

1997

Student Handbook, 1997-1998

George Fox University Archives

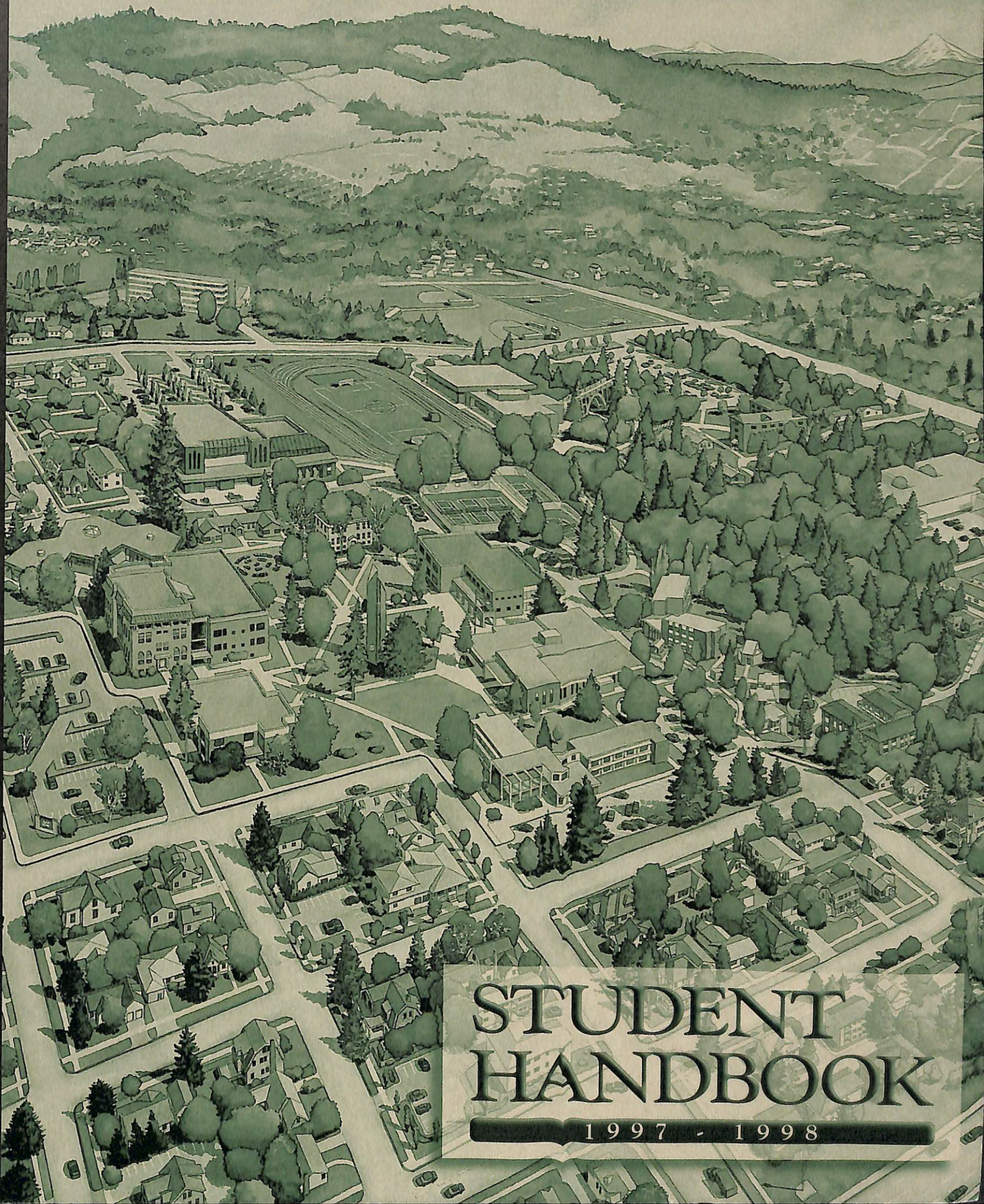
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GEORGE FOX UNIVERSITY



STUDENT HANDBOOK

1997 - 1998

1997-98

STUDENT HANDBOOK

"Hear, O Israel, the Lord our God, the Lord is one. Love the Lord your God with all your heart and with all your soul and with all your mind and with all your strength." The second is this: "Love your neighbor as yourself." There is no commandment greater than these."

Mark 12:29-31



414 N. MERIDIAN ST.
NEWBERG, OREGON 97132.2697

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WHO'S WHO



**Eileen
Hulme**
*Vice President for
Student Life*



**Shaun
McNay**
Dean of Students



**Jeff
VandenHoek**
*Associate Dean of
Students*



**Gregg
Lamm**
Campus Pastor



**Bonnie
Jerke**
*Director of
Career Services*



**Bill
Buhrow**
*Director of
Counseling and
Health Services*



**Don
Black**
*Director of
Financial Aid*



**Carolyn
Staples**
College Nurse

"...WE HAVE PUT
OUR HOPE IN THE
LIVING GOD, WHO
IS THE SAVIOR OF
ALL MEN..."

I TIMOTHY 4:10

GEORGE FOX UNIVERSITY

GEORGE FOX UNIVERSITY MISSION STATEMENT

The purpose or mission of George Fox University has been clearly defined in its mission statement: *The mission of the University from its beginning has been to demonstrate the meaning of Jesus Christ by offering a caring educational community in which each individual may achieve the highest intellectual and personal growth, and by participating responsibly in our world's concerns.*

GEORGE FOX UNIVERSITY VALUES STATEMENT

The George Fox University
community values...

- Following Christ, the Center of Truth
- Honoring the Worth, Dignity and Potential of the Individual
- Developing the Whole Person—Spirit, Mind and Body
- Living and Learning in a Christ-Centered Community
- Pursuing Integrity Over Image
- Achieving Academic Excellence in the Liberal Arts
- Preparing Every Person to Serve Christ in the World
- Perserving Our Friends (Quaker) Heritage

WELCOME

"No man is an island, entire of itself; every man is a piece of the continent, a part of the main." —John Donne

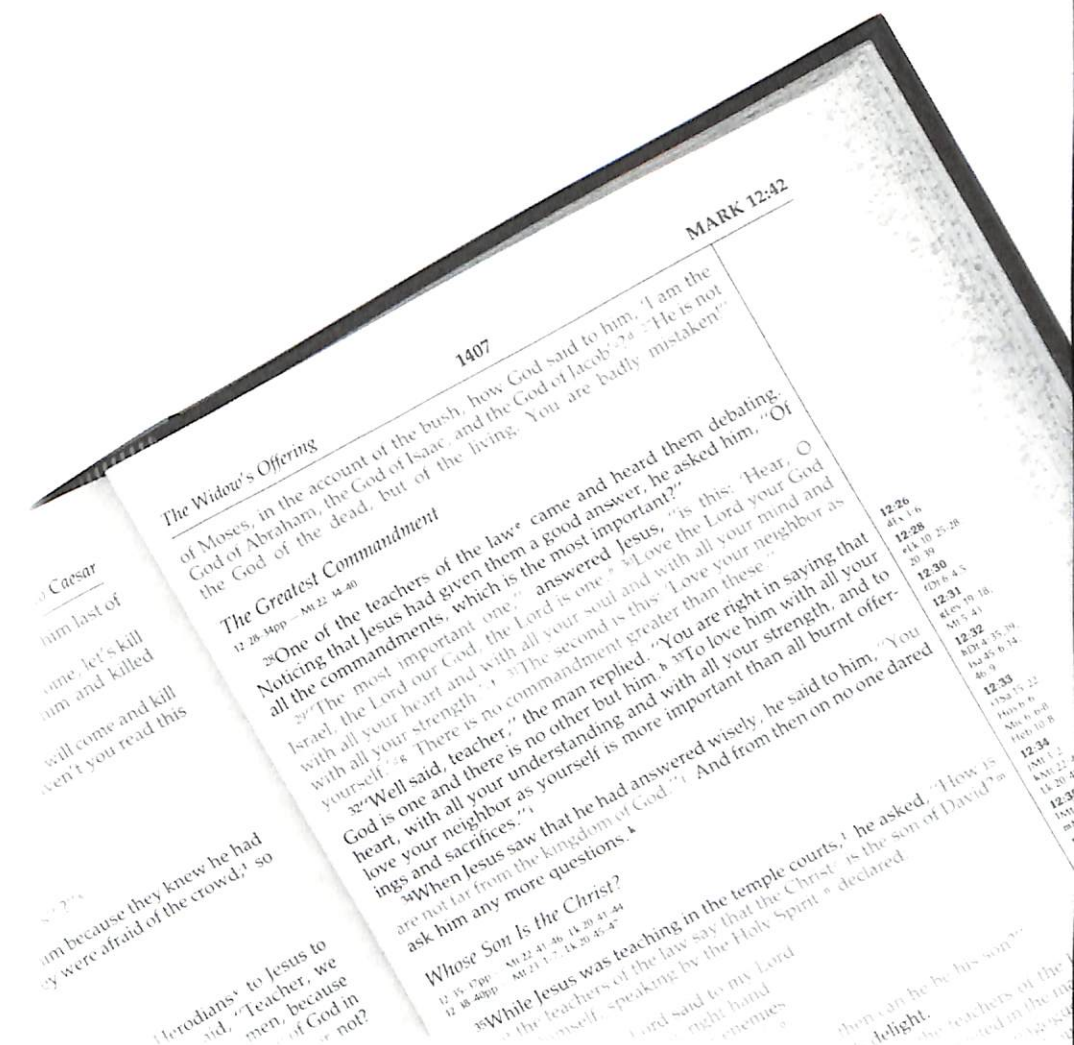
Living in the community that we call George Fox University is both a challenging and rewarding experience. Every individual has a God-given uniqueness and place that should be celebrated. However, our uniqueness is only fully discovered as we engage our membership in the whole, understand our role in the body, and recognize our piece of the continent. You as students have individual rights and community responsibilities. The challenge is finding the balance that is both pleasing to the Lord and respectful of others while not denying your unique place in this community of scholars. The *Student Handbook* is a guide to striking that balance.

Please know that my door is always open to you and that I am here to offer a listening ear as you move through your years in this family.

Blessings,



Eileen Hulme
Vice President for Student Life



ACADEMIC AFFAIRS

Education at George Fox University is not simply what you learn; rather, it is about what you become. Ask yourself these questions: "What do I want to be when I graduate from George Fox University?" and "What values do I want to embrace when my time is completed at George Fox University?"

As we've prepared for your arrival, we have been asking those same questions. Our conclusion is that we want you to become a person of commitment and wisdom.

By commitment, we mean committed to love: love for God, love for others, and love for yourself. The Bible says it best in Mark 12:29-31, "Love the Lord your God with all your heart and with all your soul and with all your mind and with all your strength. Love your neighbor as yourself."

By wisdom, we mean not simply what you know, but rather, how you pursue knowledge. When knowledge is pursued with an arrogant or selfish attitude, the result is foolishness. When knowledge is pursued with humility and generosity, the result is wisdom. Therefore, at George Fox University, we are not simply interested in you gaining knowledge. We want you to become wise.

Regardless of which one of the 36 majors you study in, you will find your professors pursuing commitment and wisdom with you. Not only will you become grounded in the basics of your discipline, you will also be challenged to be humble in spirit as you prepare to serve others with what you have learned.

Along with a *University Catalog*, you have now received the *Student Handbook* (community contract). Remember, it is your responsibility to know and to meet all academic and graduation requirements.

In the pages that follow, you will find informal descriptions of how to make the

most of your education, as well as formal statements that describe official policies and procedure. If you have any questions about anything regarding academics and your pursuit of commitment and wisdom, get in touch with your academic advisor, the Office of Academic Affairs, or the Registrar's Office. You will find willing faculty and staff ready to join you in your journey.

PROCEDURES

Attendance

The responsibility rests with the student to maintain George Fox University standards involving satisfactory scholarship. Regular class attendance is expected of each student in all courses. Class work missed because of absence may be made up only in the case of prolonged or confining illness (three or more consecutive days). Such excuses are obtained from the Health and Counseling Services Center. Permission for absences from class for participation in cocurricular University activities must be granted by the Academic Affairs Office. Other absence arrangements are between the student and the instructor.

The University calendar provides instructional dates for teachers and students. Students are expected to attend classes through the last day of each semester, unless illness or an emergency situation exists.

Classification of Students

Classification is based upon the student's academic standing in terms of hours and grade point average at the beginning of the semester. New students will be classified as regular or provisional students when admission requirements have been met and official transcripts have been received and evaluated.

Full-time Students

Full-time undergraduate students are enrolled for a minimum of 12 hours in a standard semester. Only full-time students may represent the University in an official capacity, hold a major office in an organization, or live in University housing.

Regular Students

Students who have satisfied admission requirements and are following a program leading to a degree are called regular students. They are classified as follows:

Freshmen: Students who have completed fewer than 31 semester hours

Sophomores: Students who have completed 31 semester hours

Juniors: Students who have completed 62 semester hours

Seniors: Students who have completed 93 semester hours

Special Students

This classification includes degree and nondegree students generally enrolled for less than 12 semester hours. Any special student wishing to enter a degree program must fulfill regular admissions requirements.

Probation and Provisional Students

A student whose cumulative grade point average (GPA) falls below the level established for academic progress will be classified as a probational student. A student placed on probation status may continue to receive financial aid. An applicant who does not meet the total expectations for admission may be admitted as a provisional student. All provisional students are required to participate in the George Fox University Academic Success Program (see the "On-Campus Academic Programs" section in the *Catalog*).

Students admitted provisionally may not enroll for more than 14 or 15 hours in the first semester and must include at least one semester of WRI 095, English Skills. At the completion of a term, the Academic Standing Review Committee considers each provisional student's achievement to determine if sufficient progress has been made for continuance.

Auditing Courses

Subject to instructor approval, any regular or special student may audit courses from which he or she wishes to derive benefit without fulfilling credit requirements. Audit status must be established with the Registrar at time of registration. Class attendance standards are to be met.

Academic Advising

Each matriculating student is assigned an advisor for initial registration based on their selected Freshman Seminar. The seminar instructor serves as a student advisor through the freshman year. Transfer students are assigned a faculty advisor based on their area of academic interest or declared major. An advisor may be changed by request as a student forms natural lines of helpfulness and acquaintance. Other teachers and administrators may serve as resource persons in guidance and counseling.

The student is responsible to become familiar with policies and procedures outlined in the *Catalog*. For example, many upper-level courses are offered in alternate years, but this should be no problem if there is advanced planning and if courses are taken in the proper sequences. Advisors will aid as requested, but students must be responsible for their own programs.

"LET THE WISE
LISTEN AND
ADD TO THEIR
LEARNING, AND
LET THE DIS-
CERNING GET
GUIDANCE..."
PROVERBS 11:3



"GUIDE ME IN
YOUR TRUTH AND
TEACH ME, FOR
YOU ARE GOD MY
SAVIOUR."
PSALM 25:5

Academic Load

The student's academic load will be determined in conference with the student's advisor. Sixteen hours per semester is a normal University load. Students who carry fewer hours may add considerably to the cost of their education by extending the time involved to earn their degree. Ordinarily, the first-semester freshman will register for no more than 16 hours. Provisional students will be limited to 14 or 15 hours. No student may enroll for more than 20 hours except by special permission of the faculty advisor and the Registrar.

The following is suggested as a satisfactory relationship between the student's academic load and his or her on- or off-campus work:

Work	Academic Load
Not more than 18 hours	15-17 semester hours
Not more than 24 hours	12-14 semester hours
Not more than 30 hours	10-12 semester hours

Freshmen: All freshmen are expected to register for WRI 110, The Effective Writer, in the first year. In addition, all freshmen are expected to register for Literature of the Bible, physical education, and general education courses in the first year. See the Catalog for information on certain exemptions, waivers and substitutions for these requirements.

