

1955

Student Handbook, 1955

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STUDENT HANDBOOK

1955

... PREFACE

We the students
send you this book-
let to provide a little
picture of the Quaker
campus. It cannot give you
the whole picture, but we
hope that it will give you some
suggestions about how we live
and work.

It mostly contains hints and sugges-
tions in order to make you feel more at
home from the first step on the campus. In
some ways it sets a few standards both for
conduct and dress. We ask you to plan your
school clothes and activities in the light of these
helpful suggestions.

Best wishes as you plan one of life's great experiences
going to college!

George Fox College Archives



Welcome Students!

You may have heard of the alteration with an educational twist which goes: September, school, study. Try as you can, it is impossible to escape September. Fewer of our American youth are now escaping higher schooling. We are told that better than thirty per cent of our Western young people avail themselves of the opportunities of college. You are part of a trend and a very significant one, as college becomes increasingly popular and important. But studying is up to you! This little book is to help you to arrange your affairs in such a way that you will not neglect it; but rather make use of every opportunity to develop your gifts and talents to the glory of our God.

And let it be known that the green carpet in the President's office is worn the better by those who freely come at any time!

With best regards,

MILO C. ROSS



Welcome Students!

From the mythical seas of waiting and wishing, you have landed yourself right in the lap of reality—George Fox College. In fact you have become part of George Fox College—not just of its enrollment or financial support, but part of its rich tradition and Christian reputation.

Some of you are faced, for the first time, with making a home. Others will be making a new nest. A puppy is not satisfied until he has trampled round and round over his new bed; nor is a hen ready to lay until she is satisfied that the nest suits her just right. Neither are students ready to be students until they are completely nested down.

So that you may adjust easily and quickly and soon take on the real responsibilities and benefits of college life, the warmest and most sincere welcome is extended to you.

May we all live together in the closest of Christian harmony.

—ROLLY HARTLEY
ASB President



Welcome Students!

We heartily welcome you to our campus this fall, frosh, transferee or returning student. We feel that there is a reason for your being here and that not only can you gain an invaluable experience from George Fox College but that you can also give the school that intangible factor which will make it great.

It is the wish of the Student Christian Union that you will enter actively into school life not only academically and socially, but wholeheartedly into our spiritual life. The Student Christian Union was formed to satisfy the religious needs of the student and therefore it is only through your complete cooperation that we can achieve our goals.

Make yourself at home. Enter into a thousand-and-one experiences with all your classmates that will make future memories happy and complete.

Welcome again, student of George Fox College.

—STEVE ROSS
SCU President

Opening Week . . .

September 7-9—Faculty Pre-School Conference, Jennings
Lodge Assembly Grounds.

9—Dorms Open for Freshmen. First Meal,
6:00 p.m.

10—Beginning of Freshman Orientation,
9:00 a.m.

11—Special Church Service for Freshmen.

12—Freshman Orientation Continued, a.m.
Registration for Freshmen, p.m.

13—Registration for Sophomores, Juniors and
Seniors.
Student Body Mixer, 8:00 p.m.

14—Classes Begin, 8:00 a.m.
Opening Chapel, 10:45 a.m.
SCU Prayer Meeting, 7:30 p.m.

15—Dormitory Sessions, 7:30 p.m.

16—Faculty Reception for New Students,
8:00 p.m., Dining Hall.

18—Fall Convocation, 11:00 a.m. Friends
Church.

Information for Arrival . . .

All women students who will not be living at home must clear their living arrangements with the Dean of Women (during office hours at the Treasurer's office; during evenings at Apartment 9, N. River Street). When you arrive, you should report immediately to the Dean of Women for your assignment. This applies equally to those who will live outside of Canyon Hall.

Men students will receive their room assignments from the Dean of Men, 7 N. River Street. This applies both to those who will be living in Edwards Hall and to those who will be assigned elsewhere.

