucht's* house style at the time of submission. Submissions that are not in stylistic conformity will be returned to the author for revision prior to evaluation.

Articles and reviews are evaluated as quickly as possible after submission. We endeavor to report back to the author(s) on the status of his/her submission within a reasonable time and without unnecessary delay. Ideally, notification of acceptance/rejection of a submitted work should occur within six months, though delays in this process occur from time to time.

The journal is committed to the pursuit of the highest standards

of academic research and writing, to the pursuit of truth, and to the advancement of the principles of mere Christianity as articulated by Lewis. The journal is also committed to the encouragement of both traditional and more contemporary approaches to the study of Lewis, and, in that pursuit, to the consideration of diverse (and emerging) methodologies. All submissions will be evaluated in light of these considerations.

General inquiries should be made to the General Editor by e-mail (Bruce@scottsdalechurch.com) or telephone (480-946-4207). Submission of articles or reviews should be made by e-mail attachment in Word format; a hard copy should be retained by the author(s). To facilitate anonymity, the author's name and institutional affiliation should not appear in the article or review. Illustrations can be included, but it is the responsibility of the author(s) to provide a high quality impression (not a photocopy) and to secure copyright permission.

**A full, detailed, style guide to which all submissions
must conform follows.**

**An electronic submission form can be found on the website:
<http://www.sehnsucht-cslewis.org>**

Sehnsucht: The C. S. Lewis Journal Style Guide

Introduction. Questions regarding stylistic issues should be addressed to the General Editor (bruce@scottsdalechurch.com) or to the Review Editor (thatlewislady@gmail.com) as early in the writing/submission process as possible.

I. General Instructions

1. Use 12 point type, double spaced.
2. Use Times New Roman font throughout (except for quotations from material originally written in non-Latin script).
3. Use letter (or A4 for UK submissions) format with 1-inch margins.
4. When writing Lewis's full name, insert a space between initials (thus, C. S. Lewis). Employ the same form in similar cases.
5. Avoid the use of first person singular (except where it appears in quotations) whenever possible.
6. Place all tables at the end of the document, unless their insertion is regarded as essential at an earlier location.
7. Foreign words are to appear in italics.
8. Titles of books are to appear in italics; titles of books within titles are to be underlined.
9. Page numbers to be placed at top of page, center (in the header). Omit the page number on the first page.
10. Use American spellings, except in quotations where the original spellings should be preserved.
11. Ellipsis marks should be used to indicate all omissions in quotations; ellipsis periods should be separated by a single space. Four ellipsis marks are used to indicate a complete sentence containing

an omission; the first period should not have a space before it just like a normal period.

12. To emphasize a word or term, use italics font, not bold.
13. Standardize all dates as follows:
 - 3 May 1993 (not May 3, 1993).
 - 1992-3 (not 1992-93).
14. Numbering:
 - Use Arabic (not Roman) numerals throughout (including biblical references).
 - Write out numbers in the text, except when referring to page numbers or dates (“sixteen were in attendance”).
 - In footnotes, or when referring to page numbers, use 15-17 and 115-17 (for numbers in the teens).
 - However, for numbers in the twenties and beyond, use 21-3 (not 21-23) and 131-9 (not 131-39).
 - Avoid “f” or “ff”; instead list the entire range of numbers being cited, 45-6 (not 45f) and 45-51 (not 45ff).
15. Avoid use of the following abbreviations: “e.g.,” “i.e.,” “Cf.,” “Ibid.,” “idem.,” “eidem,” “et al.,” “intro,” “p.,” “pp.,” “f.,” “ff.,” and “&”.
16. Incorporate the following abbreviations (in footnotes only): “MS,” “vol.,” “vols.,” “ed.,” “eds.,” “trans.,” “§”.
17. For possessive form, use “Lewis’s,” not “Lewis”.
18. Insert a single space following a period (or full stop).
19. Do not insert a double space between paragraphs; instead, indent the first line of each new paragraph five (.5) spaces.
20. Avoid contractions (unless they appear from source material being quoted).
21. Use “(emphasis added).” at the end of the footnote when appropriate.
22. Use “premodernism”/ “postmodernism” (avoiding the hyphens).
23. Christian/first name (or initials) of a person is to be used in the initial citation; surname/last name only used in all subsequent citations.
24. Follow the following rules for capitalization:
 - Capitalize the first word of a sentence and all proper names/nouns.

- Use Hell and Heaven (as per Lewis).
 - Use Bible; biblical; Scripture; Gospel(s).
 - Use Church of England; Methodist Church; Roman Catholic Church; church.
 - Use Incarnation, Resurrection, Patristic, Apostolic, Trinity.
 - Use *The Chronicles of Narnia* (full title); the *Chronicles* (short title).
25. Use the em dash without spaces (aa—aa) only for true interjections, not as punctuation to subordinate material to the main clause.
 26. The insertion of sections/subsections should be avoided in the body of the article.