A common "rule of thumb" is to anticipate two hours of study per week for each hour of class. Classes that meet more frequently per week than the number of credits given will demand less outside study.

TEN TIPS FOR ACADEMIC SUCCESS

- 1. Read your syllabus.** On the first day of class, professors typically hand out this document which outlines what you may expect from the course and what is expected of you. It's vital that you read the syllabus and use it as a reference throughout the semester. Remember that some professors may not go over the syllabus with you or remind you of due dates. Most professors assume you'll read the syllabus and meet its deadlines (unless changes are announced in class). The best plan is to read it when you receive it and in the next class period ask for clarification of any assignments or deadlines that you don't understand.
- 2. Make exams and major projects your highest priority in scheduling.** Don't assume that you can make up a missed exam. Review the syllabus and adjust your own schedule to make sure you can take all exams as scheduled. If an emergency arises, contact the professor as soon as possible and explain your circumstances.
- 3. Read assignments before they're due.** Many professors don't cover readings in class; rather they use them as a basis for discussion or as background for a lecture related to the reading. If you haven't read the assigned material, you'll have more difficulty following the class discussion. Also, you may be tested on reading material not dis-

cussed directly in class. If you have any questions, ask for explanations during class time, or make an appointment to discuss your questions privately.

- 4. Get acquainted with some of your fellow students and form a study group.** Sometimes it's more productive to study with others, and if you must miss a class, your study group can help you catch up. It is your responsibility, not the professors, to obtain any notes, information, and handouts you may have missed.
- 5. Go to class and stay alert while you're there.** One of the most important ways you can reduce your outside study time and show respect to both your professors and fellow classmates is to be there when class is in session. Paying attention in class helps you prepare for exams and understand material more effectively.
- 6. Be on time.** Latecomers interrupt lectures and create distractions. If you're late and need additional notes or a handout, wait until the end of class to get them. If you're not sure what the class is working on, quietly ask for assistance from a neighboring student.
- 7. Treat your professors with respect.** Use the title "Professor" or "Doctor" (if they have an earned doctorate) and his or her last name when addressing them. If they prefer that you call them something else, they'll let you know.
- 8. Honor professors' office hours.** Office hours are usually found on course syllabi, professors' office doors, and with administrative assistants in University offices. Many times you can arrange a special appointment right after a class.
- 9. Think ahead while working with your advisor.** Plan a rough draft of the courses you'll take in two or three semesters. Make sure both of you have a copy of your schedule. When it's time for advance registration, make an advising appointment at least a week before registration and have a draft schedule prepared when you go in for your appointment. When you meet with your advisor, always bring your Academic Planner with you.
- 10. Make an appointment to see the professor as soon as possible if you receive a low or unsatisfactory grade on a paper.** Explain that you want to do better and ask the professor to review the paper with you to help you understand your mistakes. You can also ask the professor if he or she will accept an early draft on the next paper. If the problem is with an exam, perhaps you can privately discuss the test with the professor. And, to help you study more effectively for the next exam, contact other students to see if you can study with them. In addition, look into the learning resources on campus. Review the section "Resources for Academic Success" in this hand-





book.

Adding Classes

1. After classes begin, late admission to class must have the approval of the Registrar and consent of the instructor. Late forms are available in the Registrar's Office.
2. The deadlines for adding courses or exercising a pass/no-pass option are listed on the calendar on page 53 and in the *University Catalog*.

Dropping Classes

1. A student wishing to drop or withdraw from a class or from the University must secure the proper form from the Registrar's Office. Without this, an "F" is recorded for all courses involved. There is a fee of \$10 for a course withdrawal, though not for complete withdrawal from the University.
2. Withdrawal from a course must be completed within the first nine weeks of the semester. Beyond this date, a petition to the Academic Affairs Office is required, and cause (extenuating conditions) must be established.

The Grading System

Semester grades are determined by the

instructor's evaluation of the student's daily participation in class, performance on periodic tests, work on research papers and class projects, and achievement on final examinations. Grade points are assigned for each hour of credit earned according to the following system:

Letter Grade	Meaning	Points Per Semester Hour
A	Superior	4.0
A-		3.7
B+		3.3
B		3.0
B-		2.7
C+	Average	2.3
C		2.0
C-		1.7
D+		1.3
D		1.0
D-	Passing but Inferior	.7
F		0
I		0
W		0
P		0
NP	Not Passing	0
L		0
X		0
		0

The grade "I" is allowed if a student incurs illness or unpreventable and unforeseeable circumstances that make it impossible to meet course requirements on time. Request for an "I" grade is initiated with and approved by the Registrar. A contract showing the work to be completed and the completion date is prepared in consultation with the instructor and is filed with the Registrar. An "I" not completed in one year becomes permanent, and the course must be repeated if credit is desired.

An "L" grade designates satisfactory

progress in a course whose objectives continue for more than one semester. The "L" will be replaced by either a "P" grade or a letter grade. This is not an incomplete or "I" grade.

An "X" grade indicates the instructor did not report a grade to the Registrar's Office.

A student may repeat a course in which the grade of "D," "F," "W," or "I" is received, but the first grade remains on the record. The cumulative GPA is computed on the last grade achieved.

Pass/No-Pass Policy

A student with a cumulative GPA of 2.0 or better and who has completed 62 semester hours may elect one course per semester from elective course offerings on a pass/no-pass basis. An application form must be filed with the Registrar no later than the published deadline.

The teacher submits a regular grade to the Registrar, who converts the regular grade of "C" or above into "pass." A grade below "C" becomes a "no-pass," and the course must be repeated on a satisfactory level to receive credit.

Courses offered only on a pass/no-pass basis are field experience (e.g., 275/475), WRI 095 English Skills, THE 165/365 University Players, GED 375 Juniors Abroad, and Student Teaching.

Field experience and Honors Colloquium (GED 271, 272, 371, 372) may be "pass" or "no-pass" at department option, or in absence of department policy, at the student's option. All other courses in the University receive grades.

Academic Progress and Eligibility

A student on regular, probation or provisional status is considered to be making

reasonable academic progress. The student's semester grades with a semester GPA and a new cumulative GPA are posted on the grade report given to the student within two weeks following the close of each semester. The GPA is based on George Fox University credits only.

To be eligible for elected student government positions, a student must maintain a GPA of 2.50 or better. To be eligible for intercollegiate athletics, the standards of the National Association of Intercollegiate Athletics and National Collegiate Athletic Association (NCAA) Division III must be met.

Whenever the GPA for a given semester is below 2.0, a student receives a warning and is encouraged to contact their academic advisor, who will assist in the development of improved study plans and encourage better use of reading and library skills.

A student is on probation when his/her cumulative grade point average falls below the following standards: 1-15 hours, 1.7; 16-31 hours, 1.8; 32-47 hours, 1.9; more than 48 hours, 2.0. The student is given one semester of probation to achieve the above standard. Beginning freshmen not admitted provisionally are normally allowed two or



"I CAN DO EVERY-
THING THROUGH
HIM WHO GIVES
ME STRENGTH."

PHILIPPIANS 4:13

"I AM THE LORD
YOUR GOD...WHO
DIRECTS YOU IN
THE WAY YOU
SHOULD GO."
ISAIAH 48:11

three semesters of academic experience before suspension is administered.

A student not achieving reasonable progress, as determined by the Academic Standing Review Committee, may be given an academic suspension. After one or more semesters have elapsed, the student may apply for readmission, and if admitted, reenters provisionally. The Academic Standing Review Committee may recommend academic dismissal. Such students may not apply for readmission.

The University may suspend or dismiss any student who fails to earn a GPA of at least 1.0 during a semester, regardless of classification or number of hours completed. The University may suspend or dismiss any students who no longer benefit themselves or the University community.

Final Examinations

Students are required to take final examinations as specified in course syllabi. The final examination schedule covers the last four days of each semester. The schedule is printed in the class schedule each year. The entire last week of each semester will be kept free of institutionally sanctioned

extracurricular activities, with the exception of prescheduled intercollegiate athletic events.

Students wishing to apply for change of final examination time must do so by the end of the 10th week of classes. Forms are available in the Registrar's Office. Students must provide evidence of extenuating circumstances necessitating the change of final exam time.

College-Level Examination Program (CLEP)

The Educational Testing Service of the University Board provides nationally recognized standardized testing through which University credit may be earned or course proficiency verified. This is the College-Level Examination Program (CLEP).

The CLEP General Examinations are designed to verify competency in general education. Tests may be taken in five areas for a maximum of 32 semester hours of credit. General examinations are to be taken prior to the completion of the first semester of enrollment at George Fox University. It is recommended that the English Composition examination with essay be taken in June prior to University enrollment. CLEP Subject Examinations provide verification of competency in selected academic fields such as foreign language, mathematics, etc. These may be taken at any time. It is assumed that competency has been gained in nonclassroom settings. See the Registrar for details and test applications. The tests are administered by the Registrar.

Federal Privacy Act

The Federal Family Educational Rights and Privacy Act of 1974 allows students to inspect their educational records and provides guidelines on the release of personally identifiable information

(grades, transcripts, career planning information) to third parties. Records of school officials that are in the sole possession of the maker thereof, and that are not accessible to any other person except a substitute, are not considered to be educational records and are exempt. Parents' confidential financial statements, confidential letters of recommendation, and educational records containing information about more than one student are not open to students.

Further information on the Family Educational Rights and Privacy Act of 1974 may be found in the Catalog.

Discrimination

George Fox University does not discriminate on the basis of age, sex, handicap, race, color, or national origin in its educational programs or activities, including employment, and is required by Title IX of the Education Amendments of 1972 and Title VII of the Civil Rights Act of 1964 not to discriminate in such manner. Further information is available in the Catalog.

Transcript Requests

The Family Educational Rights and Privacy Act of 1974 requires you to submit a WRITTEN and SIGNED request to the Registrar's Office before a transcript can be released. To request a transcript, you must complete a Transcript Request Form or send a letter to the Registrar's Office indicating your full name, your current address, your approximate dates of attendance at George Fox, the number of copies you are requesting, and the complete address of where the transcript is to be sent. You must sign the request and enclose the required fee. The transcript fee is \$3 per official transcript. In addition, your student account bill must be paid before a transcript can be released.



Withdraw from School

A student who cannot complete the current semester may completely withdraw from school during the first nine weeks without grade responsibility. Beyond this point in the semester, a petition to the Academic Affairs Office is required, and cause (extenuating conditions) must be established. See the academic calendar, page 53, for specific dates. The refund for tuition and board will be based on the number of weeks completed, with no refund after the sixth week. To be eligible for a refund, students must pick up withdrawal forms from the Registrar's Office, obtain the required signatures, complete the form, and return it to the Registrar's Office.

Students withdrawing from school at the end of a semester must pick up the appropriate form from the Registrar's Office and complete the checkout process by obtaining the required signatures and returning the form to the Registrar's Office. The completed form must be submitted to the Registrar's Office to be eligible for a refund of the \$100 Registration/Damage Deposit.

Student or Family Emergencies

When students experience a personal or family emergency during the academic year, they must contact the Registrar's Office immediately if they are seeking excused absences.



Academic Organization

Name	Title
Extension	Location
Dirk Barram, <i>Vice President for Academic Affairs</i>	
ext. 2142	WMH
Linda Judd, <i>Executive Secretary</i>	
ext. 2141	WMH
Desiree Crook, <i>Administrative Secretary</i>	
ext. 2140	WMH

School of Humanities

DEAN: Mark Weinert
ext. 2143 WMH

Communication Arts
Craig Johnson, *Chairperson*
ext. 2610 HUM

Fine Arts
Mel Schroeder, *Chairperson*
ext. 2631 ROS

History and Political Science
Kerry Irish, *Chairperson*
ext. 2672 MIN

Religious Studies
Howard Macy, *Chairperson*
ext. 2655 ROS

Christian Studies (M.A.)
Paul Anderson, *Director*
ext. 2651 ROS

Writing/Literature
Ed Higgins, *Chairperson*
ext. 2601 MIN

School of Natural and Behavioral Sciences

DEAN: James Foster
ext. 2144 WMH

Biology and Chemistry
Paul Chamberlain, *Chair (fall)*
ext. 2702 EHS

Don Powers, *Chair (spring)*
ext. 2705 EHS

Health and Human Performance
Byron Shenk, *Chairperson*
ext. 2912 WSC

Math, Computer Science, and Engineering
Hank Helsabeck, *Chairperson*
ext. 2720 EHS

Psychology
Clark Campbell, *Chairperson*
ext. 2753 HVR
Chris Koch, *Undergraduate Director*
ext. 2744 HVR

Leo Marmol, *Graduate Director*
ext. 2762 HVR

Sociology/Social Work
Carl Lloyd, *Chairperson*
ext. 2757 HVR

School of Professional Studies
DEAN: Glenn Moran
ext. 2145 WMH

Business and Economics
Tom Head, *Chairperson*
ext. 2811 BUS

Continuing Studies
Alan Kluge, *Director*
ext. 2872 MIN

Family and Consumer Sciences
Flora Allen, *Chairperson*
ext. 2861 LEM

Teacher Education
Margi Macy, *Chairperson*
ext. 2835 LEM

M.A.T.
Gary Kilburg, *Director*
ext. 2832 LEM

M.Ed.
Scot Headley, *Director*
ext. 2836 LEM

Western Evangelical Seminary
DEAN: Tom Johnson
ext. 6151 WES

ASSOCIATE DEAN: Judith Schwanz
ext. 6141 WES

Ministry
Tom Johnson
ext. 6151 WES

Counseling
Judith Schwanz
ext. 6141 WES

Location Key:

BUS - Bus. & Econ. Dept. Offices
EHS - Edwards-Holman Science Center
HUM - Humanities House
HVR - Hoover Academic Building
LEM - Lemmons Cente
MIN - Minthorn Hall
ROS - Ross Center
WES - Western Evangelical Seminary
WMH - Wood-Mar Hall
WSC - Wheeler Sports Center

HONORS

The Dean's List

Those who achieve and maintain a 3.5 GPA or above on 12 or more hours of graded work completed by the end of the semester are eligible for the Dean's List.

APPEALS

For information pertaining to appeals of any academic issues, contact the Office of Academic Affairs.



INTEGRITY

Academic Honesty

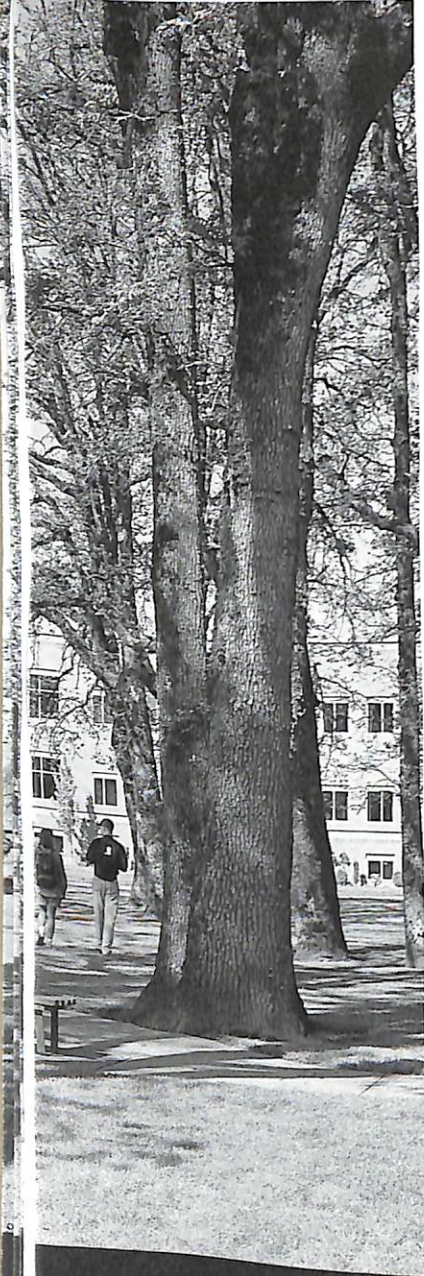
It is assumed that students at George Fox University will endeavor to be honest and of high integrity in all matters pertaining to their University life. A lack of respect and integrity is evidenced by cheating, fabricating, plagiarizing, misuse of keys and facilities, removing books and other property not one's own, defacing and altering, and disruption of classes.

