

1978

Student Handbook, 1978-1979

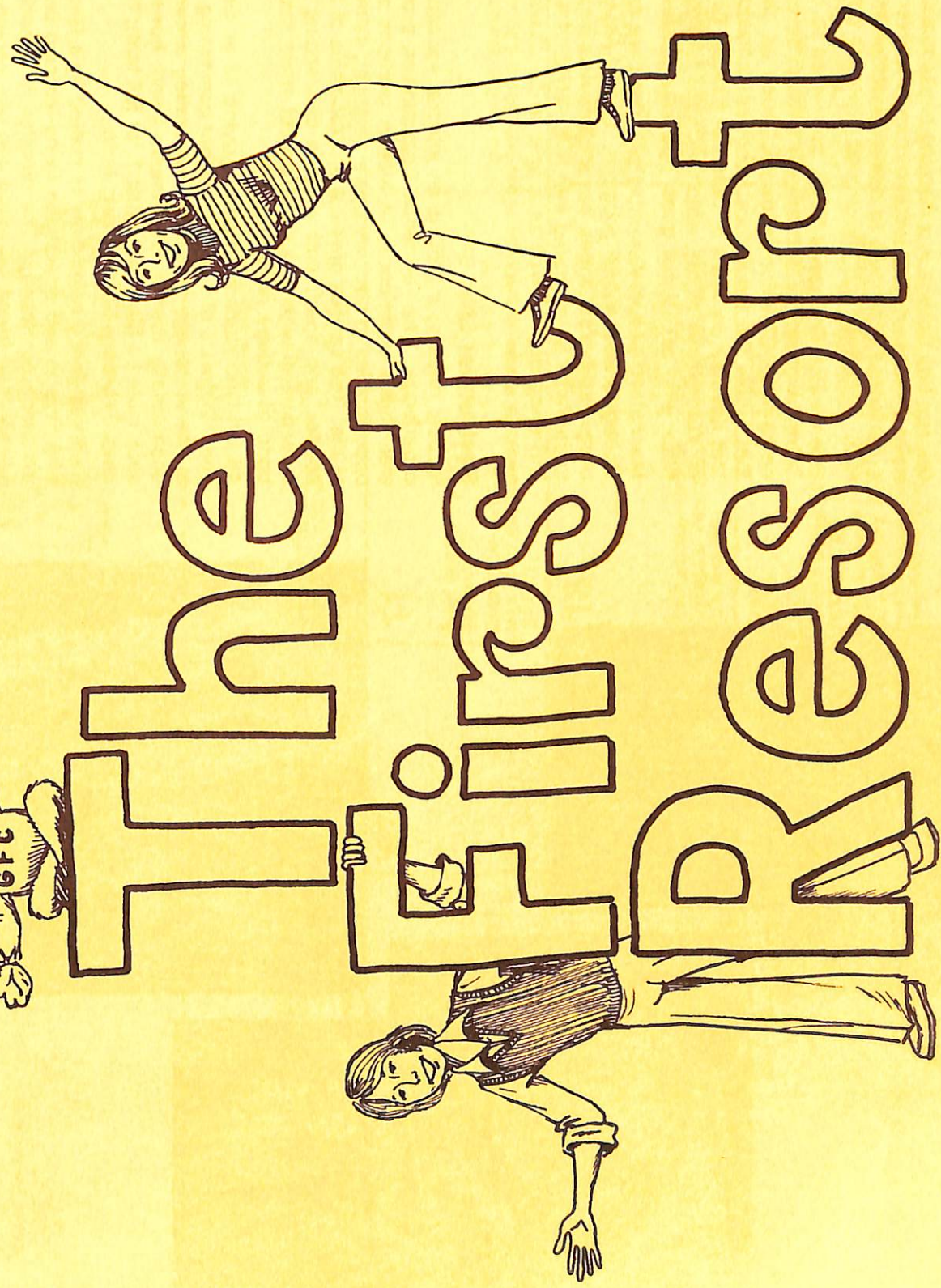
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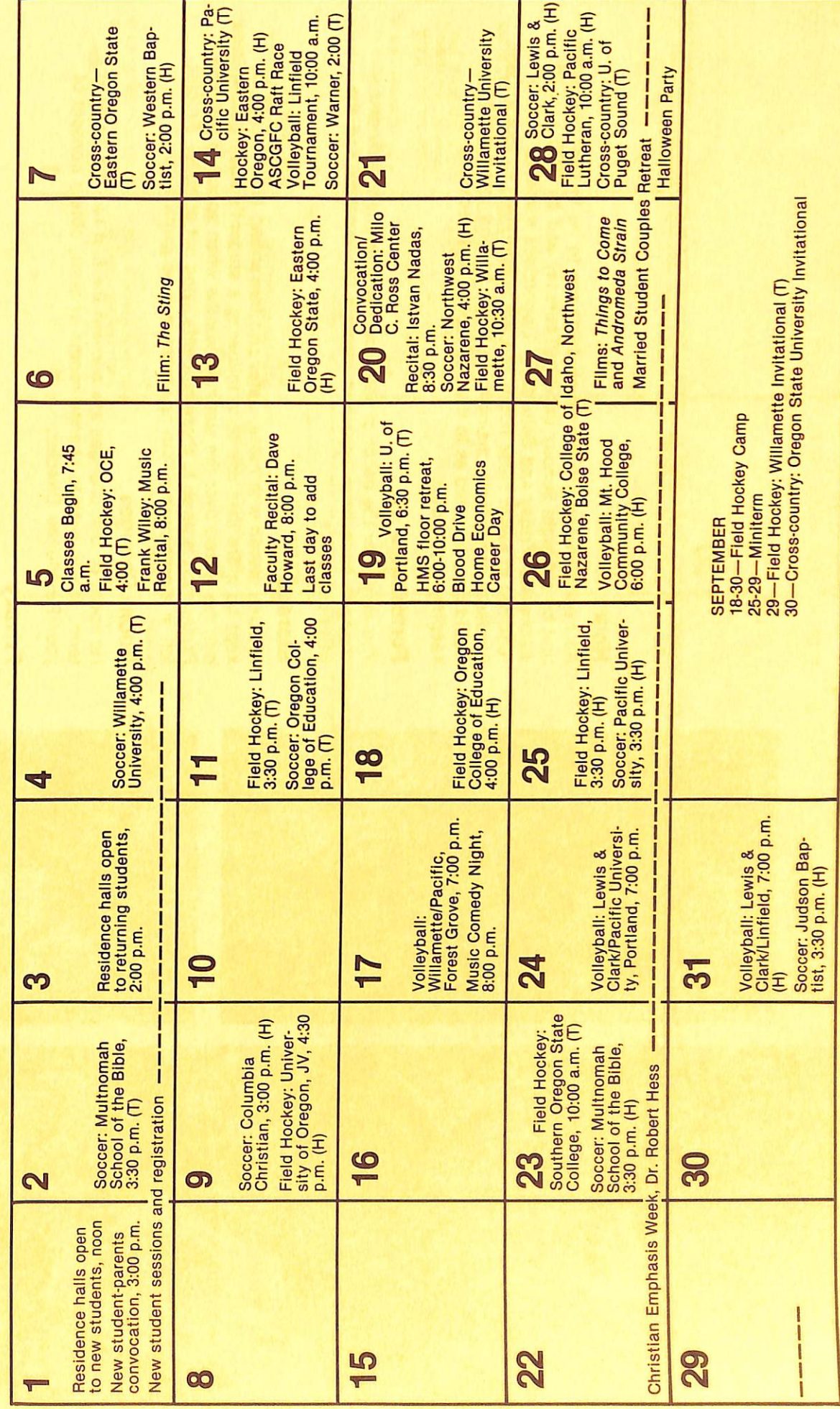
1978-79