After reporting to the respective Deans, you may consult with any school officials you wish if you have some questions to be answered. Do not accept 'rumor' in place of information. If in doubt, go to one of the administrative officials and ask! The president, the dean, the registrar, the treasurer, or any other staff member will welcome the opportunity to help you. You are not bothering them when you call at one of their offices—their business is serving YOU.

Freshman Orientation Schedule . . .

Saturday, September 10, 1955

7:00 a.m.	Breakfast	
9:00-10:15 a.m.	"Who's Who and What's George Fox Campus"	What on Room 14
10:30 a.m.	Psychological Examination	Room 14
12:15 a.m.	Lunch	
1:15 p.m.	English Tests	Room 14
3:30 p.m.	Vocational Interest Inventory	Room 14
6:00 p.m.	Dinner	
8:00-10:30 p.m.	Freshman Get-Acquainted Party	Dining Hall

Sunday, September 11, 1955

8:00 a.m.	Breakfast	
9:45-12:00	Sunday School and Church Services	
1:15 p.m.	Dinner	
3:00-5:00 p.m.	Faculty Open House for Freshmen (meet at Canyon Hall)	
7:30 p.m.	Evening Worship Service	

Monday, September 12, 1955

7:00 a.m.	Breakfast	
8:00 a.m.	Achievement Tests	Room 14
12:15 p.m.	Lunch	
1:00-1:30 p.m.	Pre-Registration Information	Room 14
1:30-5:00 p.m.	Registration of all Freshmen,	Library
6:00 p.m.	Dinner	
8:00-9:15 p.m.	"Kampus Kustoms,"	Chapel

Tuesday, September 13, 1955

	Registration of Sophomores, Juniors and Seniors,	Library
8:00-10:30 p.m.	All School Mixer,	Dining Hall

Wednesday, September 14, 1955

	Classes begin	
7:30 p.m.	Student Prayer and Worship Service,	Dining Hall

Thursday, September 15, 1955

	Classes meet	
7:30-8:30 p.m.	Dormitory sessions	

Friday, September 16, 1955

	Classes meet	
8:00-10:30 p.m.	"Let's Go Formal" Faculty Reception honoring all new students,	Dining Hall

Sunday, September 18, 1955

11:00 a.m.	Fall Convocation,	Friends Church
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Regi-Strain . . .

How to Register

Freshmen will be taken to the library on Monday afternoon of their orientation period to register. After completing your booklets there and getting faculty signatures you will proceed to the Treasurer's office in Wood-Mar Hall to complete financial arrangements. Sophomores, Juniors and Seniors will follow the same procedure on Tuesday.

How to Change Registration

A change in registration requires that you: begin with the Registrar, secure the Dean's approval, the teachers involved in the change, and the Treasurer. By the time you have seen all of these people you will wish you had not thought of changing your program!

How to Withdraw from Courses

If you wish to withdraw from a course for which you are registered secure a change of program sheet from the Registrar, fill it out and secure the signatures of the Dean and the instructors involved, and then return this form thus filled out to the Registrar. Students can not withdraw from a course from which they are receiving less than a passing grade. To do so is to receive an 'F' in the course.

How Many Hours to Take

Lower division students who are taking PE can register

for 17 hours, but other than these take it easy, make good grades with 16 hours rather than trying to take the entire schedule.

How to Petition for Extra Hours

First semester Freshmen are not permitted to take more than 17 hours including PE. All other students who wish to take extra hours may petition the faculty to do so if they have a grade point average of 'B' or above. Petition blanks for this purpose are obtainable in the Registrar's office.

Grading System

Students are issued grades at the end of each six weeks. These are given in order for you to know how well you are doing in your courses. Here is a word about the grades given and what they mean:

"A" grade represents the completion of all assigned work. The student's initiative has been pronounced and additional work, as reading, reports, or investigation, has been accomplished. Active interest has continued throughout the course. Attendance has been excellent. Class participation has been spontaneous and stimulating to other members of the class.