Cheating is defined as "intentionally using or attempting to use unauthorized materials, information, or study aids in any academic exercise." It is assumed that whatever is submitted by a student is the work of that student and is new work for that course. Fabrication is "intentional and unauthorized falsification or invention of any information or citation in an academic exercise or form." Plagiarism is "intentionally or knowingly representing the words or ideas of another as one's own in any academic exercise." One who facilitates any of the above is equally responsible with the primary violator.

Penalties may include restitution, an "F" on an individual paper or exam, loss of campus position or employment, an "F" for the course, disciplinary probation, suspension or dismissal. The Academic Affairs Office will handle academic dishonesty issues working in conjunction with the Student Life Office.

"THE INTEGRITY
OF THE UPRIGHT
GUIDES THEM."
PROVERBS 11:3





STUDENT LIFE

Your process of becoming a person of commitment and wisdom at George Fox University will take you well beyond the confines of the traditional classroom. Your “classroom” for your education will also include those places where you sleep, eat, play, perform, sing, study, and relax.

The Office of Student Life is committed to enhancing your education by providing staff and services to make your journey successful.

This section will introduce you to various departments of the Office of Student Life. Feel free to contact the appropriate offices for further information.

CAMPUS MINISTRIES

Students who experience “well-being” spiritually will have a foundation upon which to build their hopes and pursue their dreams. This type of foundation is not built by chance and does not stand the tests of life without intentional input. We all need people to walk along side us, to guide us, to join us in the efforts of setting our foundation. It is the foundation construction that is the focus of the Campus Ministries Office.

The Campus Pastor and the Director for Outreach and Discipleship are gifted at joining students in their journey into understanding God and serving Him. Their work includes equipping students for service of Christ, disciplining new Christians, and walking with students who are interested in investigating who God is. They accomplish these tasks through a variety of ways.

- **Small Group Bible Studies:** Students are trained how to study the Bible and lead their fellow students in a small group experience.

- **Retreats:** These include the fall and spring all-campus retreats designed for spiritual growth and refreshment.
- **Fellowship of Christian Athletes (FCA):** Leadership and advisement is provided to this student group that ministers to a large population within the student community.
- **Newsletters:** Timely encouragement and challenge from the Bible are articulated to the University community via campus mail and e-mail.
- **Counseling:** Often times students will need someone to talk with to deal with a stressful or troubling situation. The Campus Ministries staff provide good listening and pastoral counsel. This is not a substitute for therapeutic counseling. The staff works in conjunction with the Health and Counseling Services Center to make referrals, if needed, that are timely.
- **Service Trips:** Christmas and spring breaks are times when students are led on trips around the West Coast and throughout the country. The goal is to provide a service to a community that is in need of a helping hand.
- **May Serve:** During May Term, a month-long “May Serve” trip is taken. Locations visited in the past have been Russia, Brazil and Nepal/Tibet. The focus is service and evangelism.

It takes months of preparation and team building before students are ready to embark on these types of service trips. The Campus Ministries staff disciples, equips, and trains student leaders for these ventures.

SPIRITUAL FORMATION PROGRAM

Another major service provided by the Campus Ministries staff is the Spiritual Formation Program.

Philosophy and General Information

In keeping with its priority that each student come into a relationship with Jesus Christ and then grow in that relationship to maturity of faith, the Spiritual Formation Program at George Fox University is made up of three primary components:

Chapel A time of praise, worship and learning. Chapel is held Monday and Wednesday mornings from 10:00 to 10:50 a.m. the first 14 weeks of the 15-week semester. The *Chapel Times* Chapel schedule (available the beginning of each semester) lists all opportunities to receive Chapel credit. In addition to the regular Monday/Wednesday Chapels, there are always a few other daytime and evening opportunities to receive Chapel credit as well.

Study A time of interaction, questioning, fellowship. Small group Bible studies are held many different times during the week.

Ministry/Service A time to live out what we say we believe. Service trips occur during Christmas and spring breaks. The purpose of these trips is for ministry throughout the Western United States and beyond.

Students involved in the various components of the Spiritual Formation Program need to know that it’s not designed to replace the life and ministry of the local church and should not be considered a substitute for church attendance or involvement. Rather, involvement in the Spiritual Formation Program is considered to be an integral part of the total faith-learning education students receive at George Fox University.

Attendance Requirements

All students carrying a full class load (12 hours or more) are required to fulfill 21 Spiritual Formation credits each semester.

Each semester, students can fulfill the attendance requirements of the Spiritual Formation Program in one of four ways:

OPTION 1	OPTION 2
Chapel 15 credits	Chapel 18 credits
Small Group 3 credits	Small Group 3 credits
Serve Trip 3 credits	
Total 21 credits	Total 21 credits
OPTION 3	OPTION 4
Chapel 18 credits	Chapel 21 credits
Serve Trip 3 credits	
Total 21 credits	Total 21 credits

Regardless of which option a student takes in fulfilling the Spiritual Formation Credit, a minimum of 15 of those 21 credits must be based on Chapel attendance each semester. No more than three credits can be earned for either the small group Bible studies or the service trips in any one semester.

Students involved in a small group Bible study during the semester — with consistent weekly attendance, and not missing more than one-fourth of the group sessions — will earn three credits. Small groups are held many different times throughout the week. Students choosing this option must sign up for their small group within the first three weeks of the semester.

Students involved in Winter Serve (during Christmas Break) or Spring Serve (during Spring Break) will earn three credits. Students choosing this option must sign up before the deadlines for each of these trips.

“GUIDE ME IN
YOUR TRUTH AND
TEACH ME, FOR
YOU ARE GOD MY
SAVIOUR.”
PSALMS 25:5



"AS IRON
SHARPENS IRON,
SO ONE MAN
SHARPENS
ANOTHER."
PROVERBS 27:17

Attendance Credit

For Chapel Attendance slips are provided to students at each Chapel. Attendance slips will not be given to students entering Chapel after 10:05 a.m., nor will credit be given to any student leaving prior to the conclusion of Chapel. If a student has to leave during Chapel, they are to give their attendance slip to the Chapel attendant at the door. If they return promptly, their slip will be returned to them. If they don't return promptly, their slip will be discarded. Each student must write his/her name, student ID number, and signature on their own Chapel slip. Any attempt to defraud the Chapel attendance slip or any aspect of the crediting system will result in disciplinary consequences.

For Small Groups At the end of each semester, small group leaders will turn in the names of those group members whose attendance has earned them three credits. Any attempt to defraud the crediting system with regard to small group attendance or involvement will result in disciplinary consequences.

For Serve Trip At the end of each Serve Trip, Serve Trip leaders will turn in the names of those who attended and participated fully in the life of the trip. Any attempt to defraud the crediting system with regard to Serve Trip attendance or involvement will result in disciplinary consequences.

Absences due to activities such as field trips, athletic team participation, band and choir tours, etc., are not considered excused. Students who participate in these activities are responsible to complete 21 Spiritual Formation credits regardless.

Extended illnesses will be evaluated on an individual basis at the end of the semester. Extended illness excuses are issued only by the school nurse for illnesses of three or more consecutive days.

Exemptions

A student may receive an exemption for the attendance requirement for one semester due to student teaching, an off-campus field placement, or the last semester of the senior year. The senior exemption will be void if the previous semester's attendance has not been satisfactorily fulfilled or if they have accumulated more than two semesters of deficient attendance.

All exemptions must be cleared through the Vice President for Student Life by Friday, Sept. 19, 1997, for the fall semester, and Friday, Jan. 23, 1998, for the spring semester.

There is an adult-learner status for students who are older than the traditional University student. This category may include people with job conflicts and/or families, some commuters, etc. Students in this category may qualify for an exemption. Contact the Student Life Office at ext. 2310 if you have questions.

Partial Chapel Exemption

Because of field experience, student teaching, off-campus work, etc., students can apply for a partial exemption in which they are allowed to attend 11 out of the 21 Chapels required. If you have been approved for such an exemption, you will

need to choose 11 out of 31 Chapels rather than 21 out of 31 Chapels.

All partial exemptions must be cleared through the Vice President for Student Life by Friday, Sept. 19, 1997, for the fall semester, and Friday, Jan. 23, 1998, for the spring semester.

Field Experience

Students are expected to plan Field Experience so they can complete their 21 Spiritual Formation credits. The only exception is for class EDU 375 for elementary education students the spring semester of their junior year and for secondary education students the fall semester of their senior year. For the exceptions, the professors will communicate their expectations for Spiritual Formation involvement.

Probation

First time Warning letter, along with earning 21 Spiritual Formation credits the following semester plus the number of Spiritual Formation credits (Chapels included) they were deficient on the previous semester. On probation, the student will receive a letter of warning.

Second time Loss of senior exemption along with earning 21 Spiritual Formation credits the following semester plus the number of Spiritual Formation credits (Chapels included) they were deficient on the previous semester. Also, a written contract signed by the student and the Vice President for Student Life stating a third deficiency will result in a week-long suspension the following semester.

Third time One-week suspension during the following semester. The student will still be expected to complete the Spiritual Formation requirement during the semester of their week-long suspension. Failure to do so or failure to complete the require-

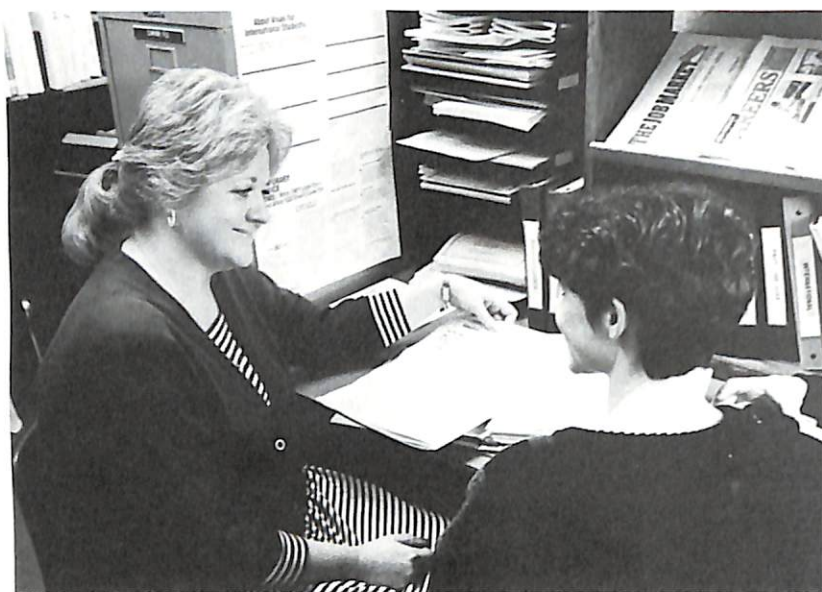
ment during any subsequent semester will result in a full-semester suspension.

Fourth time Full-semester suspension the following semester. If a student is suspended and returns to George Fox, the student must meet the Spiritual Formation requirements for every semester he or she is a full-time student through the eight traditional semesters (no senior exemption).

If a student does not meet the requirement again, further disciplinary action will be taken, which could mean a dismissal. This decision will be decided by the Vice President for Student Life as each case is reviewed with the student.

Due process is inherent in the clearly defined attendance requirements and probationary steps and their publication in the *Student Handbook*. Therefore, there will be no opportunity to appeal the decision except in the case of a full-semester suspension from the University. At that point, a student may appeal to the Board of Student Appeals. Legitimate extenuating circumstances will be considered by the Vice President for Student Life.





CAREER SERVICES

The Career Services Office assists students and alumni in making and implementing career decisions. The office is staffed with the director and assistant director of Career Services. They assist students with the following services:

- **Career classes**
Career Alternatives (designed for freshmen/sophomores)
Employment Strategies (designed for juniors/seniors)
- **"Sigi-Plus" computer career-guidance system**
for use in career decision-making
- **Testing and individual counseling**
to confirm career direction
- **Career Library**
Providing information on:
occupations
graduate schools
labor markets and companies
- **JobTrak listing service**
provides job openings for education and the liberal arts

- **Job openings**
posted daily and published in a weekly job bulletin
- **"Hire-an-Alum"**
Graduates may register to receive special job openings. Summer jobs.
- **Internship resources**
giving guidance and employer contacts
- **Résumé writing, interviewing, and developing job search strategy**
- **Job Hunters Workshops**
training students to have the skills to take command in their job search
- **Oregon Liberal Arts Placement Consortium Jobs Fair**
includes recruitment interviews and career information for graduates and undergraduates
- **The Career Resource Network**
a database of professional alumni consultants available to both students and alumni
- **Degrees at Work Career Dinners**
giving additional opportunity for students to network with and learn about the workplace from George Fox alumni
- **Oregon Graduate School Fair**
for students looking for graduate school options
- **Internet access**
available by appointment for doing electronic career information searches
- **Teacher placement files**

HEALTH AND COUNSELING SERVICES

General health and counseling services are available in the Health and Counseling Center on the corner of River and Hancock. The medical staff includes a **nurse practitioner**, who is available during the posted hours each school day, and a **registered nurse**, who is available throughout the school day for outpatient care. The counseling staff consists of the director, who is a **licensed psychologist**, and several doctoral- and master's-level counseling or psychology practicum students (supervised by the director).

Health Services

Good health is essential for successful pursuit of your goals at George Fox and in your future life. Health is more than the absence of disease. It is that state when an individual is functioning at his or her maximum physical, psychological and social capacity. Health services exist to help you maintain a good state of health through early diagnosis and treatment of illnesses and injuries, and preventative medical care including health education. The following is a list of health services available:

- Diagnosis and treatment for minor illnesses and injuries
- Women's health clinic
- Prescriptions and over-the-counter medication
- Immunizations and allergy injections
- Vision and blood pressure screening
- Student insurance claims assistance
- Medical equipment loans

- Referrals to local physicians
- Health counseling, consultation and medical advice
- Health education resources

Counseling Services

Students come to counseling for a number of reasons, but mostly because they are temporarily "stuck" in the middle of working out a personal problem. Being stuck usually relates to several common themes: family, friends, spirituality, intimacy, sexuality, sexual abuse, unplanned pregnancy, managing depression, anxiety, anger, decision making, problem behaviors and addictions. Most of these are typical struggles of many students. Making use of counseling services available to you as a student may be one of the best decisions you make, rather than some sign of "weakness" or "sickness." Normal people seek help when help is needed. The following is a list of counseling services available:

- **Individual counseling:** Available to undergraduate students free of charge. Students usually are seen weekly for

"THE LORD WILL
GUIDE YOU
ALWAYS; HE WILL
SATISFY YOUR
NEEDS IN A
SUN-SCORCHED
LAND AND WILL
STRENGTHEN
YOUR FRAME."
ISAIAH 58:11





"THEREFORE, MY
DEAR BROTHERS,
STAND FIRM. LET
NOTHING MOVE
YOU. ALWAYS GIVE
YOURSELVES
FULLY TO THE
WORK OF THE
LORD, BECAUSE
YOU KNOW THAT
YOUR LABOR IN
THE LORD IS NOT
IN VAIN."
I CORINTHIANS
15:58

about one hour. The length of time a student spends in counseling varies, but most are seen on a short-term basis (6-8 sessions or less).