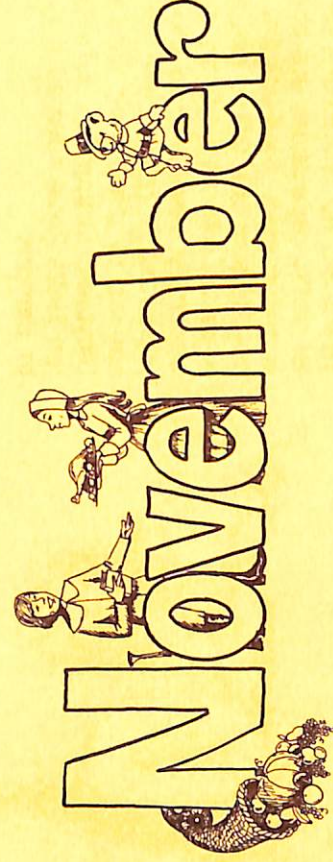


Mandatory Chapel-Assembly programs are an integral part of the College's educational program. Chapel-Assembly is not just worship or spiritual experiences, but a place where all that is happening to students is integrated into a life-style. It is a place of dialogue and encounter as well as a time to be challenged and to explore areas previously ignored.

Student housing at GFC is an integral educational part of the college experience. The residence communities provide unique and meaningful experiences in human relations along with various opportunities to discover one's potential, self-worth, and philosophy of life. The various physical environments of the residence halls, houses, and apartments provide challenging opportunities for individual growth and development while maintaining a common bond of college residency.

Each residence community is staffed by a Residence Director who lives in and directs the living-learning program within each residence community. The director is a teacher, counselor, advisor, and friend, all rolled into one person. Each subcommunity (floor, wing, apartment area) within a residence community has a Resident Assistant who is there to be a friend and helper in any way possible. Your living-learning experience should be personally rewarding.





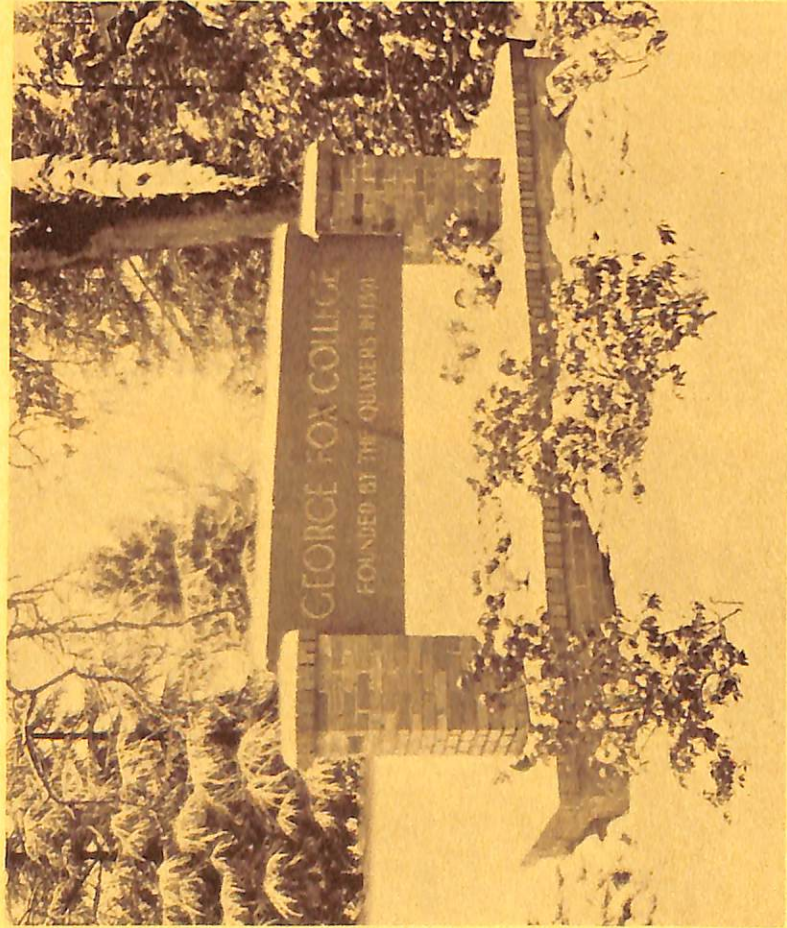
All freshmen and provisional students are to be in their residence unit by midnight Sunday through Thursday and by 2:00 a.m. on weekends (Friday and Saturday). Upperclass students are not required to follow these hours, but are encouraged to follow them. Students consistently maintaining hours beyond those stated would be counseled as to the desirability and necessity for keeping such hours.

You may alter the decor of your room or apartment provided changes have been approved through Student Life and the Business Office.

Articles stored with name, date, and forwarding address will be kept no more than one term following a student's absence. Articles may be stored over the summer months when space is available. Preference is given to those students living out of state. Articles left in storage more than one term may be given away.

No room or unit changes are allowed the first two weeks of any term. If you wish to change rooms or units, obtain consent of your Residence Director.

Your right to privacy will be respected. College personnel may enter a student's room or unit without notice only in emergencies where imminent danger to life, safety, health, or property is reasonably feared, or when there is suspicion or probable cause to believe that college regulations have been or are being violated. When the College seeks access to students' rooms or units to make repairs or improvements or for other necessary reasons, the occupants of the room or unit involved shall be notified of such action not less than 24 hours in advance, unless consent has been given. Requesting service or repairs shall be deemed giving consent to enter.



Career Planning and Placement Center

This office assists students and alumni in making and implementing career decisions. In addition to providing career counseling, the CPPC compiles occupational information and graduate school information, and maintains placement files for students and alumni.