"B" grade represents the completion of all assigned work. Initiative has been shown in much classwork. Interest has been enthusiastic and demonstrated by prompt attendance. Class participation has been active and stimulating.

"C" grade represents the completion of all classwork. Initiative has been excellent at times. Interest and class participation have manifested a sincere desire for a thorough understanding of the course.

"D" grade represents the completion of most classwork. A comprehensive knowledge of the course has been attained some areas need further study. Interest and attendance have been good throughout the course.

"F" grade represents the inadequate understanding and lack of preparation in some areas of the course work.

The Meaning of Course Numbers and Semester Hours

A semester hour is the same as one unit of credit, which is a 50-minute class session once each week for 18 weeks. Except for certain science and laboratory courses a 2-hour course means it meets twice each week, a 3-hour course three times each week, etc.

Courses are numbered in four series—100's 200's, 300's and 400's. The 100 series are designated primarily for Freshmen, the 200 series for Sophomores, the 300's for Juniors, and the 400's for Seniors. Now there is another confusing element which enters into course numbering which is that the 100 and 200 series are lower division and the 300 and 400 series upper division. Any lower division student will be apt to take courses from both the 100 and 200 series, but he is not permitted to take the 300 or 400 series courses except for an occasional program such as elementary education. Juniors and Seniors, or upper division, should not be taking courses in the 100 and 200 series.

Rules about Absences

When you miss a class this is known in college language as "taking a cut". You are only permitted to have one more cut than there are credit hours in your course. For example, in a 2-hour course you will be automatically dropped from the class roll when you take your fourth cut. You will be noti-

fied of this by a slip in your box from your instructor. If you have missed the class for legitimate reasons such as illness, you may take your "drop notice" to the Dean and ask to be reinstated in your course. If you are not granted reinstatement you will receive an "F" in the course.

Entrance Tests

A series of entrance tests are given to Freshmen and incoming transfer students. These tests are used to aid the counselors in knowing more about you so that they can serve you better. For example, the English Placement Test is used to determine if you need special help for college writing. The Vocational Inventory will be a means of helping you choose your vocation. Results from the Psychological Examination will be used to aid you in meeting college life more effectively.

Lost and Found

Lost and found is handled in the general office. One of our great traditions is the honor of respecting the possessions of others.

Mail Call

Student mail is picked up in the alphabetical listed boxes in the lower hall of Wood-Mar. The mail usually is distributed by 11:00 a.m. Please do not go to the office for your mail; those who work there have enough to do without telling you a dozen times that the mail still is not in.

Chapel

Chapel services are held under faculty organization Monday's Wednesdays, and Fridays, and by students on Tuesdays. Attendance is required and students must sit by seat assignment according to class. Those who wish to skip will find that chapel attendance is required for graduation.

We Eat . . .

Meal time is:

Breakfast	7:00 a.m.
Lunch	12:15 p.m.
Dinner	6:00 p.m.

At lunch time five minutes are permitted for those taking tests but no tardiness is permitted, except for emergencies, at other meals. Form the ON TIME habit! If it is necessary to be excused early from a meal please make advance arrangements with the hostess.

Dining Hall Dress

Wednesday evenings and Sunday noons are designated as Guest Meals at which you are expected to dress according to the clothing charts for these occasions.

Men must wear coats to all evening meals, except Saturdays. T-shirts and bandanas are not permitted at meals, and by the way—girls may not wear slacks or jeans to meals except on Saturdays, and then not when guests are expected.

At Home Away from Home . . .

Certain living standards are expected of you at school just as they are at home, except the college family is larger so must set certain higher standards for the benefit of all. Here you must look after yourself, and these living standards will help you know what others expect of you. It is one way of being aware of other person's rights, and not violating them.

Whether you are in a dormitory or in a private home, you must observe proper hours, cleanliness, regard the rights of the house owners, dorm supervisors, and roommates. This is the only way for you to be happy and for those around you to be happy too.