- **Group counseling:** In the past, education/support groups have addressed eating disorders and premarital issues (for couples).
- **Personality, intellectual, and learning disability assessments:** A small fee is charged to cover the cost of testing materials.
- **Crisis counseling and intervention:** If you or a friend have a crisis situation, call the counseling center immediately.
- **Consultation and referral:** If you are concerned about a friend who may

need help, you can discuss this with a counselor. The counselor will not ask you to reveal the identity of your friend. A brief consultation may be just what you need to decide how best to help your friend.

- **Seminars:** The counseling center staff is available to present or lead small discussions for your floor or hall on a variety of topics.

Confidentiality: The Health and Counseling Center staff do not communicate with parents, the administration or faculty about your health or counseling. All records in the Health and Counseling Center are confidential (for students 18 and over) except in emergency situations or where otherwise required by Oregon law. Emergencies usually fall into two categories: 1) immediate danger to yourself (threat to life or bodily harm), and 2) immediate danger to another. Violations of community standards are not considered emergency situations.

Appointments: Health services are available by appointment or during walk-in times. Counseling sessions are by appointment only. For information or to make an appointment, stop in or call ext. 2340.

Fees: Counseling and health care are provided at no cost for professional services. Nominal fees are charged for psychological assessment, prescription medication, laboratory studies, and medical supplies.

Health Insurance: All students are required to have health and accident insurance. Proof of insurance must be presented to Student Accounts either prior to or at the time of registration, or you will automatically be signed up for the limited health insurance plan designed for students at George Fox (this is different from

the student health fee). Claim forms may be obtained from the Health and Counseling Center. It is your responsibility to know the limits of your health insurance plan. You may need to call your parents to find out about your coverage. You must be prepared to pay when you see the doctor, especially if you have an out-of-state HMO plan.

Excused Absences: In accordance with the attendance policy stated in the 1997-98 George Fox Catalog, class excuses are only issued to students who have 1) been examined by (or contacted) the nurse during their illness, and 2) the illness prevented class attendance for three or more days in a row. It is the student's responsibility to notify instructors prior to missing classes because of an illness, especially if exams are scheduled.

WHEN THE HEALTH AND COUNSELING CENTER IS CLOSED:

Non-Emergency Medical and Counseling Problems

1. Consult with your Resident Assistant (R.A.) or House Manager (H.M.). R.A./H.M.s have thermometers with disposable covers for your use. Basic first-aid items are available from each R.A./H.M.
2. Consult with your Resident Director. They also have a list of community doctors who frequently see students. You can make your own appointment by calling during doctors' office hours (9 a.m. to 5 p.m. weekdays). Always take your insurance card with you to the doctor.

Medical and Counseling Emergencies

Contact your R.A. or R.D. immediately. If yours is not available, call an R.D. from

another living area. If you are unable to contact any of the R.D.s, call the Student Emergency Response System at 537-3842 (ext. 3842) or 911.

MULTICULTURAL SERVICES

The Multicultural Services Office provides opportunities for students to become more aware and appreciative of one another in terms of the diversity-in-unity within the student body—diversity in terms of personalities, denominations, ethno-cultural origin, theology, gender, styles, abilities and disabilities, and academic majors. Multicultural Services also provides support, encouragement, and guidance to minority students.

Student Club

The Multicultural Society, a student club, gives students of all cultures a place to explore different cultures and celebrate their own. They bring guest speakers on campus and discuss a variety of topics ranging from immigration and affirmative action to their own personal cultural experiences.





Special Events

Once a year interested students raise money to attend a multicultural student leadership conference. International/Multicultural Week is celebrated Feb. 2-6 during chapel and in special workshops with themes including traditional African dance, Japanese karaoke, Mexican cooking, and Korean wrestling. Martin Luther King Jr. Day, National Hispanic Heritage Month, National Native American Month, and National Black History Month also are celebrated.

INTERNATIONAL STUDENT SERVICES

The Office of International Student Services, located in the International Student Center, exists to support the

cultural and learning process of our international students. These services include planning an international student orientation program, establishing Fox Friendship Family relationships for all incoming international students, providing personal and academic counseling, and planning International/Multicultural Week each year.

In addition to on-campus services, there are many outside/off-campus issues for which our international students receive help. These services include visa information regarding Immigration and Naturalization Services regulations, maintenance of student status, extension of program, transfer of schools, permission for employment, visits abroad during breaks and re-entry, change of status, and departure or termination of student status.

RESIDENCE LIFE / HOUSING

Philosophy

Residence life at George Fox University is an integral educational part of the University experience. The residence communities provide unique and meaningful experiences in human relations, along with various opportunities to discover one's potential, self-worth, and philosophy of life. The various physical environments of the residence halls, suites, apartments and houses provide challenging opportunities for individual growth and development while maintaining a common bond of University residency.

University On-Campus Residency Policy

A student must occupy University-owned housing except in the following circumstances:

- They are 23 years old on or before Sept. 1, 1997.
- They have been enrolled in a College/University for six semesters or more (or the equivalent of nine quarters if on the quarter system).
- They live with a parent or legal guardian. This must be verified by the Student Life Office.
- They have been out of high school three years or more.
- They are a graduating senior.
- They are married.

Housing Exemptions: Students may apply for exemptions from on-campus residency. Forms are available in the Student Life Office. Only students with extraordinary circumstances will be considered for exemption. Financial need is not a consideration in granting off-campus residency. Those students granted off-campus exemptions are prohibited from living in the same housing unit with a member of the opposite sex other than a spouse, parent or legal guardian. This is consistent with on-campus housing policy. **The deadline for all completed exemption paperwork is Sept. 12, 1997, for fall semester, and Jan. 16, 1998, for spring semester.** Paperwork turned in after these dates will not receive consideration until the following semester.

RESIDENCE LIFE STAFF

Professional Staff

RESIDENT DIRECTORS: Each living area is staffed by a Resident Director who has extensive training to prepare him or her to be an effective educator qualified to give assistance with academic, social, spiritual, and personal needs.

Student Staff

RESIDENT ASSISTANTS AND HOUSE MANAGERS (R.A.s / H.M.s):

Each subcommunity (floor, wing, apartment complex, house, etc.) within the living area has a Resident Assistant or House Manager who is a student carefully selected and trained to contribute to each student's successful living/learning experience. The ratio of student staff to residents averages 1 to 20.

HOUSING FACILITIES

Residence Halls

EDWARDS HALL is a three-story, two-wing residence hall that houses 52 women in one wing and 52 men in the other. Laundry rooms are located on the first floor of each wing. The two wings are joined by a lobby, with the Resident Director's apartment directly attached. Edwards is located east of the Student Union Building.

PENNINGTON HALL is a two-story, two-wing residence hall that houses 50 men and 50 women. The wings are joined by a lobby, with the Resident Director's apartment directly attached. Laundry



"HE HAS SHOWED
YOU, O MAN, WHAT
IS GOOD. AND
WHAT DOES THE
LORD REQUIRE
OF YOU? TO ACT
JUSTLY AND TO
LOVE MERCY AND
TO WALK HUMBLY
WITH YOUR GOD."
MICAH 6:8



"SALVATION IS
FOUND IN NO ONE
ELSE, FOR THERE
IS NO OTHER
NAME UNDER
HEAVEN GIVEN TO
MEN BY WHICH WE
MUST BE SAVED."

ACTS 4:12

- rooms are located on each floor. Pennington is located just south of the Student Union Building.
- HOBSON HALL is a three-story residence hall that houses 84 women. It has a full basement, which houses the kitchen and laundry room, and is part of the Hobson-Macy-Sutton complex located on the east side of the campus.
- MACY HALL is a three-story residence hall that houses 78 women and is part of the Hobson-Macy-Sutton complex. It has a kitchen and laundry room on each floor.
- UNIVERSITY HALL is a three-story, two-wing residence hall located east of Wheeler Sports Center. The two wings are joined by a lobby. It houses 124 students, with the first floor for men and the second and third floors for women. There is a kitchen, study room, and laundry facilities on each floor.
- SUTTON HALL is a three-story residence hall that houses 38 men and 22 women. Sutton has both two-person and four-person rooms. There is a kitchen and laundry room located on each floor. It is the central building of the Hobson-Macy-Sutton complex. Sutton has a large lobby, with the Resident Director's apartment, and a full basement.

Suites

BEEBE HALL is a three-story living area housing 40 upper-division students. The rooms are fully carpeted and are divided into suites consisting of a bedroom, study room and bathroom. Each suite is designed to house four students. There is a kitchen, laundry room, study room and lounge on each floor. Beebe is located adjacent to Carey Hall and Willcuts Hall in a scenic setting in the Hess Creek canyon.

CAREY HALL is a two-story living area that houses 32 upper-division students. Its facilities are the same as Beebe and Willcuts.

WILLCUTS HALL is a three-story living area housing 40 upper-division students. Its facilities are the same as Beebe and Carey.

Apartments and Houses

There are five apartment complexes and 12 houses maintained by the University for student residents. These living areas house mainly returning upper-division students. All of the apartments and houses are fully furnished, with laundry facilities available in close proximity to each living area.

RESIDENCE LIFE HOUSING POLICIES AND PROCEDURES

Residence Hall Closures During Holiday Breaks

All residence halls and suites will close at 2 p.m. on Saturday, Dec. 20, 1997, and reopen at 1 p.m. on Sunday, Jan. 11, 1998. Also, the residence halls will close for Spring Break at 2 p.m. on Saturday, March 21, 1998, and reopen at 1 p.m. Sunday, March 29, 1998.

There is no food service during these school breaks. All apartments and houses will remain open and accessible by their residents during these school breaks.

Housing Assignments

The process of signing up for housing for the following year occurs in March/April. The process is administered through the Student Life Office. Each student is mailed a housing packet prior to the housing sign-up process.

Room Decorations/Furnishings

Each student living on campus is supplied with the necessary residence furnishings (bed, desk, bookshelf, dresser, closet and lamps, as well as all kitchen and living room furnishings in the apartments and houses). Ironing boards are located in each laundry facility, and vacuum cleaners are provided for use by apartment residents.

Students may wish to bring their own irons, microwave ovens, study lamps, TVs, VCRs, stereos, etc. Students must provide their own linens and cleaning supplies. The Bookstore rents small refrigerators to students living in residence halls and suites.

- Regarding pets: Only fish and small turtles are allowed.

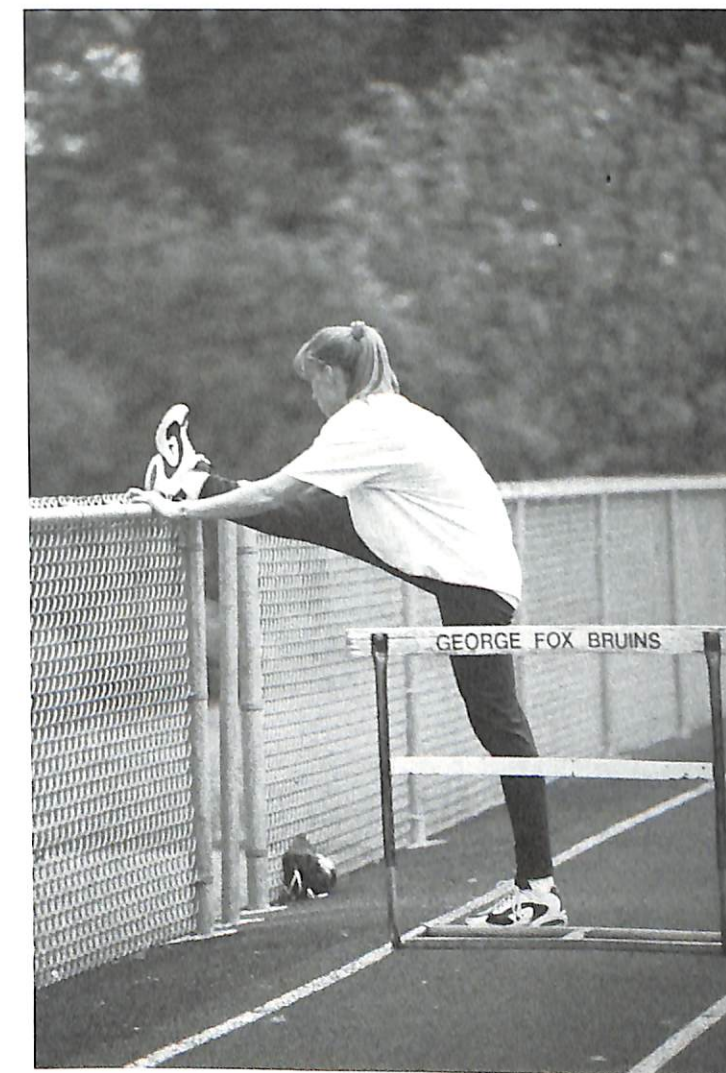
Note: The beds in all of the residence halls and suites are extra long (39 x 80 inches). Extra-long fitted sheets work best and can be purchased from most department stores. Regular flat sheets will fit also.

Residence hall and suite furniture is not to be moved outside the room due to a shortage of storage space. Under no circumstances is furniture to be disassembled. Nothing is to be glued, nailed, or in any way attached to ceilings. Bikes are

to be locked up at the bike racks. (For fire safety reasons, bikes are not allowed in hallways, but they are allowed in residence hall rooms).

Students are encouraged to decorate their residences according to their own personal tastes. All decorations must be mutually agreed upon by any and all roommates who share the room. Also, certain expectations are listed below:

1. George Fox University chooses to be a drug- and alcohol-free institution and is committed to upholding the United States Drug-Free Schools and Communities Act. Therefore, it would be contradictory to allow the advertise-





ment of alcoholic beverages or illicit drugs, or posters, stickers, clothing or any other paraphernalia promoting such products.

2. Pornographic material also is prohibited. This includes any item whose content is exploitive of either sex. Any questions regarding what is or is not permissible should be directed to the R.D.'s or R.A.'s.
3. Department of Transportation highway and street signs are protected by law. Having possession of or displaying these signs is considered a felony and is, therefore, not permissible.

Laundry

There are coin-operated washers and dryers in each living area. The cost for washing is 50 cents per load, and 50 cents for drying.

Autos and Bikes

Road-worthy vehicles are permitted as long as Oregon and George Fox traffic regulations are observed. Within two weeks of being on campus, students are required to register any vehicle they use on campus with the Director of Security. A registration number decal will be provided. It must be displayed on the vehicle according to instructions. The registrant is

responsible for his/her vehicle at all times. The University has no area for off-road all-terrain vehicles, and they are not permitted on campus. Due to a shortage of parking spaces, resident students are asked not to drive to classes or meals. A yellow curb in Oregon is a no-parking-at-any-time zone.

Edwards, Macy, Sutton, Pennington, University and Carey halls have covered bicycle racks. Repair shops are close to campus. Bikes are to be stored in the residence hall rooms or bike racks. They are not to be stored in any other areas. The city of Newberg requires all bicycle owners to register their bikes at the police department. There is no charge. No bikes or motorcycles are permitted to be ridden on the canyon walk. No motorized vehicles are permitted on sidewalks or within buildings, except for authorized Physical Plant vehicles. Also, skateboarding is prohibited on campus.

There are certain vehicle-operating regulations you are expected to follow. This includes obeying posted signs and parking regulations. Campus tickets may be given if violations of these regulations occur. Copies of the campus parking policy are available in the Campus Security Office.

Keys

There is a charge of \$10 per key for each unreturned lost key. If you withdraw from school during the year or when leaving campus at the end of the year, please return your room key and outside door key to your Resident Assistant. Your post office key is to be returned to the SUB post office, and any master keys issued by the Physical Plant should be returned there.

Please note that duplicating, carrying, or using unauthorized keys is a violation of University policy and is considered a serious offense.