Registration, Advising, I.D. Cards

You are assigned an advisor for your initial registration to aid in planning course work. You may change your advisor, but it is your responsibility to notify the Registrar's Office of a change in your advisor or major. Each term the Registrar provides specific procedural information. After registration, financial arrangements are made in the Student Accounts Office. You may then obtain your identification card and receive official validation by the Student Life Office.

Soliciting

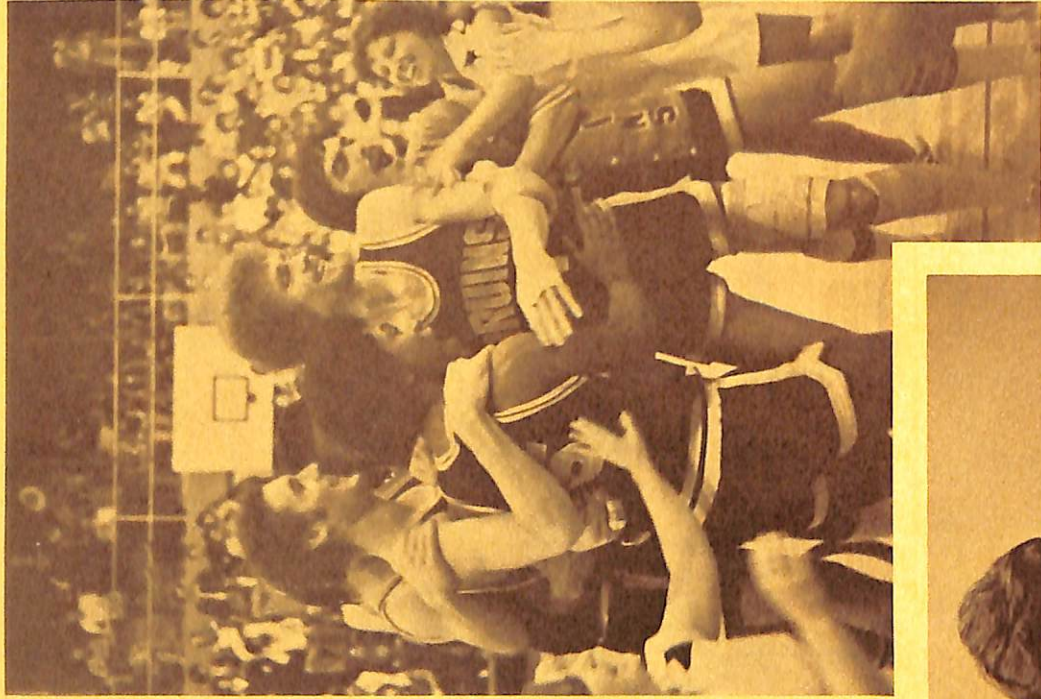
There is to be no soliciting on campus without approval from the Housing Office. For further information inquire at the Housing Office.

Automobiles and Bicycles

There are no restrictions on the use of automobiles as long as all traffic regulations are obeyed and proper insurance coverage is maintained. Students are required to register vehicles with the Student Life Office and to abide by the College's parking policy. A decal with registration numbers will be given to the registrant, who must display it on the left rear bumper (driver's side). The registrant is responsible for his/her vehicle at all times—this applies to leaving an auto unattended in NO PARKING areas. Bicycling is popular. Edwards, Hobson, Macy, Sutton, and Pennington Halls have covered bicycle racks. Repair shops are close to campus.



1				2	
3	4	5	6	7	8
10	11	12	M/Basketball: Linfield, 7:30 p.m. (T)	Portland Dinner Fall Drama Production HMS floor retreat, 6:00-10:00 p.m.	M/Basketball: Tip-Off Tourney, Linfield
	13	14	Christmas Chapel, 9:40 a.m.	M/Basketball: Linfield, Varsity & JV, 5:30/7:30 p.m. (H) W/Basketball: Willamette Invitational	Christmas Banquet combined with Drama Production
17	18	19	20	21	15
24	25	26	27	M/Basketball: GFC Tourney (H) Central Washington State, College of Idaho, Oregon College of Education, GFC	M/Basketball: Willamette University, Varsity & JV, 5:30/7:30 p.m. (T) Fall term classes end, 5:00 p.m.
	31	Christmas	28	29	16
				30	Residence halls close, 11:00 a.m.



Student Records and Confidentiality

The federal Family Educational Rights and Privacy Act of 1974 allows students to inspect their educational records and provides guidelines on the release of personally identifiable information to third parties (grades, transcripts, career planning information). Records of school officials that are in the sole possession of the maker thereof, and that are not accessible to any other person except a substitute, are not considered to be educational records and are exempt. Parents' confidential financial statements are not open to students.

Further information on the Family Educational Rights and Privacy Act of 1974 may be obtained in the Student Life Office.

Nondiscrimination

George Fox College does not discriminate on the basis of sex, handicap, race, color or national origin in its education programs or activities, including employment, which it operates, and is required by Title IX of the Education Amendments of 1972 and Title VII of the Civil Rights Act of 1964 not to discriminate in such manner. Inquiries concerning Title IX may be referred to the Dean of the College or the Dean of Students.

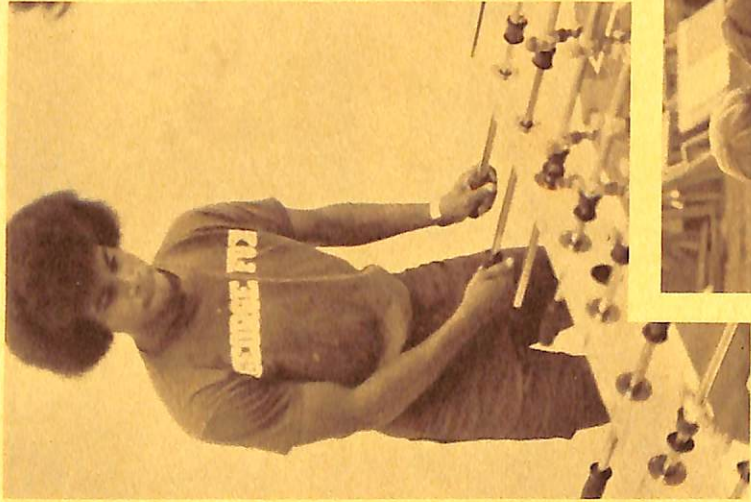
Financial Aid

George Fox College maintains the principle that every qualified student should be able to choose the college that would most greatly benefit him or her personally, without being hindered by financial limitations. Student financial aid serves to meet a student's NEED, which is defined as the difference between what a student (in the case of an independent student) or a student's family (in the case of a dependent student) can reasonably afford to pay and the total cost of an education. Each student seeking financial assistance must submit a copy of the Financial Aid Form (FAF), which both dependent and independent students may use. This form is a service of the College Scholarship Service (CSS), and its purpose is to assist colleges in determining the student's need for financial aid.