II. Quotations

1. Periods/full stops should be placed *inside* the quotation mark (American style). Semi-colons should be placed outside the quotation marks.
2. Run-in quotations: quotations less than 45 words in length should be run into the text. Use double quotation marks. Use single quotation marks for a quotation that appears inside the quotation.
3. Block quotations: quotations of 45 words in length and longer should be set off from the text, single-spaced, each line indented .5 from the left-hand margin, without quotation marks (unless a quotation has been incorporated in the quotation, in which case single quotation marks are to be used), and in 10-point font. Double space between paragraphs. Do not indent the first sentence of a paragraph.

III. Footnotes

1. Use footnotes, not endnotes.
2. Use Times New Roman font, 10 point, single-spacing, first line indented .5.
3. List the first (Christian) name followed by last name (surname) of the author or editor, followed by a comma, book title (in italics; if an article is being cited, place the title in quotation marks), followed by a beginning parenthesis mark with the place of publication (followed by a colon), the publisher, (followed by a comma) and date of publication, followed by an end parenthesis mark, followed by a

comma, followed by the page number(s).

4. Omit “p.” and “pp.” when indicating page number(s).
5. Do not insert an extra space between footnotes.
6. Avoid the use of “Ibid” or “Cf”.
7. When multiple (but separate) quotations from a single source appear in the same sentence, only one footnote, inserted at the end of the sentence, is required.
8. Short title: After the initial citation of a work, use short title form on *all* subsequent citations.
9. Examples:
 - i. **Books:**
 - Single author: George Sayer, *Jack. A Life of C. S. Lewis* (Wheaton, Illinois: Crossway, 1994), 27-8.
 - Multiple authors: David O’Hara and Matthew Dickerson, *Narnia and the Fields of Arbol: The Environmental Vision of C. S. Lewis* (Lexington, Kentucky: University Press of Kentucky, 2009), 22.
 - Editor: David Graham, ed., *We Remember C. S. Lewis* (Nashville: Broadman and Holman, 2001), ix.
 - Editor and translator: Norah Kershaw, ed. and trans., *Anglo-Saxon and Norse Poems* (Cambridge: Cambridge University Press, 1922), 60-3.
 - Multiple editors: Robert MacSwain and Michael Ward, eds., *The Cambridge Companion to C. S. Lewis* (Cambridge: Cambridge University Press, 2010), 6-7.
 - ii. **Letters:** Letter of 24 May 1919, in C. S. Lewis, *The Collected Letters of C. S. Lewis*, ed. by Walter Hooper, 3 vols. (San Francisco: HarperCollins, 2004-7), 1:46.
 - iii. **Published Diary:** Entry for 17 and 23 May 1922, in C. S. Lewis, *All My Road Before Me: The Diary of C. S. Lewis; 1922-1927*, ed. by Walter Hooper (San Diego: Harcourt Brace Jovanovich, 1991), 36, 39.
 - iv. **Multi-volume work:** Paul Brazier, *C. S. Lewis: Revelation and the Christ*, 4 vols. (Eugene, Oregon: Wipf and Stock, 2012-14).
 - v. **Journal Article:** Nancey Murphy, “Philosophical Resources for Postmodern Evangelical Theology,” in *Christian Scholar’s Review*, 26.2 (1996), 205.

- vi. **Manuscript:** Charles J. F. Gilmore, MS *Royal Air Force Operations Record Book, Form 540, R.A.F. Chaplains' School, Cambridge*, AIR 29/752, April 1944, National Archives, Kew, 1.
- vii. **Newspapers:** C. S. Lewis, "Professor Tolkien's Hobbit," Review of J. R. R. Tolkien, *The Hobbit: or There and Back Again*, in *The Times*, 2 October 1937, 714.
- viii. **Chapters in Books:** Charles Gilmore, "To the RAF," in C. S. Lewis *at the Breakfast Table*, ed. by James T. Como (New York: Macmillan, 1979), 188.
- ix. **Essays by C. S. Lewis within a Collection:** C. S. Lewis, "De Descriptione Temporum," in *Selected Literary Essays*, ed. by Walter Hooper (Cambridge: Cambridge University Press, 2013), 1-14.
- x. **Internet Source:** www.narniaworld.com
- xi. **Video/DVD:** C. S. Lewis, *The Chronicles of Narnia*, DVD (London: BBC Productions, 1990).
- xii. **Short-title form:**
 - Sayer, *Jack. A Life*, 189.
 - Letter of 26 August 1940, in Lewis, *Collected Letters*, 2:345.
 - Entry of 17 May 1922, in Lewis, *All My Road*, 36.
 - Murphy, "Philosophical Resources," 205.