Right of Entrance

Your right to privacy will be respected. University personnel may enter a student's room/apartment/house without notice only in emergencies where imminent danger to life, safety, health or property is reasonably feared, or when there is suspicion or probable cause to believe that University regulations have been or are being violated. When the University seeks access to students' rooms/apartments/houses to make repairs or improvements, or for other necessary reasons, the occupants of the room or unit involved shall be notified of such action not less than 24 hours in advance unless consent has been given. A work request of the Physical Plant is considered consent to enter.

The right to privacy by others also is a concern. In keeping with our responsibility toward one another, please be mindful of your neighbors and keep the volume of radios, stereos, etc., at a considerate level. If they can be heard in another apartment or room, they are too loud.

Lockup

All residence halls are locked at 11 p.m. and unlocked the next morning at 8 a.m. Each living area is staffed by a Resident Assistant on duty from 8 p.m. to 8 a.m. Residents are furnished with a key that gives them access to their residence hall whenever the doors are locked.

Student Right to Know and Securities Act

Brochures detailing the Student Right to Know and Securities Act are available in the Student Life Office.

Visitation

George Fox University allows some visitation access to residence housing to members of the opposite sex. Although some residents would ask for more visita-

tion hours, there are also others who do not want their privacy invaded by the opposite sex. The visitation hours, as stated below, attempt to strike a good balance between the two. The goal is to allow for healthy interaction in the area that students call home.

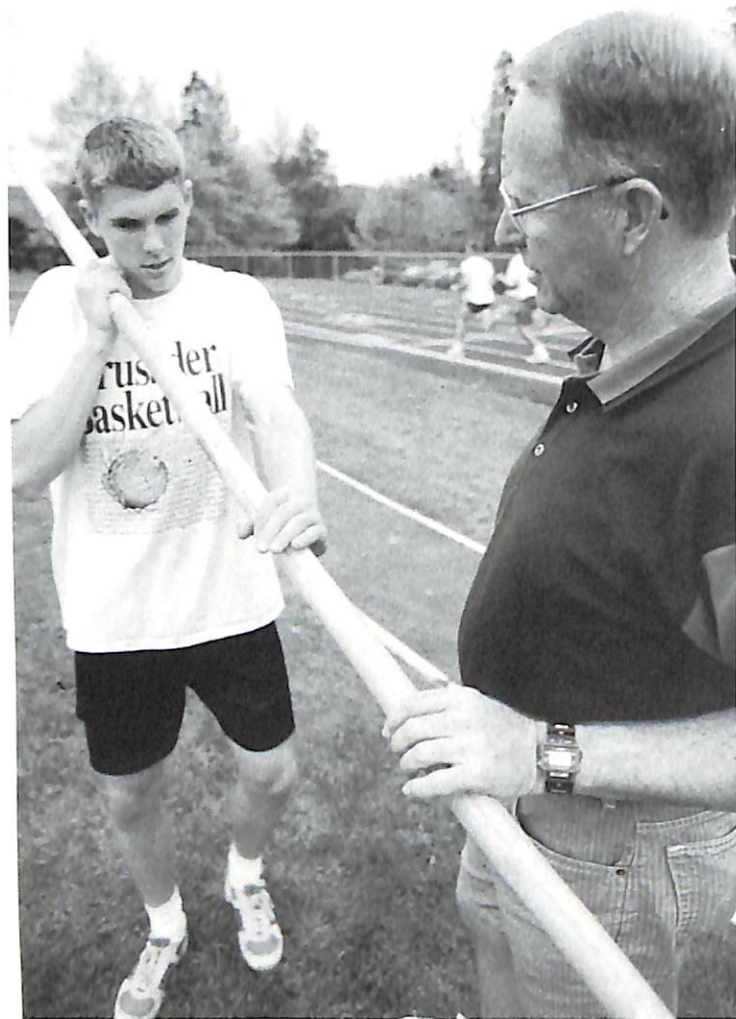
The amount of visitation hours increases according to the type of housing. Upper-class housing is given more seniority as it relates to visitation hours.

Residence Halls Open-house visitation hours are 7 p.m. to 10 p.m. Sunday through Thursday, 7 p.m. to 11 p.m. Friday, and 2 p.m. to 11 p.m. Saturday. No person is allowed in the bedroom of a student of the opposite sex except during open-house visitation hours. The door to the student's room is to be completely open where visitors of the opposite sex are present.

Suites Open-house visitation hours are 3 p.m. to 11 p.m. Sunday through Thursday, and noon to midnight Friday and Saturday. Visitors of the opposite sex are to confine their visits to the front room of the suite after 10 p.m. All room doors are to be left completely open where visitors of the opposite sex are present.



"THE PEACE OF
GOD, WHICH
PASSES ALL
UNDERSTANDING,
SHALL KEEP YOUR
HEARTS AND
MINDS THROUGH
CHRIST JESUS."
PHILIPPIANS 4:7



"FORGETTING
WHAT IS BEHIND
AND STRAINING
TOWARD WHAT IS
AHEAD, I PRESS ON
TOWARD THE GOAL
TO WIN THE PRIZE
FOR WHICH GOD
HAS CALLED ME
HEAVENWARD IN
JESUS CHRIST,"
PHILIPPIANS
3:13-14

Houses And Apartments Open-house visitation hours are noon to midnight Sunday through Thursday, and noon to 2 a.m. Friday and Saturday. Visitors of the opposite sex are to confine their visits to the living/dining room areas after 10 p.m. any night. Room doors are to be left completely open where visitors of the opposite sex are present.

Storage

Articles stored must be boxed and clearly labeled with a University label indicating the name and permanent address of the owner. Articles will be kept no more than one semester following a student's absence. Articles may be stored over the summer months when space is available. Preference for summer storage is given to those students living out-of-state. Articles left in

storage more than one semester may be given away. Carpets and bicycles may not be stored. The University is not responsible for lost, stolen, or damaged items.

Room Changes

Room changes for fall semester may begin on Monday, Sept. 15, 1997, and will conclude on Friday, Oct. 17. Room changes for spring semester begin Monday, Jan. 26, 1998, and will conclude on Friday, Feb. 27. Special note: No room-change petitions will be considered as long as any students are living in temporary housing.

If you wish to change rooms or living areas, you must pick up a Room Change Form from your Resident Director and follow the procedure as detailed on the form. Students are not to move until they have received written approval from the Associate Dean of Students. Students wanting to change rooms will be expected to find another room in which to move. Failure to follow room change procedures will result in a \$50 fine.

Guests of Students

Guests of students are the responsibility of the student hosting the visit. All overnight visitors are expected to check in with the Resident Director. Visitors can stay for up to three consecutive days if approved by the Resident Director. Visits by prospective students should be arranged through the Admissions Office. No person of the opposite sex is to stay overnight in a student's room, apartment or house.

Solicitation

There is to be no soliciting on campus. No door-to-door solicitation is allowed. For further information, inquire at the Student Life Office with the Dean of Students, or the University mailroom. Report suspicious behavior to the Security Office (ext.

3842) or the Student Life Office (ext. 2310).

Student ID Cards

One ID card will be issued to each student at the time of registration. This one card is to be kept from year to year and should not be hole-punched or tampered/damaged in any way. Lost, damaged or stolen cards can be replaced by paying a \$30 fee. The fee cannot be forwarded onto a student bill. The card is used for food service, admittance to athletic events, library book checkout, minimal building access, and basic identification as a George Fox student.

FOOD SERVICES

All students living in campus housing, with the exception of seniors living in apartments or houses or students who have completed three years at the University, are required to eat in Heacock Commons. George Fox University Food Service provides cafeteria-style meals. There are always a variety of entrees available, as well as vegetables, salad choices, desserts and beverages. The Food Services is open from 7:15 a.m. to 7:15 p.m. weekdays, from 10 a.m. to 2 p.m. and 4 p.m. to 6 p.m. on Saturday, and 10 a.m. to 2 p.m. and 4 p.m. to 7 p.m. on Sunday.

Meal Plan Exemptions

The University food service is required to provide medically approved diets, so only extraordinary cases will receive exemption. Anyone seeking an exemption from the meal plan must complete all necessary paperwork before they will be considered for an exemption. Checklists detailing the exemption process are available in the Student Life Office. **The deadline for all exemption paperwork is Friday, Sept. 19, 1997, for fall semester, and Friday, Jan.**

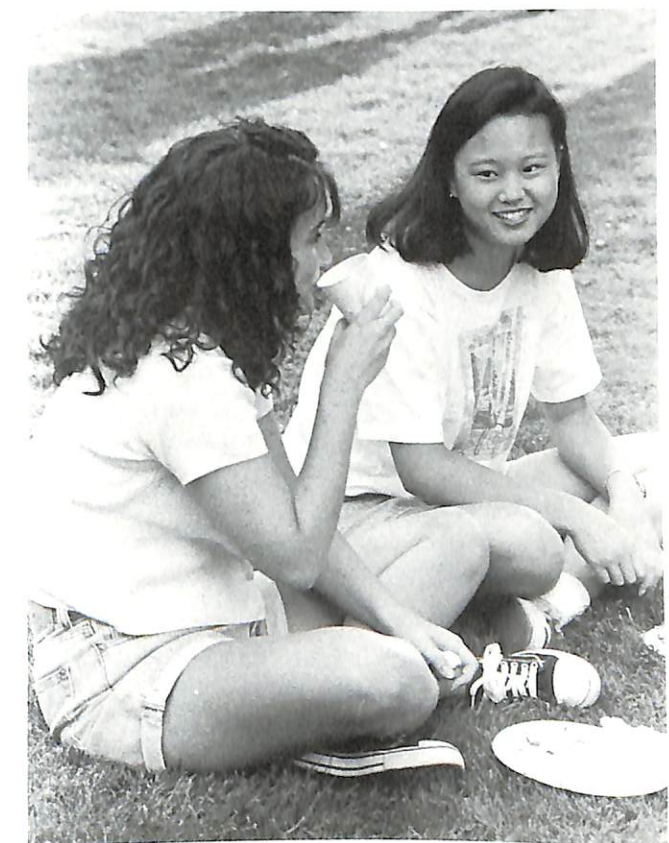
23, 1998, for spring semester. Paperwork completed after these dates will not receive consideration until the following semester.

STUDENT LEADERSHIP

Associated Student Community (ASC)

Leadership is defined many ways. At George Fox University, it is best defined in the context of "service." Leadership opportunities abound through the organizations of the Associated Student Community (ASC). Each of these leadership opportunities give students a practical place to serve others while developing their own interests and leadership style.

It is through the "giving away" of our talents through servant-leadership that George Fox University students are



sharpened for future leadership outside of their college experience. The following is a list of areas available to students who are interested in becoming "servant leaders."

Committees

Central Committee: These elected members are responsible for coordinating and supervising the function and scope of student government activities. Members include the President, Vice President, Secretary, Treasurer, Activities Director, Supreme Court Justice, Communications and Public Relations Director, Christian Service Director, and Student Chaplain, under the advisement of the Dean of Students, Student Life Advisor, Campus Pastor, Director of Outreach and Discipleship, and Multicultural Advisor.

Class Representatives: Each class has two officers elected to represent them to the ASC. These students will sit on a variety of faculty committees, serving the interests of the students. Elections are held in September.

Activities Committee: The Activities Committee is made up of four Activities Coordinators, a Multicultural Society Officer, and a Formal/SUB Basement Coordinator, and is chaired by the Activities Director. Each coordinator chairs a committee made up of students who are responsible for planning and promoting all student activities. This committee is advised by the Student Life Advisor.

Christian Service Committee: The Christian Service Committee is made up of five Ministry Coordinators, each having an area of emphasis (Hispanic, Youth, Elderly, Urban, Serve Trips). Ministry Coordinators each select five students to form their committees. The Christian Service Committee is chaired by the Christian Service Director and advised by the Director of Outreach and Discipleship.

Chaplain's Committee: The Chaplain's Committee is led by the Student Chaplain and is made up of six coordinators for Greenroom, retreats, worship, women's ministries, men's ministries, and community service. The Student Chaplain is advised by the Campus Pastor.

The Multicultural Society: This society exists to give students of all cultures a place to explore different cultures and celebrate their own. An officer of this group reports to the Director of Activities and is advised by the Multicultural Advisor.

Campus Publications

The Crescent: The campus newspaper staff is made up of an Editor, Assistant Editor, Business Manager and three Section Editors. In addition, students can serve on the editorial board, on the publication staff, or as a staff writer. *The Crescent* is a weekly publication funded by ASC.

The L'AMI: The campus yearbook has an Editor, Assistant Editor, and Computer Editor who select 10 to 12 students to serve on the yearbook staff.

Darkroom: Photography is a very important component to the quality of the publications. The darkroom is staffed by a student director and student photographers.

The Wineskin: ASC annually publishes a 20- to 40-page journal of student and staff poetry. All poetry, short stories and artwork is invited.

KFOX: The campus radio station uses a carrier-current broadcast system to reach residence halls and apartments. The station plays contemporary Christian music. The radio station is staffed by a Station Manager, Program Director, Music

Director, and Promotions Director. Students are encouraged to be involved as one of the 20 D.J.s, or on the KFOX Core Committee that advises the KFOX staff.

Campus Album Project: Each year ASC produces a student campus album. Students wishing to help with producing should contact the Campus Album Director in the ASC office in the SUB.

INTERCOLLEGIATE & EXTRACURRICULAR OPPORTUNITIES

Athletics

George Fox University excels in athletics. Intercollegiate men's sports include soccer, cross country, basketball, baseball, track and tennis. Intercollegiate women's sports include cross country, volleyball, basketball, track, softball, soccer and tennis. The University also has a strong intramural program.

Men's and women's varsity athletic competition functions under the National Collegiate Athletic Association (NCAA) and the National Association of Intercollegiate Athletics (NAIA).

Music

Music activities are available to students with varied musical talents. Public performances are presented through the Festival Chorus, the Concert Choir, Dayspring, Crosslight, Concert Band, Chehalem Symphony, Music Theater, Jazz Ensemble, Handbell Ringers, Brass Ensemble, and String Quartet.

The George Fox University student chapter of the Music Educators' National Conference provides a bond between students in music education and members of the professional organization. Students receive the *Oregon Music Educator*.

Members may attend meetings of the professional educators' organization. The club also sponsors speakers who address new developments in the music education field.

Theater

The Department of Fine Arts presents two major dramatic productions each year, plus informal course-related performances in Chapel/Assembly, Wood-Mar Auditorium, or dining room settings. Augmenting the on-campus theater program are the University Players, the University's drama touring group, which presents improvisational theater throughout the Northwest at churches, prisons, camps, retreats, schools and marketplaces.

Intramurals

The intramurals program is designed to give students a chance to enhance their education by providing them with the opportunity to exercise, build friendships, and complete with one another in a spirit of fun. A wide variety of programs are designed for coed and same-sex competition. Those offerings include:

- Basketball (3-on-3 and 5-on-5)
- Volleyball (3-on-3 and 6-on-6)
- Flag Football
- Racquetball
- Indoor Soccer
- Floor Soccer
- Tennis
- Golf

Information

To keep up-to-date on current happenings, changes or additions in policy, etc., students are expected to apprise themselves of the information contained in the weekly *Bulletin*, published by the University Relations Office and funded by ASC.

· "TRUST IN THE
· LORD WITH ALL
· YOUR HEART AND
· LEAN NOT ON
· YOUR OWN UNDER-
· STANDING; IN ALL
· YOUR WAYS
· ACKNOWLEDGE
· HIM, AND HE WILL
· MAKE YOUR PATHS
· STRAIGHT."
·
· PROVERBS 3:5-6



COMMUNITY LIFE

THE CONTEXT FOR COMMUNITY EXPECTATIONS

As a student of George Fox University, you are a member of a community. One of the primary functions of this handbook is to help define what being a community member here means. All communities expect their members will uphold certain standards of behavior and contribute to the welfare of the group in specific ways.