A few suggestions will help to show how we live. If you get sick—be sure to send word to the student health officer. She is an R.N. and is competent to give advice. Be sure first that your dormitory head is informed if you do not feel well. This is a must!

What time should you be in your room?

Week nights	10:30 p.m.
Friday nights	11:30 p.m.
Saturday and Sunday	11:00

Men students are welcome in the ladies' parlors during the lunch hour, between 4:00 and 7:30 p.m. on school days, and afternoons and evenings on weekends.

Study hours begin at 7:30 p.m. on Monday, Tuesday, Wednesday, and Thursday.

Freshmen and sophomores are required to observe study hours from 7:30 until 9:30 in their room or in the library Monday through Thursday, except for Wednesday evening prayer meetings and during other public programs.

Clothing Cues . . .

Men's Clothing Chart

ACTIVITY	CLOTHING	ACCESSORIES
Classes and Downtown	Slacks Faded blue denims Cords Sport shirts Sweaters, jackets	Shoes: brogues loafers
Evening Meals	Slacks Jacket Sport coat Sport shirt or Dress shirt and tie	Shoes: brogues loafers
Semi-formal (concerts, Wednesday dinners, recitals, plays)	Dress suits	Shoes: browns blacks
Formal (formal designation not formal in strict sense) (Banquets; receptions)	Dark suit White shirt Conservative tie	Shoes: browns blacks
Spectator Sports	Slacks Sport clothes	
Church	Dress shirts and ties Dress suits Tailored coats with Slacks	Shoes: browns blacks
Performance in Chapel or Church	Slacks and Tailored coats with Ties Dress suits	Shoes: browns blacks

Attention Men!

Men should not wear T-shirts as substitutes for shirts on the campus and down town. Levis are permissible for work, Saturdays, and outings, not for classes, dining hall, down town, or when visiting the ladies' parlors. Corduroy coats are not to be worn as semi-formal wear.

Fashion Fuss . . .

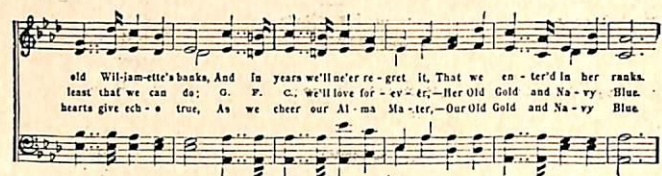
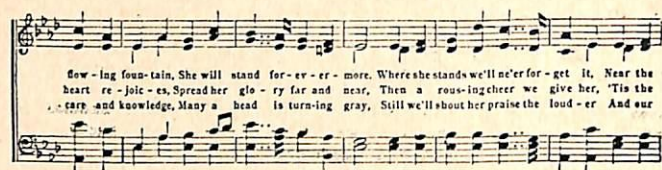
Women's Clothing Chart

ACTIVITY	CLOTHING	ACCESSORIES
Classes and Downtown	Cottons Blouses, sweaters, Skirts, jumpers and Tailored dresses	Socks and Saddles or white bucks, Flats or sandals
Evening Meals	Same as for classes and downtown (above)	Same as for classes and down- town (above)
Wednesday Evening Meals	Afternoon dresses, Suits	Hose and heels
Semi-formal (concerts, recitals, plays, dinner dates, teas)	Suits, afternoon dresses	Hats essential till 4 p.m. and expected in the majority of cases
Formal (Banquets, receptions)	Modest Ballarina or full length dresses	Heels or formal slippers
Spectator Sports	School clothes (same as classes and downtown)	(Same as classes and downtown)
Church	Suits, Afternoon dresses	Hose, hats, heels, gloves
Performance in Chapel or Church	Suits, Afternoon dresses	Hose with dress shoes

George Fox College

Words by (J. RAY PEMBERTON,
CECIL J. HOSKINS.