By submitting an FAF and requesting a report to be sent to George Fox College, a student indicates an interest in being considered for all forms of aid for which he or she qualifies. No other application for aid is necessary. Students will be considered for "no-need" forms for aid without filing an FAF. Students must reapply for financial aid each year by submitting the FAF.



	1	2	3	4	5	6
	Happy New Year	M/Basketball: Lewis & Clark, Varsity & JV, 5:30/7:30 p.m. (T)				
7	8	9	10	11	12	13
Residence halls open, 1:00 p.m.	Winter term classes begin, 7:45 a.m. Hawaii Tour	M/Basketball: Hawaii Pacific College (T)	M/Basketball: Hawaii Pacific College (T)	Penn floor retreat, 6:00-10:00 p.m. Hawaii Dinner	Film: <i>One Flew over the Cuckoo's Nest</i> Music Theatre Minority Student Union Retreat M/Basketball: Brigham Young—Hawaii (T)	
14	15	16	17	18	19	20
	Last day to add classes			W/Basketball: Willamette invitational, 5:00 p.m. (T) HMS floor retreat, 6:00-10:00 p.m.	W/Basketball: Oregon Institute of Technology, 5:15 p.m. (T) M/Basketball: Eastern Oregon State, 7:30 (T) Music Theatre	W/Basketball: Southern Oregon State College, 5:15 p.m. (T) M/Basketball: North-west Nazarene, 7:30 (T)
21	22	23	24	25	26	27
Missions Conference		W/Basketball: University of Portland, 7:00 p.m. (H)	M/Basketball: Pacific University, Varsity & JV, 5:30/7:30 p.m. (T)		W/Basketball: University of Oregon JV, 7:00 p.m. (H)	Homecoming M/Basketball: Warner Pacific, Varsity and JV, 5:30/7:30 p.m. (H) M & W/Track: Oregon Indoor, Portland
28	29	30	31			
	W/Basketball: Willamette University, Varsity & JV, 5:30/7:30 p.m. (H)	W/Basketball: Linfield, 7:00 p.m. (H)				



Telephone

After business hours students may use the college switchboard for outside calls. Pay phones are located throughout the campus. Incoming calls may be received between 7:00 a.m. and 2:00 a.m. Calls to residence extensions should be made prior to midnight to minimize the disturbance to those whose rooms are near the phones.

Communication

To keep up-to-date on current happenings, changes, or additions on policy, etc., students are expected to apprise themselves of the information contained in the *Bulletin*, published three times a week. Other on-campus communications include the biweekly newspaper (*The Crescent*), the campus radio station (KGFC), the college directory (*The Bruin*), and the yearbook (*L'Ami*).

Post office boxes and keys are assigned to each student during registration. Replacement keys cost \$2.

Guests

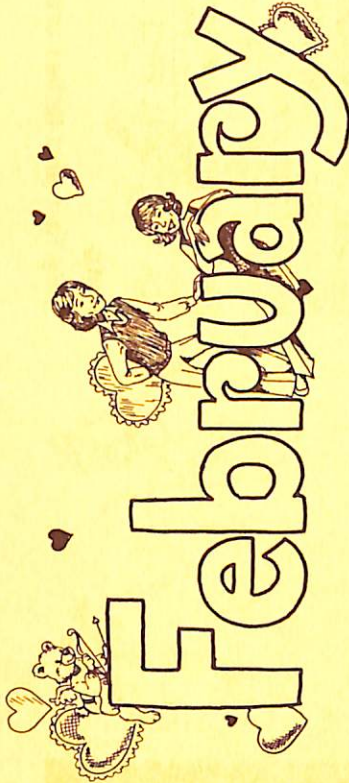
Guests of students are the responsibility of the host and are to be of short-term duration. All visitors are expected to leave at the closing hour unless special permission is granted by the Residence Director. No person of the opposite sex is to stay overnight in a student's room or apartment.

Withdrawal from School

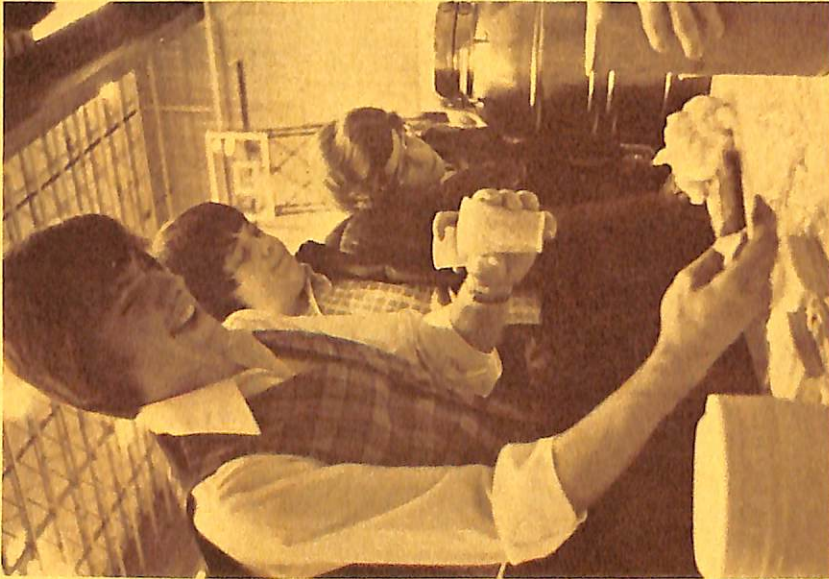
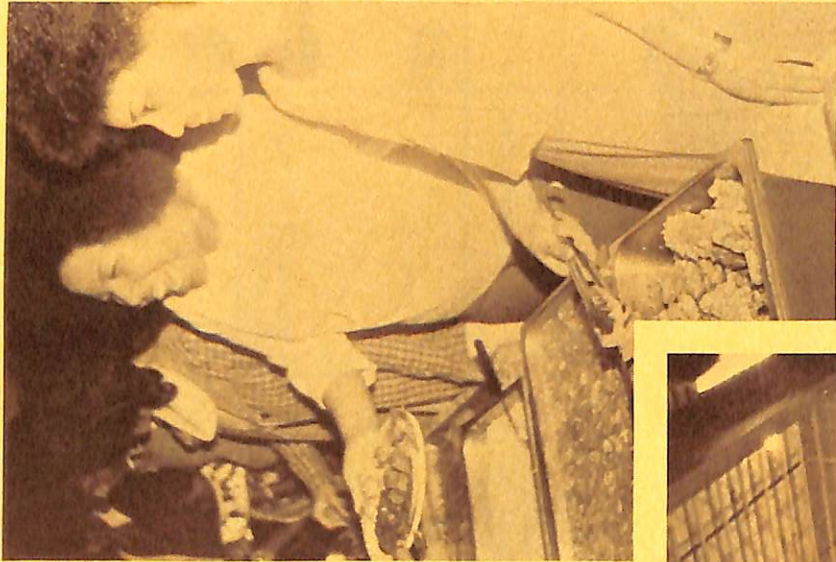
If you find it necessary to withdraw from school, follow the procedure below:

- 1. Obtain withdrawal form from the Registrar.
- 2. Complete exit interview.
- 3. Obtain required approval with appropriate signatures and dates.
- 4. Take withdrawal form to the Student Accounts Office, whereby the refund amount will be determined.
- 5. Report to the Registrar for final approval.