Each member of the community plays a part in an atmosphere conducive to the growth and maturity of everyone else. The expectations of the George Fox community, explained in the following pages, reflect the University's commitment to its Christian philosophy of education pursued within the context of community.

The Lordship of Jesus Christ

The University believes the Scriptures establish the basic principles that should guide the development of Christian character and govern all Christian behavior. These include the Lordship of Jesus Christ over all life and thought.

This involves wholehearted obedience to the moral law of God as taught in the Old and New Testaments and exemplified in the life of Jesus Christ; the careful stewardship of mind, time, abilities, funds, and opportunities for intellectual, spiritual and interpersonal growth; and the care of our bodies as temples of the Holy Spirit.

Responsibilities for Relationships

Living in a daily fellowship with other Christians is a privilege and an expression of God's grace. In recognition of this privilege, great value is placed on the quality of relationships in our community. We acknowledge we are living in a

fellowship where we are dependent on and accountable to one another.

Within our community, the greatest expression of fellowship and the highest principle for relationships is love—the responsibility to love God with all our hearts, souls, minds and strength, and to love our neighbors as ourselves. This means that unselfish love should be the motive in all life's decisions, actions and relationships.

Specific expressions of this type of love that are desirable in this community include:

Edification: We expect each member of the community to strive consciously to maintain relationships that support, encourage and help others.

Bearing with One Another: Because of our humanity, difficulties in relationships can occur. In such cases we are to respond with compassion, kindness, humility, gentleness and patience, bearing with one another and forgiving whatever grievances we may have against one another.

Burden-Bearing: We are responsible to come alongside those experiencing grief, discouragement, illness, tragedy, or other personal trials. Expressions of bearing another's burdens include comfort, encouragement, consolation and intercession.

Speaking the Truth in Love: A community such as ours can be strengthened by speaking the truth to each other with love. Problems in relationships and behavior can be resolved constructively by confronting one another in an appropriate spirit. If the welfare of the one being confronted is paramount, and if the confronter is acting in love, the process has potential to produce growth.

Reconciliation, Restoration, and Restitution: Healing broken relationships is necessary for a healthy community. When relationships have been harmed, regardless of the reason, individuals are expected to reach out to one another, to forgive one another, to restore relationships, and to make restitution.

Implementing the above expressions of love in relationships requires continual effort and sensitivity to others. Relationships of this quality enrich our lives, honor God, and assist in meeting the goals of the University.

RESPONSIBILITIES FOR BEHAVIOR AND ATTITUDES

Biblical Expectation

Scripture teaches that certain attributes are available to individuals through the Holy Spirit. These attributes include love, joy, peace, patience, kindness, goodness, faithfulness, gentleness, and self-control. This fruit of the Spirit is to be sought, encouraged, and demonstrated in our relationships. (See Galatians 5:22-26.)

In contrast to encouraging these positive attributes of the heart, Scripture condemns attitudes such as greed, jealousy, pride, lust and hatred. Although these attitudes are sometimes difficult to discern, they can hinder relationships with God and others and lead to unacceptable behavior.

The University community is obliged to repudiate these attitudes and seek God's forgiveness and help so each individual may grow in grace and righteousness.

Certain behaviors known to be morally wrong by biblical teaching are not acceptable for members of the George Fox University community. They include theft,

lying, all forms of dishonesty, gossip, slander, backbiting, profanity, vulgarity (including crude language), sexual immorality (including adultery, homosexual behavior, premarital sex), drunkenness, immodesty of dress, and occult practices.

In keeping with scriptural admonitions to bring ourselves under the authority of government, members of the George Fox University community are expected to uphold the laws of the local community, the state of Oregon, and the nation. An exception would be those rare occasions in which obedience to the civil authorities would require behavior that conflicts with the teaching of Scripture. On such occasions, each individual would submit voluntarily to the civil penalty for his or her behavior. Behavior resulting in civil arrest on or off campus is subject to review within the University's disciplinary procedures.

University Expectations

The University also recognizes that while the Scriptures do not provide specific teaching regarding all social practices, they do advocate self-restraint in that which is harmful or offensive to others. The University has chosen, therefore, to adopt certain prudential rules that will contribute to the environment and are appropriate to its aims and goals. These standards are not set forth as absolutes or as an index of Christian spirituality, but rather as expectations of this community. Since trust in and responsibility to one another are of great importance, violations of these standards are regarded as a serious breach of integrity within the community. Each student has agreed to abide by the University's lifestyle expectations when he or she signed the application for admission. That statement reads: *In accordance with Christian convictions honoring the body as the temple of the Holy Spirit, the George*

“DIRECT MY

FOOTSTEPS

ACCORDING TO

YOUR WORD.”

PSALM 119:133



"LET US NOT LOVE
IN WORD, NEITHER
IN TONGUE; BUT
IN DEED AND IN
TRUTH."

1 JOHN 3:18

Fox University community accepts a lifestyle that excludes gambling and the use or possession of non-medicinal drugs, alcohol, tobacco, obscene or pornographic articles or literature, and forbids immoral sexual behavior.

You may not agree with or fully understand some facets of the University's behavioral expectations, but by enrolling as a student at George Fox University, you have agreed to live according to the expectations outlined here. Violations can result in disciplinary action. Any questions regarding these statements should be addressed to the Dean of Students in the Student Life Office.

1. Any kind of demeaning gesture, threat of violence, or physical attack directed toward another person will not be tolerated. This includes hazing or other initiations or actions hazardous, dehumanizing, harassing or humiliating to community members. Also included would be use of telephones for the purpose of issuing obscene or

threatening messages. Vandalism of property is also unacceptable.

It is the policy of George Fox University that all employees and students work in an environment where the dignity of each individual is respected. Harassment due to race, color, sex, marital status, religion, creed, age, national origin, citizenship status, physical or mental disability, or any other status protected under applicable local, state or federal law is prohibited.

A person commits the crime of harassment if they intentionally harass or annoy another person by:

- subjecting another person to offensive physical contact,
- publicly insulting another person with abusive words or gestures in a manner intended and likely to provoke a violent response,
- making unwelcome sexual advances, requests for sexual favors, physical touching or the granting or withholding of benefits (i.e., pay, promotion, time off, grades) in response to sexual contact,
- participating in more subtle forms of behavior, such as offensive posters, cartoons, caricatures, comments and jokes of a sexual nature.

Anti-Harassment Policy

It is the policy of George Fox University that all employees and students work in an environment where the dignity of each individual is respected. Harassment due to race, color, sex, marital status, religion, creed, age, national origin, citizenship status, workers' compensation status, physical or mental disability, veteran's status or any other status protected under

applicable local, state or federal law is prohibited. Such harassing behavior should be avoided because conduct appearing to be welcome or tolerated by one employee or student may be very offensive to another employee or student.

Prohibited Conduct for Sexual Harassment: Unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature constitute sexual harassment when:

- a. submission to such conduct is made either explicitly or implicitly a term or condition of an individual's employment/academic status;
- b. submission to or rejection of such conduct by an individual influences employment/academic status decisions affecting such individual; or
- c. such conduct has the purpose or effect of interfering with an individual's work performance or creating an intimidating, hostile or offensive working/student life environment.

The conduct prohibited may be verbal, visual or physical in nature. It includes unwelcome sexual advances, requests for sexual favors, physical touching or the granting or withholding of benefits (e.g., pay, promotion, time off, grades) in response to sexual contact. More subtle forms of behavior, such as offensive posters, cartoons, caricatures, comments and jokes of a sexual nature are discouraged, as they may constitute sexual harassment when they contribute to a hostile or offensive working/student life environment.

If any employee or student believes he/she has been discriminated against or has been subjected to sexual or other forms of harassment, the employee or student must immediately notify the following:

- a. If the alleged incident involves a student and a faculty member, contact a school dean, the Vice President for Academic Affairs, the Vice President for Student Life or the Vice President for Enrollment Services.
- b. If the alleged incident involves a staff member or a student in the work-study program for the University, contact a supervisor or manager, the Director of Human Resources, the Assistant Vice President for Financial Affairs or the Vice President for Financial Affairs.

Complaints will be investigated and corrective action taken as determined appropriate by the University. If the alleged incident involves a staff member or a student in the work-study program for the University, contact a supervisor or manager, the Director of Human Resources, the Assistant Vice President for Financial Affairs or the Vice President for Financial Affairs.

2. The community recognizes the danger to one's physical and psychological well-being with the use of certain products. Therefore, members of the community are prohibited from using tobacco in any form, alcoholic



beverages, and illicit or non-prescribed drugs and substances (including marijuana or narcotics). Under no circumstances are the above to be used, possessed, or distributed on or away from campus. Community members also are expected not to abuse the use of legal substances.

- George Fox University accepts the biblical standards that prohibit all sexual immorality. Recognizing there are many social and emotional forces that challenge this standard, we believe the power of God and the wisdom of His Spirit combine to provide the means to live victoriously with respect to sexual purity.

Examples of unacceptable behavior are:

- Commission of, or attempt to commit, a sexual act that, if proven in court, would be a criminal act.
- Any student involved with the use, distribution or participation of pornography in any form.
- An unmarried student involved in a sexually active heterosexual, incestuous, or homosexual relationship.



- A married student involved in a sexually active adulterous, incestuous, or homosexual relationship.
- An unmarried or married student who chooses abortion for other than medical reasons.
- An unmarried male or female student involved in a pregnancy.

Each case of pregnancy will be evaluated individually by the Dean of Students. The Dean has the authority to use discretion in making exceptions resulting from extenuating circumstances. In such cases, alternative actions may be taken in administering discipline.

Please note: The University Board of Trustees has adopted a policy on AIDS. More information can be found in the Student Life Office.

- Gambling is viewed as an unwise use of God-given resources and as a practice marked by greed and is, therefore, not acceptable in any form.
- The University provides each of its students with a computer. With this privilege comes the responsibility to use it with discretion and wisdom. The University deems it unacceptable to use computers in place of other mediums of communication (mail service or phone systems) for the purpose of harassment; pornographic use, possession, or distribution; or plagiarism. Students found to be using computers, mail or phone services for such purposes will be confronted and held responsible through the discipline process.

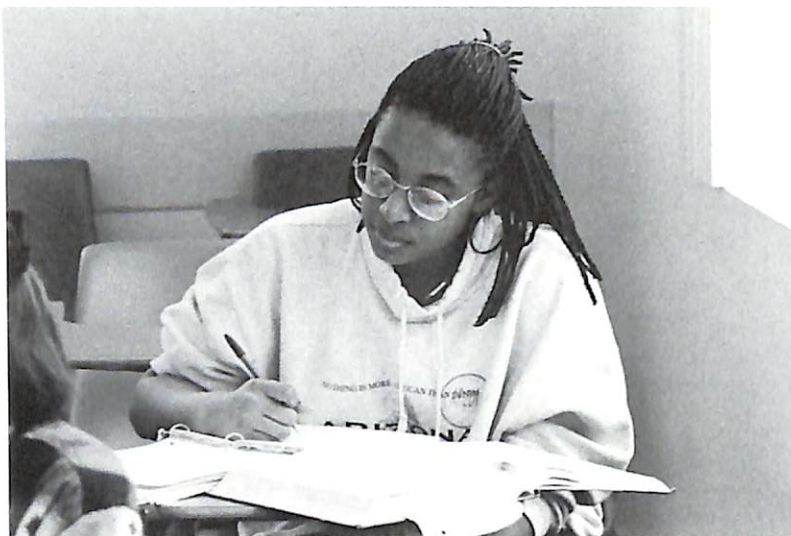
The University's "Campus and Network Technology Acceptable Use Policy" is available in the Computer Services Office.

- **Promote human dignity.**
The Internet is a human institution, designed to enhance the growth and development of human beings. Every person using the Internet should be treated in ways that respect and promote human dignity.
- **Uphold the right to privacy.**
Privacy is a component of human dignity. In addition to adhering to pertinent laws and rules, people using the Internet have an ethical responsibility to respect the reasonable privacy expectations of others.
- **Foster understanding and empathy.**
Human beings have shortcomings and make mistakes. They are accountable for the harm they do, but should be treated with understanding and empathy.
- **Know the limitations of the medium.**
Communication on the Internet is not designed to replicate or replace the full richness and complexity of human interaction. Some direct and subtle attributes of communication are lost in the electronic medium. Anger, hostility, or sarcasm should not be readily assumed or inferred. If such characteristics are evident, they are usually best defused by reason, persuasion, and compassion.
- **Respect the work of others.**
The lawful work of others should not be disrupted, altered, damaged, destroyed, or misappropriated. Nor should the work of others be used without proper attribution. Those who share information on the Internet should state how it might be distributed by others. If there is a doubt, user should ask.



- **Preserve and protect network resources.**
The Internet is supported by values and virtues that promote individual freedom and responsibility, including self-restraint in the interest of others. The resources of the Internet must be protected, enhanced, and shared.
- **Welcome newcomers.**
The Internet is a forum for democracy. New members should be welcomed, and guided by example.
- **Discuss and define community standards.**
The Internet is a large community

"THE LORD IS MY
ROCK, MY FORTRESS
AND MY DELIVERER;
MY GOD IS MY ROCK,
IN WHOM I TAKE
REFUGE, MY SHIELD
AND THE HORN OF
MY SALVATION."
II SAMUEL 22:2



"SEEK YE FIRST
THE KINGDOM OF
GOD, AND HIS
RIGHTEOUSNESS;
AND ALL THESE
THINGS SHALL BE
ADDED UNTO
YOU."
MATTHEW 6:33

composed of many smaller communities. Each community on the Internet has a responsibility to discuss, define and disseminate reasonable standards and protocols for its members. Members of Internet communities have a responsibility to learn, follow, and help improve pertinent community standards and protocols.

• **Help mold the future.**

The Internet is uniquely suited to educate, delight, inform, and persuade. Whether the Internet grows in an atmosphere of freedom and responsibility—or is stifled by regulations and acrimony—depends upon the integrity, honesty, diligence, and kindness of those who use it.

"The Principles of Civility in Cyberspace" by Marjorie W. Hodeges and Gary Pavela as it appears in *Syntheses: Law and Policy in Higher Education*

In addition to these standards for use of computers, the University wants to take a "high road" when it comes to responding to one another in this electronic medium.

6. The University urges its members to be selective in choices of entertainment and recreation. The possession and/or viewing of movies with an "R" rating that are not on the list of

University-approved "R"-rated movies is prohibited on campus except when assigned by a professor. If a professor requires viewing an "R"-rated movie, the movie may be viewed in the Learning and Resource Center (Library) or off campus. For an approved list of R-rated movies, contact your R.A. or R.D.

The viewing of movies with the "NC-17" or "X" ratings is prohibited on and off campus. The University reserves the right to prohibit movies that are not rated if their content is contrary to University policy and expectations.

7. The pornography industry exploits people. Further, use of the industry's products is immoral. Therefore, pornographic materials are not to be used, possessed, or distributed on or away from campus.
8. Theft of or damage to property of a member of the University community or University premises is not permissible. Cases of theft will be reported to the police.
9. Unauthorized possession or use of firearms (including air rifles, air pistols and paint guns), ammunition, or explosives in or upon University-owned or University-supervised property is prohibited.
10. Consideration for others and standards of good taste are important to George Fox University; therefore, all activities should be guided by this principle.
11. The Associated Student Community sponsor several dances during the year according to the guidelines approved by the University administration and Board of Trustees. Along with these events, the University also endorses

these other expressions of dance in the academic programs: choreography in drama, musical productions, ethnic activities, aerobics classes, or rally routines.

Other than above mentioned instances, dancing is not permitted on campus, nor sponsored at off-campus facilities.