Music by CLIFFORD WHITE KANTNER



Animato.

* CHORUS.



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GEORGE FOX COLLEGE—Concluded.



A pleasing effect can be obtained in the chorus by having all voices sing the melody.

Extra-Curriculum . . .

This school year is being organized for many student organizations to hold their regular meetings during the lunch hour and thus avoid the many conflicts that arise from evening meetings. Announcements will be made at the opening of the year regarding the arrangements being made for sack lunches—listen for these announcements.

Most of the school activities should be placed on the calendar within the opening two or three weeks of the first semester. Remember this, no extra-class activity is held without properly scheduling it. Here is how you do it. The official calendar of events is in the Dean's office. First, go there to discuss your proposed date with him. Your second step is to fill out, in duplicate, an extra-curricular slip for reserving a calendar date which you obtain from the general office. Third, have this request slip signed by the chairman of the faculty extra-curricular activities committee, then return it to the Dean's office. When he signs it—your date is clear, but not until!

Want to Join . . ?

Here are the organizations with some word regarding who may join:

Student Christian Union for furthering Christian interests, membership open to all students—no actual formal membership.

Foreign Missions Fellowship is the George Fox College chapter of the Inter-Varsity Christian Fellowship.

Student Ministerial Association is composed of those feeling a call to work as pastors, missionaries, and evangelists.

Men's Athletic Association and **Women's Athletic Association** are composed of those who desire to maintain the athletic interests of the student body.

The GF Club is composed of those men students who have earned a letter in a major sport and have been voted into membership.

The Gold "Q" is open to women who have won two letters in major sports.

International Relations Club is open to those who desire to enter intelligent discussion on International affairs. It is particularly helpful to social science majors.

Actorators function with the speech and dramatics department and is open to membership for those who meet the following qualifications:

A total of 5 points is required for membership, and these can be earned as follows:

Major role in major production	5 points
Participation in State Oratorical contest	5 points
Major Production	Points
1. major role	5
2. minor role	3
3. part role	1
Minor Production	
1. major role	3
2. minor role	2
3. part role	1
Stage lighting manager	1 point per play
Stage manager	1 point per play
One point per play to be given, on the decision of the director, to those who performed outstanding work in other dramatics and speaking activities than those listed above.	

Trefian Literary Society is for all women on the campus who desire to advance the cultural level of the college.

Future Teachers of America is open to all those who are preparing to become teachers.

Scribblers Club for the purpose of stimulating creative writing and literature appreciation is open to upper division English majors.

The constitutions of all student organizations are filed in the Dean's office and can be secured by any student for reference.

No student organization can be formed without permission of the student council and the faculty.

Student Government . . .

The Associated Students Organization handles all matters of student government and finances. A great deal of this work is done by the Student Council and its committees.

Meetings of the Council are held each week with their advisor, and is composed of the student officers and elected class representatives.

This year's officers:

President	Rolly Hartley
Vice President	Fred Newkirk
Secretary	Joyce Hoover
Treasurer	Don Lamm
Crescent Editor	Charlotte Passolt
L'Ami Editor	Quentin Nordyke

College Service to Students . . .

Counseling and Guidance Service

Mrs. Marie Tieleman, who heads the Department of Education and Psychology, is the Director of Student Guidance. You are welcome to make an appointment with her for discussing your test results.

All students are assigned a faculty adviser at the beginning of the school year. These staff members are charged with the special responsibility of helping to make your college years easier. Be sure to get acquainted with

your adviser and let him help you. For academic information regarding your major, feel free to talk to the Dean and the department head in which you propose to major.

Health Service

The college maintains a full-time health officer who is a registered nurse. She is Mrs. Alice Wheeler who is the head resident of Edwards Hall. In the event of illness you are required to report to her. This is a requirement which must be observed. Physical examinations for all entering students are arranged for by her.

