** ICCTE Journal – Manuscript Review Process**

Essay Review Form

Thank you for taking the time to review this essay. We are grateful for your willingness to support our journal with your time and expertise. Remember that an essay is theoretical, rather than empirical or research-based.

We ask that you assess the article using the criteria below, offering a few comments for each category that the assigned editor can use to provide specific suggestions to the author(s). Feel free to also offer clarifying or confidential comments directly to the editor in the final text box.

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| **Reviewer Name** | N | **Date** | D |
| **Manuscript Title** | T | | |

A. Overall Quality

|  |  |  |
| --- | --- | --- |
| **Category Element** | | **Assessment** |
| **A1** | *The essay offers a clearly-stated purpose* | # |
| **A2** | *The overall organization of the piece makes sense.* | # |
| **A3** | *The essay adheres to APA 7th edition.* | # |

**Please assess each element with a rating from 1 (strongly agree) to 4 (strongly disagree).**

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| Do you have any specific comments for the author(s) about the **general quality** of the manuscript? |
|  |

B. Development Support

|  |  |  |
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| **Category Element** | | **Assessment** |
| **B1** | *The main points are clearly developed and explained.* | # |
| **B2** | *Support/evidence for each idea is persuasive and appropriate.* | # |

**Please assess each element with a rating from 1 (strongly agree) to 4 (strongly disagree).**

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| Do you have any specific comments for the author(s) about the manuscript’s **development/support**? |
|  |

C. Written Communication, Mechanics, and Style

|  |  |  |
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| **Category Element** | | **Assessment** |
| **C1** | *The writing is effective, readable, and compelling.* | # |
| **C2** | *The tone of the essay is appropriate for the message and audience.* | # |

**Please assess each element with a rating from 1 (strongly agree) to 4 (strongly disagree).**

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| Do you have any specific comments for the author(s) about the author’s **written communication, mechanics, and style**? |
|  |

D. Suitability for the ICCTE Journal

|  |  |  |
| --- | --- | --- |
| **Category Element** | | **Assessment** |
| **D1** | *This manuscript addresses a topic of interest/concern for Christian teacher educators.* | # |
| **D2** | *IT is evident that this manuscript is written from the perspective of a Christian scholar.* | # |
| **D3** | *This piece contributes a new perspective/insight to the topic-related literature.* | # |
| **D4** | *There are additional questions or elements that should be addressed by the author.* | # |

**Please assess each element with a rating from 1 (strongly agree) to 4 (strongly disagree).**

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| --- |
| Do you have any comments to the author(s) about the manuscript’s **suitability to the ICCTE-J?** |
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E. Reviewer Recommendations

What is your final recommendation for this manuscript? Please choose from the range of options below. Each submission typically receives 3 reviews, and the assigned editor then makes a final decision.

|  |  |
| --- | --- |
| **My recommendation to the editors is that the ICCTE Journal…** | |
|  | **Accept** this manuscript for publication *AS IS*. |
|  | **Accept** this manuscript for publication with *MINOR REVISIONS* |
|  | **Reject** this manuscript with an encouragement to the author(s) to consider *REVISING and RESUBMITTING.* |
|  | **Reject** this manuscript *outright* (e.g., because the content is inappropriate for the journal OR there are unresolvable issues) |

|  |  |  |
| --- | --- | --- |
| **Would you be willing to review a revision of this manuscript?** | Yes | No |

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| **Do you have any additional confidential comments for the editorial team?** |
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