Withdrawal during a term results in financial penalty. Refunds are prorated; both the Student Accounts Office and Student Life Office have refund policy statements available upon request.



	1	2	3
	Blood Drive W/Basketball: Lewis & Clark, 7:00 p.m. (T) Edwards floor retreat, 6:00-10:00 p.m. Christian Education conference	W/Basketball: Western Baptist, Varsity & JV, 5:30/7:30 p.m. (H)	M/Basketball: Eastern Oregon State, Varsity & JV, 5:30/7:30 p.m. (H)
4	5	6	7
		M/Basketball: Lewis & Clark, Varsity & JV, 5:30/7:30 p.m. (H) W/Basketball: Willamette, 7:00 p.m. (H)	
11	12	13	14
	M/Basketball: Pacific University, Varsity & JV, 5:30/7:30 p.m. (H)	W/Basketball: Lewis & Clark, 7:00 p.m. (H) ASCGFC Valentine Day Event	
18	19	20	21
	M/Basketball: Northwest Nazarene, 7:30 p.m. (H)	W/Basketball: Linfield, 7:00 p.m. (T)	W/Basketball: University of Oregon JV, 6:30 p.m. (T)
25	26	27	28
Choir Sunday		Music Departmental Recital, 9:40 a.m. W/Basketball: Pacific University, 7:00 p.m. (H)	
	15	16	17
	W/Basketball: University of Portland, 5:30 p.m. (H) HMS floor retreat, 6:00-10:00 p.m. Choir Tour	W/Basketball: Portland State JV, 7:00 p.m. (H) Minority Student Union Banquet	M/Basketball: Seattle Pacific University, 8:00 p.m. (T)
	8	9	10
	W/Basketball: Pacific University, 7:00 p.m. (T) Recital: Istvan Nadas, Artist-in-Residence	W/Basketball: University of Puget Sound, 7:00 p.m. (T) M/Basketball: Brigham Young—Hawaii, 7:30 p.m. (H)	Film: <i>The Wind and the Lion</i> W/Track: U. of Idaho Indoor (T) W/Basketball: Pacific Lutheran, 1:00 p.m. (T) M/Basketball: Western Baptist, Varsity and JV, 5:30/7:30 p.m. (T)
	22	23	24
		Last day to withdraw from classes W/Basketball: Willamette, 7:00 p.m. (T) M/Basketball: Warner Pacific, Varsity & JV, 5:30/7:30 p.m. (T) Film: <i>Murder by Death</i>	M/Basketball: Hawaii Pacific College, 7:30 p.m. (H) M/Track: Seaside Marathon



Food Service

All students who live in residence housing, with the exception of seniors (with cooking units), are required to eat in Heacock Commons. SAGA Food Service, a contracted national food service company, provides cafeteria-type meals. There is always a variety of entrees available, plus vegetables, salad, desserts, and a wide choice of beverages. The meal schedule (subject to change) is as follows:

	Daily		Sat.		Sun.	
Breakfast	7:15-8:00	8:00-8:15	8:00-8:15	8:00-8:15	8:00-8:15	8:00-8:15
Lunch	11:45-1:30	12:00-1:00	12:00-1:00	12:45-1:45	12:45-1:45	12:45-1:45
Dinner	5:30-6:30	4:30-5:30	4:30-5:30	4:30-5:30	4:30-5:30	4:30-5:30

Health Services and Insurance

A registered nurse is on duty five mornings a week to provide consultation and treatment. This person works in close cooperation with the community's physicians, but makes no residence calls. If your illness or injury is too sudden or severe to wait for the health office to open, see your Residence Director or Resident Assistant. If necessary, arrangements can then be made to see a physician. Insurance forms must be obtained before treatment.

Limited health and accident insurance is required of all students. Students verify adequate insurance coverage at the time of registration. Information on insurance is sent to all students prior to fall registration. Any questions concerning insurance should be directed to the Student Health Service Director.

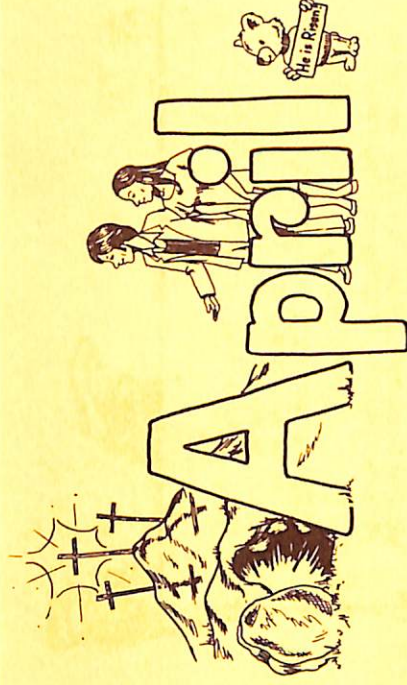
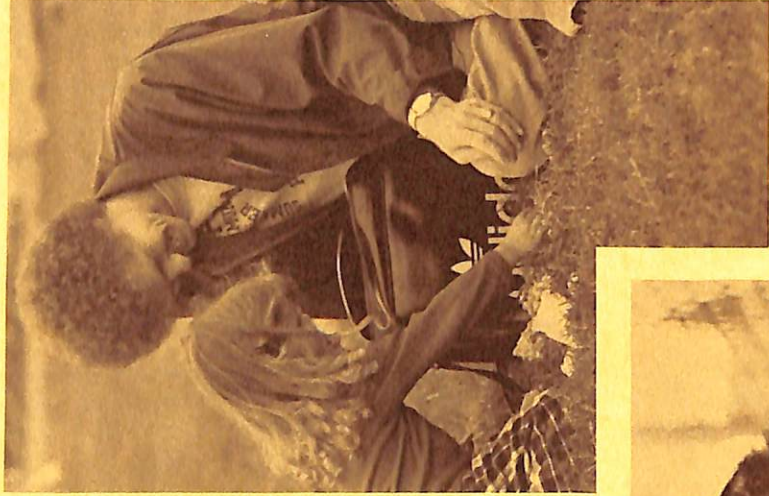
Personal property insurance can be arranged privately, but is not required. **THE COLLEGE DOES NOT TAKE RESPONSIBILITY FOR PERSONAL PROPERTY.**

Pets

Only fish and turtles are allowed in residence housing.