IV. Bibliography

1. A separate bibliography is not required. When submitting a work that is bibliographical in nature, however, the following guidelines should be followed.
2. List the last name (surname) followed by first (Christian) name of the author or editor, followed by a period/full stop, title (in italics), etc.
3. Include the place of publication, publisher and date.
4. Use 10-point type and single space. Double space between entries.
5. Examples:
 - i. **Books:**
 - Single author: Sayer, George. *Jack. A Life of C. S. Lewis*. Wheaton, Illinois: Crossway, 1994.
 - Multiple authors: O'Hara, David and Matthew Dickerson. *Narnia and the Fields of Arbol: The Environmental Vision of C. S. Lewis*.

- Lexington, Kentucky: University Press of Kentucky, 2009.
- Editor: Graham, David, ed. *We Remember C. S. Lewis*. Nashville: Broadman and Holman, 2001.
 - Editor and translator: Norah Kershaw, ed. and trans., *Anglo-Saxon and Norse Poems*. Cambridge: Cambridge University Press, 1922.
 - Multiple editors: MacSwain, Robert and Michael Ward, eds. *The Cambridge Companion to C. S. Lewis*. Cambridge: Cambridge University Press, 2010.
- ii. **Letters:** Lewis, C. S. *The Collected Letters of C. S. Lewis*, ed. by Walter Hooper, 3 vols., San Francisco: HarperCollins, 2004-7.
 - iii. **Diary:** Lewis, C. S. *All My Road Before Me: The Diary of C. S. Lewis; 1922-1927*, ed. by Walter Hooper. San Diego: Harcourt Brace Jovanovich, 1991.
 - iv. **Multi-volume work:** Brazier, Paul. *C. S. Lewis: Revelation and the Christ*. Eugene, Oregon: Wipf and Stock, 2012-14.
 - v. **Journal Article:** Murphy, Nancey. "Philosophical Resources for Postmodern Evangelical Theology." *Christian Scholar's Review*, 26.2, 1996, 184-205.
 - vi. **Manuscript:** Gilmore, Charles J. F. MS *Royal Air Force Operations Record Book, Form 540, R.A.F. Chaplains' School, Cambridge*, AIR 29/752, April 1944. National Archives, Kew.
 - vii. **Newspapers:** Lewis, C. S. "Professor Tolkien's Hobbit," Review of J. R. R. Tolkien, *The Hobbit: or There and Back Again*," *The Times*, 2 October 1937, 714.
 - viii. **Internet source:** www.narniaworld.com
 - ix. **DVD/Video:** Lewis, C. S. *The Chronicles of Narnia*. DVD. London: BBC Production, 1990.

V. Book Reviews/Film and Play Reviews

1. A book review should not attempt to summarize the content of the volume under review. Instead, it should aim to identify a book's principal argument(s) and its anticipated readership; evaluate its use of sources (both primary and secondary); situate the work in its field of scholarship (including the broad trends, biases, and assumptions of that field); and assess its overall contribution, including contemporary relevance.

2. Although book reviews in *Sehnsucht* aim to be scholarly, clarity is more important than intellectual posturing. Attention should be paid to simplicity of syntax and precision of meaning. A straight-forward recommendation or censure of the volume under review is encouraged.
3. The length of a review is between 500 and 1000 words, except in exceptional circumstances when the quality or importance of a volume justifies a lengthier review. If it is anticipated that a review is to exceed this length, prior consultation with the Review Editor (thatlewislady@gmail.com) is essential.
4. Volumes of particular importance or interest may be allowed greater consideration. In some cases, the Book Review Editor will assign a work to be covered in a Review Essay, which may run up to 5,000 words in length.
5. Reviews should begin (written in single space) with author's/editor's name(s), full title, place and date of publication (in parenthesis), the number of pages, the price (in US dollars), and the 13-digit ISBN (omitting the hyphens).
6. The number of pages should include the preface (in Roman numerals), index, appendices, notes, and index. The inclusion of graphs and illustrations (if any) should also be noted. Example: Michael Ward, *The Narnia Code: C. S. Lewis and the Secret of the Seven Heavens* (Carol Stream, Illinois: Tyndale House, 2010). 193 pages, including "For Further Reading" and Discussion Guide. \$13.99. ISBN 9781414339658.
7. The body of the review should be typed, double-spaced, and in conformity to the style guidelines outlined above.
8. All quotations and direct references must be followed by the page number (in parenthesis) of the text in which they appear and preceding punctuation marks. The exception is in indented, long quotations where the page number (in parenthesis) follows the ending period.
9. The name of the author of the review, together with his/her place of academic affiliation (or residence) should be provided at the end of the review, written in single space on the left margin.

17 September 2017

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