Employment Service

The college does not maintain a formal employment office, but calls for work are taken at the general office so that if you wish work be sure to register there and indicate the type of work you wish. Also make known your desire to the business manager and the president, who will handle a great many local calls for student employment.

Traditions . . .

A college becomes known for the body of traditions that give it a distinct personality. These traditions are a part of the college life; live up to them and enjoy a fuller college life.

Senior Privileges . . .

1. Only seniors, faculty and guests may park on the south drive of Wood-Mar Hall.
2. Only seniors may pick flowers or shrubs.
3. Applause in chapel is to originate with the seniors; and classes are to leave chapel according to class, beginning with the seniors.
4. The seniors are to have first choice in the election of a faculty sponsor.
5. Only senior men may appear on the campus with mustache.
6. Seniors are permitted a "Sneak" day under the guidance of their advisor.
7. Seniors care for the rose garden.

Juniors . . .

give a traditional banquet for the seniors each spring. They also decorate for Baccalaureate and Commencement and designate one man and one woman from their class to lead the procession on these two occasions.

Sophomores . . .

take the initiative in welcoming the Freshmen.

Freshmen . . .

are expected to answer the telephones in the dormitories.

Inter-Class Rivalry . . .

is stimulated by Bruin Jr. who is to be flashed at least one Friday each month between the hours of 8:00 and 10:00 a.m.

Publications . . .

Crescent is the official newspaper issued every other Friday. One copy to a student.

L'Ami, yearbook, is issued at the close of the school year, giving through pictures and brief writeups the story of the school year.

Traditional Days . . .

Homecoming is observed on Saturday, November 6. It is a special day for welcoming home grads and friends of the college. Special 'classes' are held in the morning, a football game in the afternoon, a banquet in the evening followed by a dramatic presentation.

Valentine's Day is remembered by a formal party in the dining hall climaxed by the crowning of the King and Queen of Hearts.

May Day is one of the great traditions of the campus. Breakfast is served to the public, followed by intra-mural finals, a luncheon and parade the crowning of the Queen, winding of the May Pole, a baseball game in honor of the Queen, a banquet in the evening after which the music department presents a program, "Music for the Queen".

Traditional Events . . .

The Faculty Reception is held on the first Friday night of the school year. This formal evening is in honor of the new students.

The Student Christian Union sponsors a formal

party on the first Friday night of the second semester.

Weekend retreats are held by the Junior-Senior girls, the MAA and the WAA.

Special dinners are given by the WAA for the football varsity squad and the varsity basketball team. The WAA also has a spring banquet, as does the A Cappella Choir. All students are honored at a Birthday Dinner each spring, with recognition of each calendar month of the year.

Class parties are held infrequently during the year which combined with the special events, games and organization meetings, offer a variety of situations for development of social experience and relaxation from classes.

\$64.00 Answer . . .

Get the right answer by going to the college officials. Do not go by rumor—it is usually false!

If You Want . . .	See . . .
Announcements posted	Bulletin board between
Student	rooms 16 and 18
Faculty	Across hall from
	general office
Chapel announcements	Dean
Extra-curricular calendar	Dean's office
Financial aid	President
Guests	Treasurer for meal tickets
(arrangements for)	Dining Hall hostess
	Dormitory head
Lost and Found	General office
Prospective students	Director of Public Relations
(to give names of)	
Publicity and Publications	Director of Public Relations
Scheduling of activity	Dean
School supplies	Book Store
Requests for	
Music	Music faculty
Deputation	Head, Bible department
To report illness	Dormitory head
Veterans information	Dean's office

Your Faculty and Staff . . .