	1	2	3
	Music Departmental Recital, 9:40 a.m. and 8:00 p.m.	Winter Drama Production	M/Track: Linfield Ice Breaker
4	7	9	10
Band Sunday		Winter Drama Production	W/Track: Oregon State Preview Relays (T)
11	14	16	17
		Classes end, 5:00 p.m.	Spring Break/Band Tour
18	21	23	24
			Residence Halls close, 11:00 a.m.
			W/Track: Oregon Open, Eugene, Ore.
25	27	30	31
Choir Sunday Residence Halls open, 1:00 p.m.	Classes begin, 7:45 a.m.	Softball: Willamette University, 3:00 p.m. (H) Films: <i>The Rescuers</i> and <i>When Comedy Was King</i>	W/Track: Oregon Col- lege of Education In- vitational (T) M/Track: Lewis & Clark (H)

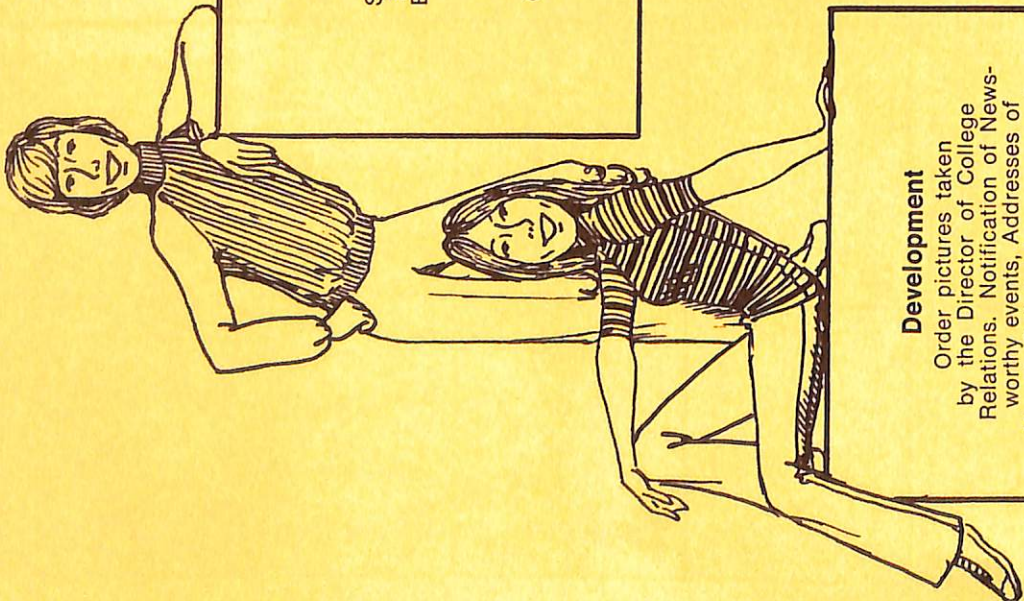


There are many things to be learned in college, and some are best learned through involvement in productive activity that benefits the students of the college. Educational research has shown small colleges have proportionately more opportunities for "try it and see if you like it" involvement. George Fox College bears this out. There are many opportunities for involvement in student government, intramural and intercollegiate sports, discipleship groups, and various ad hoc groups formed to produce certain special events. Plan to learn about your organizational and creative abilities by being a member of the newspaper staff, the Cultural Events Committee, or Activities Committee. Do not wait to get involved; explore your potential right away.

The bookstore functions primarily for students and their needs. Not only may texts be purchased, but also stationery, GFC garb, notebooks, candies, gifts, and other reading material. The bookstore buys back texts at the end of the term, and offers used texts at bargain prices.


Three local banks in Newberg provide services: The Commercial Bank, U.S. National Bank of Oregon, and First National Bank of Oregon. In addition, there is a Benj. Franklin Savings and Loan Association office and a branch office of the First Federal Savings and Loan Association of McMinnville.

1	2	3	4	5	6	7
Band Sunday Deeper Life Conference	Last day to add classes W/Track: Linfield Pentathlon (T)				Softball: Willamette University, 12:00 p.m. (T) Minority Student Union Retreat	Spotlight on Interimis- sion, 7:30 p.m. W/Track: Ore-Cal In- vitational, Ashland, Ore.
8	9	10	11	12	13	14
Choir Sunday	Softball: Pacific Univer- sity, 3:00 p.m. (H)	Theological Conference	Softball: Lewis & Clark, 3:30 p.m. (T)	Mini Retreat for En- gaged Couples Blood Drive		M/Track: U. of Portland (T) W/Track: Pacific Lutheran/Linfield (T) Softball: Willamette, 1:00/2:30 p.m. (T) Film: <i>Lost Horizons</i>
15	16	17	18	19	20	21
	Softball: Linfield, 3:30 p.m. (T)		Softball: Lewis & Clark, 3:30 p.m. (H)	Recital: Istvan Nadas, Artist-in-Residence, 8:00 p.m.	W/Track: WCIC, Forest Grove Spring Drama Production	
22	23	24	25	26	27	28
	Softball: Oregon Col- lege of Education JV, 4:00 p.m. (H)			Softball: Linfield, 3:30 p.m. (H)	Softball: Southern Oregon State, 4:00 p.m. (H) Co-Ed Track: Willamette University (T)	Softball: Pacific Univer- sity, 1:00 p.m. (T)
29	30					
	Softball: University of Oregon JV, 3:00 p.m. (T) Women's Awareness Conference					



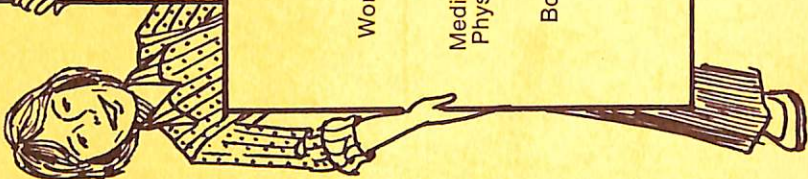
Academic Dean
Credits, Graduation,
Student Petitions for Academic
Exceptions, Advising, Student
Exchange, Faculty Complaints,
Academic Problems.

Custodial Services
Special Cleaning Requests
Cleaning Supplies/Equipment.