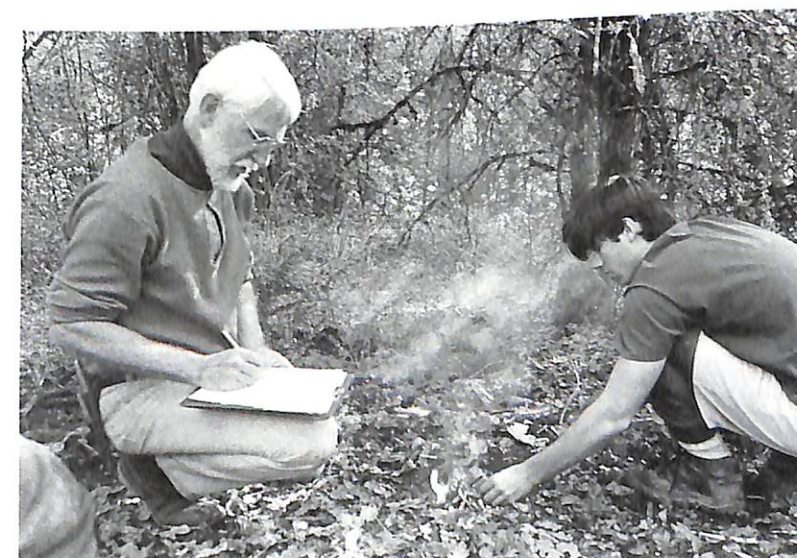
12. Members of the community are subject to the demands of academic integrity such as honesty and giving credit to sources. Any attempt to disrupt or obstruct the University's normal activities, including teaching, research, administration and co-curricular activities, is not acceptable and subject to review by the Vice President for Academic Affairs.
13. Because of our concern for the worth and dignity of persons, each member of the community is expected to be sensitive to special needs existing in our society and on our campus. Therefore, discrimination against others on the basis of race, religion, national origin, sex, age or handicap is not acceptable.
14. Compliance with day-to-day policies and procedures of the community is expected for members, including those related to entry and use of University facilities. These routine items also are found in the University Catalog.
15. George Fox University recognizes the right of students and other members of the University community to express their views or peacefully protest against actions and opinions with which they disagree. The University also stresses a concurrent obligation to maintain on the campus an

atmosphere conducive to academic work, to preserve the dignity and seriousness of the University ceremonies and public exercises, and to respect the rights of all individuals. A copy of the University's dissent policy is available in the Student Life Office.

16. **Fire Safety:** One of the responsibilities of living in community is to regard the health and safety of other community members. This standard of safety is evident in the University's fire safety policies.

Any interference with the normal operation of a fire alarm system and/or inappropriate and unauthorized use of fire-fighting equipment is considered by the University to be extremely serious misconduct.

Furthermore, students are not permitted to discharge any type of fireworks or explosives in and around buildings, tamper with a building's electrical system, burn incense or have open flames in or near campus buildings (with the exception of Residence Hall fire places), refuse to participate in or obstruct any fire drills, use open-coil



appliances, or place any motorized vehicle in a building or on a porch.

All these behaviors violate the fire safety code and are subject to fines, compensation for any damages, and or other disciplinary responses.

Students will be held accountable for these expectations whether they are on campus or off campus. It is based on the belief that development of an individual is wholistic and not compartmentalized. In other words, while a person is a member of the University community, they are called to live in a consistent manner with University standards.

Students are responsible for implementing the behavioral expectations listed above when the University is in session, when they are part of the University program, or when they are living in University-owned or approved housing.

The policies of the University are not intended to infringe upon the government

of home; therefore, resident students who are home for vacation or the weekend are assumed to be a part of the family unit and under the direction of their parents. Students who commute are expected to abide by these policies except when University regulations conflict with the governance of the home.

Conclusion

The intent of this statement is to identify expectations that assist George Fox University in functioning as a Christian community and in achieving its goals as an institution of higher learning. This statement addresses relationships and behavior. These emphases are parallel and vital to the quality of our experience together. The behavioral portion of the statement is consistent with the established standards of the University constituencies and Board of Trustees. These standards are important to our community and must be maintained to assure a proper climate for learning. Nevertheless, those standards must be kept in perspective with the biblical responsibilities for relationships and behavior. The biblical and University expectations for behavior and attitudes are to be upheld by George Fox University students. If these stated expectations are not upheld, students are subject to disciplinary action administered by the Dean of Students, Director of Residence Life/Housing, and staff.

THE DISCIPLINE PROCESS AT GEORGE FOX UNIVERSITY

Philosophy

The University believes the discipline process is redemptive, restoring, and in keeping with scriptural teaching. Discipline is an integral and necessary part of the Body of Christ. As a University embracing the person of Christ as Lord and Savior, we are to accept the teaching of Matthew 18:15-17:

"If your brother sins against you, go and show him his fault, just between the two of you. If he listens to you, you have won your brother over. But if he will not listen, take one or two others along, so that every matter may be established by the testimony of two or three witnesses. If he refuses to listen to them, tell it to the church; and if he refuses to listen even to the church, treat him as you would a pagan or tax collector."

This states that discipline must be included in our Christ-focused community. It teaches that a brother or sister is to be restored through confrontation and reproof. The passage assumes this is to be done through a relationship.

The Resident Assistants, Resident Directors, Director of Residence Life/Housing and Dean of Students enter into this process with a desire to be a part of the individual's restoration. They all work together in the discipline process to provide restoration for the student.

An important component of the process is that the Dean of Students has the right and community responsibility to suspend or dismiss a student at any given time depending upon the nature of the infraction. The severity of a violation, as well as the frequency of offense must be considered in the discipline process. The



Matthew passage suggests that an individual may need to leave the community for personal restoration and reconciliation. This is not intended to be done punitively, but in love and respect for the student involved and for the community at large.

Seeking Help to Change and Grow
Hopefully, each one of us in the George Fox community is fully aware of his/her own behavior and the effects, positive or negative, that behavior can have upon the rest of the community. If you know that your behavior is outside of the limits established by the University and wish to get assistance in order to change this behavior, you may take the initiative to discuss this concern with a Student Life Staff member without the threat of disciplinary action.

A problem of this nature is defined as a **personal problem**, and the Student Life Staff will seek to work with you toward the goal of restoration. (Exceptions to this approach may be where behavior is repetitive, self-destructive, hazardous to others, or involves a significant legal issue in which the University is obligated to uphold the law.)

· "THE GRASS
· WITHERETH, AND
· THE FLOWER
· THEREOF FALLETH
· AWAY; BUT THE
· WORD OF THE
· LORD ENDURETH
· FOREVER."

· 1 PETER 1:24, 25





"FOR THIS GOD IS
OUR GOD FOREVER
AND EVER; HE
WILL BE OUR
GUIDE, EVEN TO
THE END."
PSALM 48:14

If a Student Life Staff member knows about the incident or situation from another member of the community, it can no longer be defined only as a personal problem. It may be considered a community issue and therefore may be subject to disciplinary actions. Any community which ignores problem behavior in effect condones it. Ignoring problem behavior in others not only gives tacit approval to the behavior in question, but, biblically speaking, is withholding of love from that individual.

In this light, if you believe a student is behaving in an unacceptable manner, you are encouraged to go directly to that person and express your concern about the behavior and about the consequences it might bring to the community and/or to the individual. Community expectations should be clarified and the student should be asked if he/she is willing to agree to change the offending behavior. If there is a positive response and the behavior changes, the problem is

resolved. If your confrontation does not solve the problem, or there is a continuing pattern of adverse behavior, encourage the student to seek assistance from a Student Life staff member.

If the student takes the initiative to seek help, it will be handled as a personal problem as described previously, unless there is continued complaint from the community.

This written attempt to clarify the University's position on discipline is intended to call members of the George Fox community to responsibility for their own behavior, and not to shift this responsibility to a select few leaders who are expected to maintain the standards. In sharing a more specific understanding of redemptive discipline, University officials recognize that it is impossible to codify how any particular disciplinary issue will be handled. Each situation brings with it its own set of circumstances. Because of this, the disciplinary response may not be the same in every situation, but the desired outcome will always be the same: the reconciliation of the individual to him/herself, to God, and to the community of George Fox University.

Range of Discipline

Discipline may range from a warning to a dismissal. In the case of either the short- or long-term suspensions, the student will lose his or her financial commitments for the period.

A short-term suspension is defined as a period of time in a given semester during which the student is not allowed on campus. Generally the period of time is between three and seven days. The student may not attend class, live in campus housing, participate in University-sponsored extracurricular activities, or repre-

sent the University in any official capacity during the short-term suspension. Academic work (papers, exams, etc.) will not be accepted during the suspension period. The student is not permitted to make up academic work missed during the suspension period. A student who would receive a reduced course grade resulting from missed work due to a short-term suspension will be given the option of withdrawing from the course without a grade.

When a student is suspended, his or her academic advisor and instructors will be informed of the suspension but not of the circumstances behind it.

Disciplinary actions may, but are not limited to, warning, written contract of behavior, short-term suspension (generally the period is between three and seven days), long-term suspension (either immediate or deferred termination of student status for one semester or more), and/or dismissal (permanent termination of student status).

In the case of any suspension or dismissal, the student may not attend class, live in campus housing, participate in University-sponsored extracurricular activities, or represent the University in any official capacity during the time frame of the disciplinary action.

Even if a person is not actively participating in a violation but is associated with students who are, he or she will receive discipline appropriate for the situation. For example, if a student is discovered with a group that is using alcohol or drugs, presence with the group makes the student eligible for discipline whether or not he or she was participating in the offense. In this situation, the best choice, and the University's expectation, would be to walk away.

Dishonesty or Lying

Lying about the offense in question will serve to increase the degree of consequence incurred by the student. Honesty will be honored within the context of discipline.

Appeals

Reconciliation and due process for action taken by administration, faculty and staff may be sought by any student. Copies of the student appeal policy are available in the Student Life Office.

Conclusion

The book of Colossians provides an appropriate summary of the goals of our community:

"Therefore, as God's chosen people, holy and dearly loved, clothe yourselves with compassion, kindness, humility, gentleness and patience. Bear with each other and forgive whatever grievances you may have against one another. Forgive as the Lord forgave you. And over all these virtues, put on love, which binds them all together in perfect unity. Let the peace of Christ rule in your hearts, since as members of one body, you were called to peace. And be thankful. Let the word of Christ dwell in you richly as you teach and admonish one another...And whatever you do, whether in word or deed, do it all in the name of the Lord Jesus, giving thanks to God."

Colossians 3:12-17 (NIV)



CAMPUS SERVICES

Bookstore

The George Fox University Bookstore serves the students needs with textbooks, general interest books, reference books, school supplies, backpacks and umbrellas, George Fox University logo sportswear, gifts, greeting cards, candy, gum, and drugstore items.

Store hours are Monday through Friday, 8:00 a.m. to 4:30 p.m.

Banks

Five local banks in Newberg provide services: Commercial Bank, U.S. Bank, Wells Fargo, Bank of America, and Key Bank of Oregon. In addition, there is a branch of the First Federal Savings and Loan Association and Washington Mutual Federal Savings Bank.

College Work-Study (CWS) Program

CWS is a work program partially funded by the federal government. Students who have been awarded Work-Study as a part of their financial aid package have the opportunity to find Work-Study positions on campus. Work-Study students typically work 10 hours per week during the school year and earn about \$1,860 before taxes.

Earnings from Work-Study are taxable and are payable by check once a month to the student. Students must report Work-Study earnings if they file a tax return. The Human Resources Office handles the placement and payroll functions of the Work-Study program, and the Financial Aid Office tracks the amount a student has earned in relation to what they have been awarded. Information about non-Work-Study positions can be obtained through the Career Services Office.

Instructional Media Center (IMC)

The IMC (ext. 2430) is located in the

basement of the Murdock Learning Resource Center (library). It comprises the Computer Lab (ext. 2440), a Viewing/Listening Lab, Materials Production Lab, Recording Studio, and Preview Room.

This is the place to purchase write-on overhead transparencies and cardboard frames for transparencies. Here you can request dry-mounting, lamination, copy-stand photography, and slide sorting and slide program assembly. You may also use the production room to work on posters and other media production projects. The IMC makes thermal transparencies in a variety of colors and does high-speed audio cassette copying and video dubbing.

Most chapels are recorded, and copies are available for checkout or purchase. The Viewing/Listening Lab has individual carrels for listening to vinyl records, CDs and audio cassettes, and for viewing video tapes, laserdiscs, filmstrips and slides. The Foreign Language Lab is also in this area.

The Recording Studio has equipment for audio mixing and basic video editing, and the preview room can be set up for live video recording or for video and satellite viewing.

The IMC is the place to arrange for projectors and other AV equipment for classroom presentations. Be sure to make arrangements well ahead of time (at least 24 hours, preferably more) by calling ext. 2430. Equipment is available on a first-come first-served basis.

The library's collection of non-print media (records, CDs, cassette tapes and videos) is housed in the IMC but is catalogued in the on-line catalogue, along with the print media. *Anything that is on reserve, whether print or non-print, can be obtained at the circulation desk on the main floor.*

Mail Service

The University provides two student post offices. One is located in the Student Union Building, and the other is in Beebe Hall. All students—commuters and residents—will be issued a post office box assignment when they enroll at George Fox University. The box assignment and address will remain the same for each consecutive semester the student is enrolled. Some boxes will be shared by two people. Box numbers in the 4000 series are in the Beebe Post Office, while numbers in the 5000 series are in the SUB Post Office. Services provided at both post offices include distribution of campus and incoming mail, as well as outgoing mail service. Outgoing mail received at the student post offices by 3:30 p.m. will be postmarked and mailed that same day.

The SUB Post Office also offers the following services: sale of stamps and envelopes, and mailing services including next-day air, second-day air, expedited (priority) and standard (parcel post and book rate). Packages can be mailed through the U.S. Postal Service or United Parcel Service (UPS). Hours for window service at the SUB Post Office are from 8:30 a.m. to 4:30 p.m. Mondays through Fridays. The correct address format for the student is as follows:

Beebe Post Office

Student name
George Fox University
418 N. Meridian St. # _____ (4001-4800)
Newberg, OR 97132-2695

or

SUB Post Office

Student name
George Fox University
420 N. Meridian St. # _____ (5601-5999)
Newberg, OR 97132-2699

Keys for the SUB and Beebe Post Offices are issued during registration. If a key is misplaced or lost, there is a \$10 replacement charge and a \$5 accounting fee if charged to your student account.

An address-change form must be completed by every student at the end of the school year or upon withdrawal from school. This allows postal employees to forward all first-class mail and periodicals.

Lost and Found

The "Lost and Found" for the University is located in the SUB Post Office in the Student Union Building. Check there if you lose something on campus.

Student Accounts Office

The Student Accounts Office is located on the main floor of Hoover Academic Building. This office handles billings for tuition, room and board, etc., and receives payments. The Student Accounts Office also cashes checks for students (up to \$50). The office is open Monday, Tuesday, Thursday, and Friday from 8:30 a.m. to 4 p.m. and Wednesday from 9:30 a.m. to 4:00 p.m.

Phase II

Plant Services sponsors a program at the end of the school year called Phase II to recycle usable items students desire to leave behind. Once collected, the items are passed on to summer work-study students who are transferring into an apartment or house. At the end of the summer they are sent to the needy.

"THE LORD

BLESS YOU AND

KEEP YOU; THE

LORD MAKE HIS

FACE SHINE UPON

YOU AND BE

GRACIOUS TO YOU,

THE LORD TURN

HIS FACE TOWARD

YOU AND GIVE YOU

PEACE."

NUMBERS 6:24-26



"HE LEADETH ME

BESIDE STILL

WATERS, HE

RESTORETH MY

SOUL."