Faculty

MR. MILO C. ROSS
President
Salem, 1099 Maine Avenue
Telephone Salem 21362

MISS RACHEL ALDRICH
Instructor of Music
708 East Third Street
Newberg, Oregon
Telephone 1854

MR. HARLOW T. ANKENY
Director of Public Relations and
Instructor of Journalism
Campus Apt. No. 6
Newberg, Oregon
Telephone 4221

MR. RALPH BEEBE
Director of Athletics
Campus Apt. No. 7
Newberg, Oregon
Telephone 33

MRS. JOAN DUNKEL BELTZ
Assistant Professor of Biology
Campus Apt. No. 3
Newberg, Oregon
Telephone _____

MR. SCOTT T. CLARK
Professor of Greek
Route 1
Newberg, Oregon
Telephone 17F14

MRS. MARY B. DADE
Librarian
Dining Hall Apartment
Newberg, Oregon
Telephone 5171

MR. MERRELL E. DADE
Assistant Professor of Chemistry
Dining Hall Apartment
Newberg, Oregon
Telephone 5171

MR. MACKEY W. HILL
Assistant Professor of History
Campus Apt. No. 19
Newberg, Oregon
Telephone _____

MRS. SARAH P. McCracken
Instructor of French
603 North Meridian
Newberg, Oregon
Telephone 1442

MR. PAUL M. MILLS
Professor of Bible
Route 2, Box 15 (N. Villa Road)
Newberg, Oregon
Telephone 17531

MR. EVAN REMPEL
Assistant Professor of Mathematics
and Physics
Campus Apt. No. 23
Newberg, Oregon
Telephone 1411

DR. ARTHUR O. ROBERTS
Associate Professor of Religion
and Philosophy
Campus Apt. No. 14
Newberg, Oregon
Telephone 1414

MRS. ESTHER MAE STANFIELD
Instructor, Women's Physical
Education
912 E Sherman
Newberg, Oregon
Telephone _____

Faculty

MISS MARY C. SUTTON
Registrar and Professor of German
603 North Meridian
Newberg, Oregon
Telephone 1442

MRS. MARIE TIELEMAN
Associate Professor of Psychology
and Education
620 West 16th
McMinnville, Oregon
Telephone McMinnville 5895

MISS DILLA G. TUCKER
Assistant Professor of Speech and
Drama
George Fox College
Newberg, Oregon
Telephone _____

MISS HELEN WILL CUTS
Dean of Women, Treasurer, and
Assistant Professor of Home
Economics
Campus Apt. No. 9
Telephone 2331

MR. ARTHUR WINTERS
Superintendent of Buildings and
Grounds and Instructor of So-
ciology
George Fox College
Newberg, Oregon
Telephone _____

MRS. GWENDOLYN WINTERS
Secretary and Instructor of
Business
George Fox College
Newberg, Oregon
Telephone _____

MISS LYN EDMUNDSON
Instructor of Art
George Fox College
Newberg, Oregon
Telephone _____

Faculty

MR. KENNETH M. WILLIAMS
Acting Dean
George Fox College
Newberg, Oregon
Telephone _____

MRS. CECILIA MARTIN
Instructor of Spanish
1004 Deskins
Newberg, Oregon
Telephone _____

MISS CARYL JEAN SHORT
Instructor of Piano
George Fox College
Newberg, Oregon
Telephone _____

Administration

MR. DENVER HEADRICK
Field Representative for 'Advance'
Route 3, Box 162
Tigard, Oregon
Telephone ME 9-3233

MRS. MINNIE MOORE
Cook
Dining Hall Apartment
Newberg, Oregon
Telephone 4041

MR. ISAAC A. SMITH
Maintenance
912 East Sherman
Newberg, Oregon
Telephone 4623


MRS. ALICE G. WHEELER
Student Health
Edwards Hall
Newberg, Oregon
Telephone 251

MR. WILLIAM KOENIG
Director of Deputation
P.O. Box 1965
Portland 11, Oregon
Telephone _____

Memo . . .

Newly elected class and organization officers:

Memo . . .



REMEMBER—wherever you are, on other campuses, downtown, other cities, churches—you are a college representative:

1. Dress neatly
2. Drive safely
3. Be pleasant
4. Be courteous