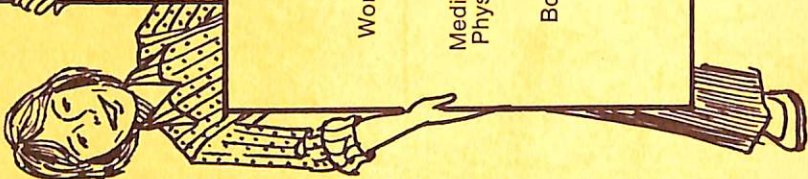
Student Life Office/Annex
Career Planning, Counseling Services,
Placement Credentials, Job Listings,
Housing, Athletic Policy, Chapel/Assembly
(programs, exemptions, absences, etc.),
Scheduling of Meeting Rooms, College Master
Calendar (Activities, etc.), I.D. Cards and
replacement, SUB P.O. Box Assignment, SUB
Post Office (keys, stamps, outgoing mail,
package pickup, campus mail).

Mimeo Room
Copies, Printing, Paper



**Business Office/
Student Accounts**
Account Settlement
Check-cashing
Work-Study Time Sheets
Billings

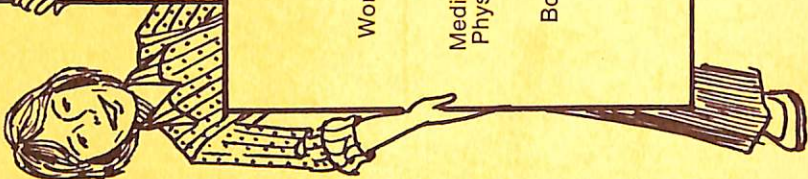
Chaplain/Christian Life
Outreach Teams
Chapel/Assembly Programs
Counseling



Financial Aid and Research
Financial Planning, Part-time
Employment, Loan/Grant Information,
Work-Study Information, Summer Employment.

Student Health Center
(8:30-12:30)
Medical Consultation, Pharmaceutical Medicines,
Physician Referral, Crutches, Heating Pads, etc.

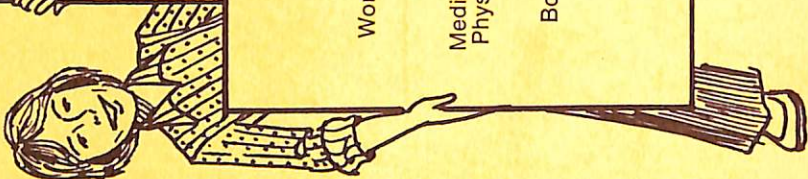
Library
Books on exchange from various colleges,
Reference Materials, Old Magazines,
Microfilm Room, Typing Room,
Reserve Books from Professors.



Development
Order pictures taken
by the Director of College
Relations. Notification of News-
worthy events, Addresses of
Alumni, Bulletin Announcements,
Sports Information, Approval
of Off-campus Publicity.

Instructional Media
Tapes for Physics, Chemistry, Bible
Literature, Chapel/Assembly,
Audiovisual Equipment.

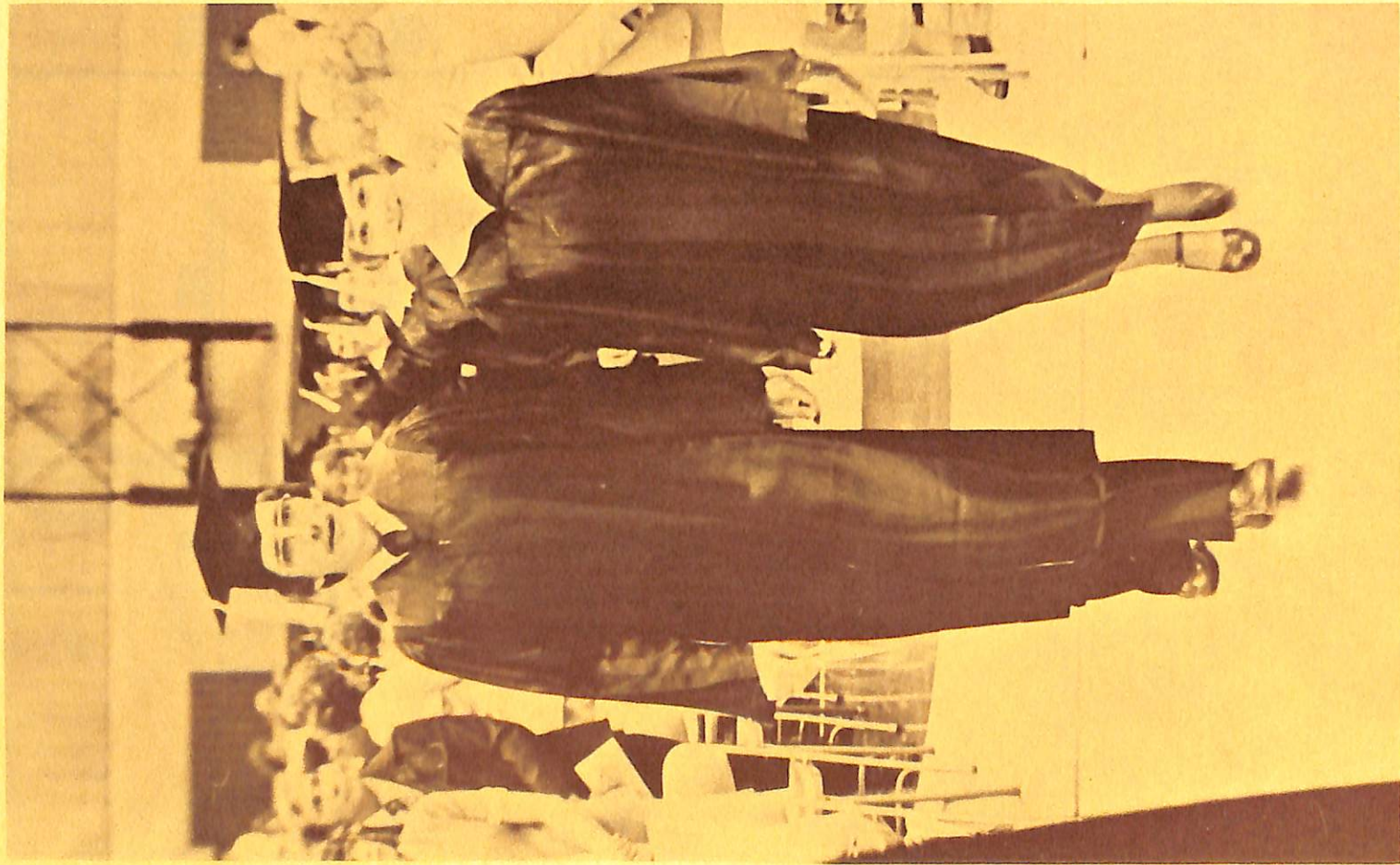
Physical Plant/Maintenance
Unclog Sinks, Fix Broken Pipes,
Fixtures, Repair/Replace Windows,
Doors, Locks, Curtains, etc.