PSALM 23:2, 3

Phone Procedures

Campus Phones: Each apartment, house, residence hall room and suite has a single-line telephone and phone number available to residents for local and long-distance calls. Long-distance charges will be the responsibility of the student. Collect calls are not to be accepted on student phones. Pay phones from which collect calls and long-distance calls may be made are located throughout the campus.

Fire Emergency

If a fire alarm sounds, identify smoke and/or flames and dial 9-911. Then call Security at ext. 3842 (537-3842 off campus) and give your name and location of alarm and/or fire. *Note: If Security is unattended, a phone number to call will be given on the tape recording. If there is a fire, evacuate the building in an orderly manner.*

Campus Security

To contact the Security Director during office hours, 8 a.m. to 4 p.m. Monday through Friday, phone ext. 3842 (537-3842 off campus). Use this number also to request Security Team services during service hours (6 p.m. to 6 a.m. Sunday through Thursday, and 24 hours beginning 4 p.m. Friday to 8 a.m. Sunday). When the switchboard is not attended, dial 538-8383 and call the number reported on the tape recording. Leave a message. Please provide your name, nature of the problem, and location of problem.

In the case of a security emergency (assault, crime in progress, etc.), dial 9-911 on campus or just 911 from an off-campus line. Contact the Security Director and school officials as soon as possible once police are notified.

Emergency Medical Assistance

From 8 a.m. to 5 p.m., students should call the Health Center, ext. 2340.

Before 8 a.m. and after 5 p.m., or on weekends, students should call the Student Life staff in the following order:

1. Resident Director for your living area
2. Resident Director for one of the other living areas
3. If you are unable to contact any of the RDs, call the Student Emergency Response System at 537-3842 or ext. 3842.

Emergency Phone Numbers Procedure

In the event of fire, earthquake or other emergencies pertaining to the University campus, the following numbers should be called immediately. The listed individuals are responsible for contacting the appropriate/affected University community members. If Security cannot be reached, then proceed to the next number.

1. **Security Director**
Carl Ecklund: 537-3842 or ext. 3842
2. **Environmental/Safety Coordinator (ESC)**
TBA
3. **Director of Plant Services**
Clyde Thomas: ext. 2512/day or 538-3010/evening

If you smell smoke or know that an ambulance is needed, contact 911 (9-911 from a campus phone), then notify Security.



THINGS TO KNOW

IMPORTANT PHONE NUMBERS

The University 503/538-8383
Main Switchboard Ext. 0
Admissions Office Ext. 2240
Advancment Office Ext. 2110
ASC (Student Government)
 Offices Ext. 4106
Athletics Office/Health and
 Human Performance Ext. 2910
Bookstore Ext. 2540
Box Office..... Ext. 3844
Bruin Den Ext. 2585
Business & Economics Dept. .. Ext. 2810
Cage Ext. 4131
Campus Pastor Ext. 2321
Career Services Office Ext. 2330
Communications Office Ext. 2670
Computer Help Desk Ext. 4357
Computer Lab (EHS) Ext. 4117
Computer Lab (MLRC) Ext. 2440
Computer Store Ext. 2565
Continuing Education Ext. 2270
Continuing Ed. Faculty Ext. 2870
Education Office..... Ext. 2830
English Language Institute Ext. 2640
Event Information Ext. 3868
Financial Aid Ext. 2230
Food Services (Marriott) Ext. 2580
Graduate Admissions Ext. 2260
Health and Counseling
 Services Ext. 2340
Humanities Office Ext. 2740
Instructional Media
 Center Ext. 2430
International Student
 Facilitator..... Ext. 2643
Library..... Ext. 2410
Lost and Found Ext. 2560

Mailroom (Beebe Hall) Ext. 2561
Mailroom (Student Union) ... Ext. 2560
Mailroom (Wood-Mar) Ext. 2555
Maintenance/
 Physical Plant..... Ext. 2510/2511
Music Office Ext. 2620
Natural Science Office Ext. 2710
Peace Studies Ext. 2680
Psychology Office Ext. 2741
Registrar's Office..... Ext. 2210
Religion Office Ext. 2650
Residence Life and Housing... Ext. 2315
Security Services Ext. 3842
Social Science Office Ext. 2740
Student Accounts..... Ext. 2290
Student Life Office Ext. 2310

Newberg
Hospital 537-1555
Police Department 538-8321
Tilikum 538-2763

Administration
President
 Ed Stevens Ext. 2102
Vice President for Academic Affairs
 Dirk Barram Ext. 2142
Vice President for Student Life
 Eileen Hulme Ext. 2312
Vice President for Enrollment Services
 Andrea Cook Ext. 2221
Vice President for Financial Affairs
 Don Millage Ext. 2161
Vice President for Advancement
 Dana Miller Ext. 2113
Executive Assistant to the President
 Barry Hubbell..... Ext. 2103

Student Life Staff
Eileen Hulme
 Vice President for Student Life Ext. 2312
Shaun McNay
 Dean of Students Ext. 2313
Linda Thompson
 Director of Graduate
 Student Services Ext. 2317
Sally Stewart
 Administrative Secretary... Ext. 2310
Shelley Tapia
 Secretary/Receptionist Ext. 2311

Christian Life
Gregg Lamm
 Campus Pastor Ext. 2321
Marta Sears
 Director of Outreach and Discipleship/
 Multicultural Advisor Ext. 2322

Career Services
Bonnie Jerke
 Director of Career Services . Ext. 2332
TBA
 Assistant Director of
 Career Services Ext. 2331

Residence Life
Shaun McNay
 Dean of Students Ext. 2313
Jeff VandenHoek
 Associate Dean of Students . Ext. 2315
Mark Pothoff
 R.D. for Winters Apartments,
 Pennington, Carey, Beebe, and
 Willcuts halls Ext. 3841
Kim Cliffe
 R.D. for Edwards Hall,
 Woolman Apartments, and selected
 houses..... Ext. 3854
Tim Commins
 R.D. for University Residence Hall,
 Weesner Apartments and selected
 houses..... Ext. 3853
Valerie Pearce
 R.D. for Lewis Apartments and
 Hobson-Macy-Sutton halls . Ext. 3837

Counseling and Health Services
Bill Buhrow
 Director Ext. 2350
Carolyn Staples
 Nurse Ext. 2340

Student Leadership/ASC Advisement
Shaun McNay
 Dean of Students Ext. 2313
Randev Senanayake
 Student Life Advisor Ext. 2314

Intramurals
Manfred Tshan
 Director Ext. 2919

"NEITHER DEATH,
.....
NOR LIFE, ...NOR
.....
ANY OTHER
.....
CREATURE, SHALL
.....
BE ABLE TO
.....
SEPARATE US
.....
FROM THE LOVE
.....
OF GOD."
.....
ROMANS 8:38, 39

"BLESSED ARE
THEY THAT HEAR
THE WORD
OF GOD, AND
KEEP IT."
LUKE 11:28

USEFUL NEWBERG
PHONE NUMBERS

- Banks**
Bank of America..... 538-8393
Commercial Bank..... 538-3184
Key Bank of Oregon..... 538-1318
U.S. Bank..... 538-3111
- Cinemas**
Cameo..... 538-4479
99W Drive-In..... 538-2738
Robin Hood Cinema..... 625-6887
Twin Cinema..... 538-2738
- Food**
Abby's Pizza..... 538-3800
Arctic Circle..... 538-9625
Burger King..... 538-2371
Burgerville..... 538-0914
Coffee Cottage..... 538-5126
Dairy Queen..... 538-6112
Domino's Pizza..... 538-7777
Ixtapa..... 538-5956
Izzy's..... 537-0101
J's Family Restaurant..... 538-5925
Jem 100..... 538-6191
KFC..... 538-3787
McDonald's..... 538-6611
Noodle, The..... 537-0507
Papa Murphy's..... 538-2536
Pasquale's..... 538-0910
Pogy's..... 538-1000
Shari's..... 538-2194
Subway..... 538-8740
Taco Bell..... 538-7319
Taco Time..... 538-8700
Wendy's..... 537-9433
Ye Olde Pizza Shoppe..... 538-2022

- Flowers**
Sweet Nellie's Flowers..... 537-0904
Flower Gallery..... 538-5704
Showcase of Flowers..... 538-4311
- Stores**
Bi-Mart..... 538-0631
Fast Lane..... 538-5804
Fred Meyer..... 537-1350
Higher Ground Books..... 538-2665
Nap's IGA..... 538-8286
Payless..... 538-3164
Thriftway..... 538-6161
7-11..... 538-6925
- Video**
Videoland..... 538-7271
Horizon Video..... 538-0441
- Miscellaneous**
Chehalem Aquatic Center..... 538-4813
Friendsview Manor..... 538-3144
Health Habit..... 538-0315
Newberg Graphic..... 538-2181
Newberg Library..... 538-7323
Newberg School District..... 538-8361
Post Office..... 538-5500
Tilikum..... 538-2763

1997-98 ACADEMIC
CALENDAR

FALL SEMESTER 1997

- WES Registration/Confirmation
August 25, Monday, 8:30 am-4:30 pm
- PsyD, MACS, MAT Registration/
Confirmation
August 26, Tuesday
- Residence halls open for new students
August 30, Saturday, 1:00 pm
- New Undergraduate Students-Parent
Convocation
August 30, Saturday
- New Undergraduate Student Orientation
Aug 30-Sept 2, Saturday-Tuesday
- New Undergraduate Student Registration/
Confirmation
September 1, Monday, 9:00 am-4:30 pm
- Residence halls open for returning students
September 1, Monday, 2:00 pm
- Returning Undergraduate Student Registra-
tion/Confirmation
September 2, Tuesday, 8:30 am-4:30 pm
- Fall Semester classes begin
(Graduate & Undergraduate)
September 3, Wednesday
Late registration fee in effect (\$25)
- Honors Convocation
September 8, Monday, 10:00 am
- Last day for students to confirm registration
September 10, Wednesday, 4:30 pm
- Last day to change registration
September 17, Wednesday, 4:30 pm
(Courses dropped by this date will be deleted
from record.)
- Withdraw fee in effect (\$10)
September 18, Thursday
(Courses dropped between September 18 and
November 7 will be recorded as "W" on
transcript.)
- Last day to exercise "Pass/No Pass" option
September 26, Friday, 4:30 pm
- Mid-semester Holiday (no classes)
October 10, Friday
- Mid-semester grades due
October 22, Wednesday
- Last day to withdraw from a class without

- grade responsibility
November 7, Friday, 4:30 pm
- Thanksgiving Vacation
Nov 27-30, Thursday-Sunday
- Undergraduate Registration/Confirmation
for Spring Semester and May Term
December 1-5, Monday-Friday
- Graduate Registration/Confirmation for
Spring Semester
December 8-12, Monday-Friday
- Fall Semester classes end
December 12, Friday
- Study Day
December 15, Monday
- Final Exams
December 16-19, Tuesday-Friday
- Fall Semester ends
December 19, Friday, 5:00 pm
- Midyear Commencement
December 20, Saturday, 2:00 pm
- Residence halls close
December 20, Saturday, 5:00 pm

SPRING SEMESTER 1998

- Residence halls open for new students
January 10, Saturday, 1:00 pm
- Residence halls open for returning students
January 11, Sunday, 1:00 p.m.
- New Student Registration/Confirmation
January 11, Sunday, 4:00-5:00 pm
- Spring Semester classes begin
January 12, Monday
Late registration fee in effect (\$25)
- Last day for students to confirm registration
January 16, Friday, 4:30 pm
- Last day to change registration
January 23, Friday, 4:30 pm
(Courses dropped by this date will be deleted
from the record.)
- Withdraw fee in effect (\$10)
January 26, Monday
(Courses dropped between January 26 and
March 13 will be recorded as "W" on tran-
script.)
- Last day to exercise "Pass/No Pass" option
February 6, Friday, 4:30 pm
- Mid-semester Holiday (no classes)
February 20, Friday

CAMPUS MAP

Mid-semester grades due
March 4, Wednesday

Last day to withdraw from a class without
grade responsibility
March 13, Friday, 4:30 pm

Spring Vacation
March 21-29, Saturday-Sunday

Undergraduate preregistration for 1998-99
and Summer 1998
April 13-17, Monday-Friday, 8:30-4:30 pm

Graduate preregistration for 1998-99 and
Summer 1998
April 20-24, Monday-Friday, 8:30-4:30 pm

Spring Semester classes end
April 24, Friday

Study Day
April 27, Monday

Final Exams
April 28-May 1, Tuesday-Friday

Spring Semester ends
May 1, Friday, 5:00 pm

Residence halls close for non-graduates
May 2, Saturday, 5:00 pm

Baccalaureate
May 2, Saturday, TBA

Spring Commencement
May 2, Saturday, TBA

Residence halls close for graduating seniors
May 3, Sunday, 5:00 pm

MAY TERM 1998

Preregistration
December 1-5, Monday-Friday

Final Registration
May 5, Tuesday

May Term begins
May 5, Tuesday

Last day to change registration
May 6, Wednesday

Last day to apply for pass/no pass option
May 6, Wednesday

Last day to withdraw
May 15, Friday

May Term ends
May 23, Saturday

Memorial Day holiday
May 25, Monday

**SUMMER SEMESTER 1998
UNDERGRADUATE**

Summer Semester begins
May 26, Tuesday

Last day to withdraw
July 24, Friday

Summer Semester ends
August 7, Friday



We would like to thank Seattle Pacific University for their help in the production of the 1997-98 George Fox University Student Handbook.

CAMPUS MAP KEY

1. Armstrong House
2. Barclay House
3. Bauman Chapel/Auditorium
4. Bookstore
5. Brougher Hall
6. Business and Economics Department Offices
7. Centennial Tower
8. Colcord Memorial Field
9. Computer Store
10. Development Office
11. Edwards-Holman Science Center
12. Financial Affairs Office
13. Fry House
14. Graduate Student Lounge
15. Heacock Commons
16. Hoover Academic Building
17. Humanities House
18. International Student Center
19. Lemmons Center
20. Virginia Millage Memorial Rose Garden
21. Minthorn Hall
22. Morse Athletic Fields
23. Murdock Learning Resource Center
24. Pennington House
25. Plant Services Building
26. Prayer Chapel
27. President's/University Relations Offices
28. River Street House
29. Ross Center
30. Security Office
31. Student Union Building
32. Video Communication Center
33. Wheeler Sports Center
34. Wood-Mar Hall
35. Woodward House

STUDENT HOUSING

(Residence Halls, Mini-dorms, Apartments and Houses)

36. Beals House

37. Beebe Residence Hall
38. Campbell House
39. Carey Residence Hall
40. Cole House
41. Edwards Residence Hall
42. Gulley House
43. Hancock Street House
44. Hester House
45. Hobson Residence Hall
46. Hoskins House
47. Kelsey House
48. Kershner House
49. Lewis Apartments
50. Macy Residence Hall
51. McGrew House
52. Munn House
53. Newlin Apartments
54. Parker House
55. Pennington Residence Hall
56. Schaad House
57. Sherman Arms Apartments
58. Sherman Street House
59. Sutton Residence Hall
60. University Residence Hall
61. Weesner House
62. Weesner Village
63. Willcuts Residence Hall
64. Winters Apartments
65. Woolman Apartments

PARKING

Visitor parking is available at the following sites:

66. Bauman Auditorium/Ross Center Parking Lot
67. Hoover/Wood-Mar Parking Lot
68. President's/University Relations Parking Lot
69. Wheeler Center Parking Lot
70. Winters Parking Lot

Special reserved places for admissions guests are available in the Hoover/Wood-Mar Parking Lot, the President's/University Relations Parking Lot, and the Winters Parking Lot.



414 N. MERIDIAN ST.
NEWBERG, OR 97132.2697
503.554.2310