Registrar
Academic Standing,
Transcripts, Credits, Graduation,
Official Registration, Schedule
Changes, Requests for Incompletes,
Withdrawal from Classes,
Veterans Advisement, Grades,
Enrollment Verification, Academic
Information (GPA, petitions),
Academic Advisor
Assignment/Change.

Food Service Manager—SAGA
Sack Lunches, Special Functions
(meals, refreshments), Suggestions
re Food Service, Sick Trays,
Special Diets.

	1	2	3	4	5
	Women's Awareness Conference	Softball: Portland State JV, 3:30 p.m. (H)		Film: <i>The Paper Chase</i> Softball: Lewis & Clark Invitational, 11:00 a.m. (T) Music Theater, 8:00 p.m.	May Day Activities
6	8	9	10	11	12
				Music Theater, 8:00 p.m. M/Track: NAIA District 2 Championships W/Track: NCWSA, Eugene -----	Softball: NCWSA Open Tournament, Portland —
13	15	16	17	18	19
	Music Departmental Recital, 9:40 a.m. and 8:00 p.m.		Music Departmental Recital, 9:40 a.m. and 8:00 p.m. M/Track: NAIA National Championships, Abilene, Tex. -----	Spring Concert, 7:30 p.m.	Film: <i>The Shoes of the Fisherman</i>
20	22	23	24	25	26
				W/Track: AIAW National Championships, North Carolina -----	Commencement Dinner, 5:45 p.m.
27	29	30	31		
					JUNE 1—Classes end, 5:00 p.m. Alumni Banquet, 7:00 p.m. 2—Baccalaureate, 10:30 a.m. Commencement, 2:00 p.m. Residence Halls close, 5:00 p.m.



unauthorized use of fire-fighting equipment is considered by the College to be extremely serious misconduct. Furthermore, students are not permitted to discharge any type of fireworks or explosives in and around buildings; tamper with a building's electrical system; burn incense or have open flames in rooms of residence halls; refuse or obstruct participation in regularly scheduled fire drills; nor use "open coil" appliances.

6. Misuse, sale, distribution, and possession of nonprescribed drugs and use of tobacco and alcohol.
7. Intentional disruption or obstruction of teaching, research, administration of disciplinary proceedings, or other college activities.
8. Physical abuse of any person on college premises or at college-sponsored or supervised functions.
9. Hazing or other initiations or actions hazardous, dehumanizing, or humiliating to students. A full policy statement is available in Student Life Office.
10. Theft from or damage to College premises or damage to property of a member of the College community or College premises.
11. Social Dancing. The College has determined that its interests are best served by not sponsoring dances and by not permitting social dancing on campus, or at college-related activities or events.
12. Failure to comply with directions of College officials acting in performance of their duties.
13. Violation of published College regulations including those related to entry and use of College facilities, the expectations found in the Student Handbook, and any other regulations that may be enacted.
14. Violation of law on or off College premises or in residence halls in a way that affects the College community's pursuit of its proper educational purposes.

B. THE ADMINISTRATION OF DISCIPLINE

College students may be asked to share in the administration of discipline. The Central Committee assumes much of the decision-making role in the area of student complaints and suggestions. Usually, these disciplinary areas are those not involving matters of confidence or termination of student status.

Each student is responsible for knowing the content of the Student Handbook, which delineates the regulations and standards of the College. The student agrees in writing to abide by the College regulations upon entrance to the institution. The faculty and staff can assist greatly in achieving and maintaining a high moral code of conduct and behavior. Rules are not designed to punish but

Student Discipline Statement

A. PROSCRIBED CONDUCT

Discipline administered by the College is limited to incidents of student misconduct that adversely affect the College community's pursuit of its educational objectives. Various types of misconduct for which students are subject to College discipline include the following:

1. All forms of dishonesty including cheating, plagiarism, knowingly furnishing false information to the institution, and forgery, alteration, or use of college documents or instruments of identification with intent to defraud. In addition, unauthorized possession or use of keys to the campus or parts of the campus is prima facie evidence of intent to violate campus regulations and may result in dismissal from the College. **THE KEY IS NOT TO BE LOANED TO ANOTHER PERSON, USED BY ANOTHER PERSON, OR DUPLICATED.**
2. Sexual Immorality. The College stands firmly upon the biblical principle that the sexual experience should be confined to marriage. The College cannot create situations that foster permissiveness in the area of sexual relations. For this reason unauthorized intervisitation in students' rooms of the men's and women's residence halls is not permitted. Examples of sexual immorality include involvement in both premarital and extramarital sexual relationships, and in homosexual activities.
3. Gambling.
4. Unauthorized possession or use of firearms (including air rifles and air pistols), ammunition, or explosives in or upon College-owned or College-supervised property.
5. Violation of fire safety regulations. Any interference with the normal operation of a fire alarm system and/or inappropriate and

rather to assist in the maturation of the student. Faculty and staff, therefore, also should become acquainted with the policies and regulations as outlined in the Student Handbook.

Several faculty members will be asked to serve on the Student Life Committee, which has the major responsibility to administer discipline. Other responsibilities include matters affecting the students in the nonacademic area.

There are various kinds of discipline administered by the Dean of Students. Among others, the following are examples:

1. Warning—An oral statement to the student offender that he has violated College regulations.
2. Reprimand—Written notice to the student offender that continuation or repetition of conduct found to be in violation of College regulations may be cause for more severe disciplinary action.
3. Disciplinary Probation—Written reprimand for violation of a specified regulation and the required maintenance of exemplary conduct.
4. Dismissal—Exclusion from classes and other activities of the College and from residence halls and other property of the College.
5. Restitution—Reimbursement of damage to or misappropriation of property. Reimbursement may take the form of service to repair or otherwise pay for damage.

Faculty and staff may be consulted regarding disciplinary action if it seems advisable. Some types of discipline result in cocurricular ineligibility. All staff members involved must assist in enforcing this regulation.

In sum, student discipline at the direction of the President is administered by the Student Life Office. All discipline cases are directly coordinated by the Assistant Director of Student Life in consultation with the Dean of Students.

Generally, students will be informed of the College expectation they have allegedly violated. They will be provided with the opportunity to respond (deny, explain, admit) to such violations. After a disciplinary decision is made by the Student Life staff, such recommendation is generally communicated to the President. The President will accept, modify, or reject the recommendation of the Student Life staff. Upon communication to the student of such decision, such student has the right to accept the decision or appeal such directly to the President.

The College firmly believes in the preservation of due process in all disciplinary proceedings.

Other specific questions may be directed to the Student Life staff.



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